



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322 – 4702 / Fax No.: (045) 887 - 6099



RELEASED

May 25, 2018

DIVISION MEMORANDUM

No. ___ s, 2018

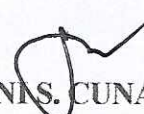
MAY 25 2018

By _____
DepEd Angeles City
Division of City Schools

To: Public Schools District Supervisors
Education Program Supervisors
School Heads of Public Elementary and High Schools (Junior and Senior)

SUBMISSION OF THE INVENTORY OF USABLE K to 12 LEARNING RESOURCES

1. For the purpose of determining the actual learning resources available in the different public elementary and secondary schools, principals/school heads are required to submit the inventory of usable K to 12 Learning Resources to this office using the attached form “**Learners’ Resources Situation Report.**”
2. School reports are expected to be forwarded to this office on or before May 29, 2018, as the Bureau of Learning Resources expects the Division Consolidated Report on May 31, 2018.
3. See attached DepEd Memorandum and the form “Learners’ Resources Situation Report.”
4. For your guidance and strict compliance.


LEILANIS. CUNANAN, CESO VI
Schools Division Superintendent



Republic of the Philippines

Department of Education

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Undersecretary for Curriculum and Instruction

Memorandum

DM-C.I-2018-00127

To: Regional Directors
Schools Division Superintendents
School Heads/Principals (Public Elementary and High Schools)

From: *Lorna H. Dino*
Lorna Dig Dino
Undersecretary for Curriculum and Instruction

Subject: Submission of Updated Inventory of Learning Resources

Date: April 18, 2018

1. All Public School Principals or Heads of Elementary and High Schools (Junior and Senior) are required to submit the inventory of usable K to 12 Learning Resources (LRs) to their respective Division Offices using the attached form "Learners' Resources Situation Report."
2. Division Offices shall consolidate the reports and submit these to the Bureau of Learning Resources (BLR), copy furnish the Regional Office and LR Supervisors, on or before May 31, 2018 thru the following:

Telefax Nos.	(02) 634-09-01;631-4985 (applies to division consolidated reports only)
Email address	milagros.rebato@deped.gov.ph (for Regions I, II, III, CAR, XI, and XII) angeline.espiritu@deped.gov.ph (for Regions IV-A/B, V, NCR, XIII, and ARMM) ireen.subebe@deped.gov.ph (for Regions VI, VII, VIII, IX, and X)
Mailing address	Addressed to : Edel B. Carag, Director III, OIC Director IV Bureau of Learning Resources, Department of Education Ground Floor, Bonifacio Building Philsports Complex, Meralco Avenue, Pasig City

3. Regional Directors and Division Superintendents must ensure the dissemination of this urgent message and likewise ensure the submission of the duly accomplished reports on or before the set deadline.
4. For your guidance and strict compliance.

Attach.: as stated

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DEPARTMENT OF EDUCATION

Name of School/District/High School : _____
 Complete Address : _____
 School ID No : _____

Division : _____
 Region : _____

LEARNERS' RESOURCES SITUATION REPORT AS OF _____

Subject and Grade Level <i>a</i>	Title <i>b</i>	Quantity			Actual Enrollment SY 2017-2018 <i>f</i>	LRs Situation	
		Actual Quantity of LR's <i>c</i>	Losses and Damages <i>d</i>	Usable <i>e</i>		Learner's Resources Shortage / Deficiency <i>g</i>	Learners' Resources Excess <i>h</i>

$e = c - d$

$g = f - e$

$h = e - f$

- Note: Usable inventory considerations:
- 1. Must include only learning materials/textbooks which are still in good or fair condition and can still be issued to students this SY 2017-2018.
 - 2. Must specify each mother-tongue based language(s) per learning areas, particularly, for Grades 1 to 3.
 - 3. Must specify the book or area of specialization, especially for Grades 11 and 12.

Prepared by : _____

 Date

Certified True and Correct : _____

 Public School Principal / School Head

 Date