



Department of Education  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City  
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**RELEASED**

September 18, 2018

SEP 19 2018

**DIVISION MEMORANDUM**  
No. 402, s. 2018

By \_\_\_\_\_  
DepED Angeles City

**DIVISION SCIENCE FAIR FOR SCHOOL YEAR (SY) 2018-2019**

To: Secondary and Integrated Schools  
Secondary Science Department Heads/ School Science Coordinators

1. This is to announce the conduct of the Division Science and Technology Fair for School Year 2018-2019 on October 10, 2018, 8:00am at Angeles City Science High School.
2. The competition aims to:
  - a. promote Science and Technology consciousness, and a culture of innovation among youth; and
  - b. identify the most creative and innovative student researchers from junior and senior high schools, who will represent the division in the Regional Science Research Fair.
3. The official participants in the said fair shall be the Rank 1 School winners only in each of the different categories whose entries have been approved by the School Level Scientific Review Committee (SRC). The description and maximum number of official participants are the following:

Categories and Maximum Number of Student Participation per School				
	Life Science Category	Physical Science Category	Robotics and Intelligent Machines Category	National Science Innovation Expo
Individual	1	1	1	1
Team	3	3	3	3

4. Similar to the previous science fair, the division level for 2018-2019 is an Intel ISEF-affiliated fair. As such, the requirements for affiliated fairs should be met and followed as stated in the ISEF guidelines.

5. The following are the forms, manuscript and video to be submitted in all categories:
  1. Research Plan
  2. Scanned Forms for all projects:
    - a. Checklist for Adult Sponsor
    - b. Student Checklist (IA)
    - c. Research Plan
    - d. Approval Form (IB)
    - e. Regulated Research Plan Institutional Form (IC)
  3. Forms depending on the type of research (e. g. involving humans, vertebrae, animals, hazardous chemicals etc.)
    - a. Qualified Scientists (2)
    - b. Risk Assessment Form (3)
    - c. Human Participants Form (4)
    - d. Human Informed Consent Form
    - e. Vertebrae Animal Form ( 5A)
    - f. Vertebrae Animal Form (5B)
    - g. Potentially Hazardous Biological Agents Risk Assessment Form (6A)
    - h. H. Human and Vertebrae Animal Tissue Form (6B)
    - i. Continuation Project Form (7)
      - ❖ Participants are expected to download softcopies of the documents related to Intel ISEF in the corresponding link: <https://sspcdn.blob.windows.net>
  4. Abstract (Maximum of 250 words)
 

The Abstract should include the following:

    - a. Purpose of the experiment
    - b. Procedure
    - c. Data Conclusion

The Abstract should not include the following:

    - a. Acknowledgment
    - b. Work of procedure done by the mentor
  5. Manuscript
    - a. Title Page – Project Title, Category, Researchers, Mentor/Adviser, School
    - b. Main Body and References
      - ❖ Follow IMRAD Format; APA Style
    - c. Scanned Photo Copy of Log book in PDF files
    - d. Document the project activity/process through a 3-5 minute Video presentation to be submitted either in .mp4 or .mpeg format.

**REMINDERS:**

- One (1) hard and soft copy of the manuscripts and other necessary documents shall be officially endorsed/submitted by the adviser to the EPS in Science.

- The soft copy for all needed requirements should be saved in CD/DVD with **eight (8) main folders representing the eight (8) projects for each category (LS-I, LS-T, PS-I, PS-T, RIM-I, RIM-T, IE-I, IE-T)**. Each main folder should have sub-folders with the titles:
    - Research Plan
    - Scanned Forms
    - Manuscript/Paper
    - Scanned Log book
    - 3- 5 minute Video Presentation
  - Hard and soft copies of the manuscripts and other necessary documents should be in Pdf format
  - Submit all required documents and video on or before **September 28, 2018 until 4PM at the Division Office**
  - Incomplete requirements will not be considered for the competition.
  - Use the color code for the hard copy of manuscript and needed documents in each category:
    - Life Science (LS)- green
    - Physical Science (PS) – blue
    - Robotics Intelligent Machine (RIM) – red
    - Innovation (IE) – yellow
6. School Heads shall make the necessary arrangement to ensure that classes of teacher coaches are taken care of pursuant to the Time on Task Policy.
7. Wide and prompt dissemination of the content of this memorandum is desired to ensure full participation of all concerned.

  
**LEILANI S. CUNANAN, CESO VI**  
Schools Division Superintendent

*Reference:*  
*DepEd Memorandum*  
*No. 134 s. 2018*