

	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS- SDS-003  Revision: 00  Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSD - SDS</b>

**RELEASED**

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December 17, 2018

**DIVISION MEMORANDUM**  
 No. 599 S. 2018

By   
 DepED Angeles City  
 Division of City Schools

**LOCALIZED POLICIES TO SUSTAIN PARTNERSHIP ENGAGEMENT**

To : All Heads of Public Elementary and Secondary Schools

1. Stakeholders play a vital role in the education sector. The need for partnership is evident in school and must be nurtured and flourished with proper investments in order to lift up and raised our schools to a place that suits all 21<sup>st</sup> century learners. Hence, partnership engagements need to come from many parts of the community.
2. To sustain the relationship between Department of Education and education partners for increased support of basic education and to encourage schools to engage partners and make partnerships sustainable the following division localized policies must be adhered to:
  - 1.1 All Schools which entered into Memorandum of Agreements /Memorandum of Understanding with partners must furnish the SMN unit a copy of the signed and notarized MOA/MOU.
  - 1.2 All partnership engagements of schools must be properly coordinated with SMN unit.
  - 1.3 All schools must give updates to their stakeholders through newsletters or Report Card.
  - 1.4 All schools' stakeholders must be recognized in Schools or Division Office through Gawad Parangal or any form of recognition.
  - 1.5 All Deed of Donations on the equipment and furniture must be coordinated with the Supply Unit for proper recording of donations.
3. Likewise, in lieu of the closing of the Fiscal Year, all schools are required to submit Year End Reports with Lists of Partners using the attached format on or before January 4, 2018.
4. Wide dissemination of this memorandum is desired.

  
**LEILANI S. CUNANAN, CESO VI**  
 Schools Division Superintendent 

**"SMILES BRIGHT, SERVES RIGHT"**

**YEAR END REPORT: LIST OF PARTNERS**

Name of Partner/s	Type of Donation	Date of Donation

**"SMILES BRIGHT, SERVES RIGHT"**