



Department of Education
Region III
DIVISION OF ANGELES CITY
Jesus Street, Pulungbulu, Angeles City



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SEP 18 2018

By

DepED Angeles City
Division of City Schools
September 17, 2018

DIVISION MEMORANDUM

No. 298, s. 2018

**SCHOOLS' REPORT ON NUMBER OF DISRUPTED CLASSES
AND NUMBER OF MAKE-UP CLASSES**

To: Heads of Public Elementary and Secondary Schools

- Please be informed that school heads are required to submit a report on the number of disrupted classes and the number and schedule of make-up classes to compensate for the lost number of contact hours to ensure that the non-negotiable 180 days are strictly utilized for classroom instructions.
- The template below must be used in preparing the needed report:

No. of Disrupted Classes	Dates	No. of Make-up Classes	Dates/Schedule

- Report must reach the Division Office, Attention: Clarissa A. Lagman, EPS II, on or before September 24, 2018.
- Wide dissemination of and strict compliance with this Memorandum is desired.


LEILANI S. CUNANAN, CESO VI
Schools Division Superintendent