



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF ANGELES CITY



September 3, 2021

DIVISION MEMORANDUM
No. 262, s. 2021

TRAINING-WORKSHOP ON THE PREPARATION, IMPLEMENTATION, AND COMPLETION OF RESEARCH WORKS

To: Assistant Schools Division Superintendent
Chief ES, CID and SGOD
Heads of Public Elementary and Secondary Schools
Assistant Principals of Integrated Schools

1. A **Training-Workshop on the Preparation, Implementation, and Completion of Research Works** will be held on September 8,9, &10, 2021, from 9:00 A.M. – 4:00 P.M., via Microsoft Teams.
2. The objectives of this activity are:
 1. To reorient the participants on the use of data for data-driven and wise decision-making;
 2. To upskill the Master Teachers on analyzing basic education data;
 3. To provide guidance on how to make use of available data in designing and crafting programs, projects, and activities;
 4. To prepare the participants in the preparation, implementation, and completion of research works.
3. Attached is Enclosure no. 1 - Identified List of Participants from the Public Elementary and Secondary Schools and Enclosure No. 2 - Indicative Matrix for reference and guidance.
4. The meeting and registration link will be sent to the participants via email on or before the scheduled date of the activity.
5. Immediate dissemination and strict compliance to this Memorandum is earnestly desired.

MA. IRELYN P. TAMAYO PhD, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent *ch*

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Enclosure no. 1. The List of Participants

	SCHOOLS	Name of Master Teachers
	EAST DISTRICT	
1	Abelardo G. Tinio ES	SMITH, NORVDHIN FERNANDEZ
2	Angeles ES	JINGCO, MARCELA ESTRALLADO
3		NESTOR C. DE GUZMAN PhD
4	Cutud ES	CARILLO, CHRISTIAN JOY JOGNO
5	Gov. Rafael L. Lazatin IS	DAVID, SHERYLOU PARAS
6	Jose P. Dizon ES	ANGELES, ALMA MANALOTO
7	Northville 15 IS	PALISUC, MARIA CLARA PURI
8	Pineda-Gutierrez ES	VERGARA, IRENE GONZALES
9	Pulungbulu ES	TOLENTINO, JESSINDA MANAPSAL
10	Sapalibutad ES	SANCHEZ, ROGELIO MIRANDA
11	Sto. Domingo IS	ALEGRE, AGNES DUNGO
	NORTH DISTRICT	
12	Dr. Clemente N. Dayrit Sr. ES	DAVID, ELSIE OCAMPO
13	Epza Rest. ES	LACSINA, LORNA DEOGRACIAS
14	Marisol Bliss ES	CATACUTAN, NERIZZA SIMBULAN
15	Salapungan ES	TANHUECO, CORAZON NICOLAS
16	Sta Maria ES	BALANQUIT, MA. RONILA LUCBAN
17	Teodoro P. Tinio ES	PANLILIO, ROSELLE PARAS
18	Virgen Delos Remedios ES	AGUAS, JANICE BALDIBIESO
	SOUTH DISTRICT	
19	Cutcut ES	PACLIBAR, ANGELA ARCEO
20	Don Pepe Henson MHS	EVARISTO, JAYSON IGNACIO

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21	Lourdes Northwest ES	RIVERA, GLORIA DAVID
22	M. Nepomuceno ES	MICLAT, DAISY DAVID
23	Sto. Rosario ES	REGALA, DECEMBER DAYRIT
	WEST DISTRICT	
24	Cuayan ES	GARGOLES, JINKY CARLOS
25	Edilberto M. Ganzon ES	TUPIL, AMANDA CHU
26	Gueco Balibago ES	SANTOS, MARICANE LISING
27	Malabantias IS	DEL MUNDO, HELEN EVARISTO
28	Pampang ES	VALENCIA, RUBY DEOCAREZA
29	Sapangbato ES	MALONZO, BRENDA
30	Sta. Teresita ES	TIZON, JENYFERADAMA DACER
31	Tacondo ES	MACAMAY, ALMA AGUSTIN
	SECONDARY SCHOOLS	
32	Amsic IS	CASTAÑEDA, ANA MARIE BAGA
33		RAMOS, LODIMIR SANTOS
34	Angeles City National HS	TAMAYO, ADRIAN PINEDA
35		PEREZ, ARNEL CORSANES
36	Angeles City National Trade School	DIMATULAC, ARNOLD PAMINTUAN
37	Angeles City Science HS	BALAGTAS, MYLENE GARCIA
38		BOGNOT, REGINA MIGNON CALILUNG
39	Angeles City Senior High School	GONZALES Jr., AVELINO LACAP
40		DAVID, JEANNIEFER ROMERO
41	Bonifacio V. Romero HS	PRAZA, JENNIFER MANALO
42	Francisco G. Nepomuceno MHS	TAMAYO, BENJAMIN MATITO
43	Rafael L. Lazatin MHS	DUNGO, REAN LINGAD
44	SapangBato National HS	CORTEZ, EDGARDO DE LOS REYES

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Enclosure No. 2 Indicative Matrix

Time	September 8, 2021 Day 1	Facilitators
8:30 AM - 9:00 AM	Opening Program	
9:00 AM – 10:30 AM	DepEd Research Agenda and Guidelines in Crafting Research Proposal	Maria Leonora E. Vinoya
10:30 AM – 12:00 NN	The Purpose of Action Research: Why do We do it?	Adrian P. Tamayo
12: 00 NN - 1:00 PM	LUNCH BREAK	
1:00 PM – 2:30 PM	Steps in Conducting an Action Research Study	Anastacia Nimfa P. Aquino EdD
2:30 PM – 4:00 PM	Mining on Data at the School Ground	Amando C. Yutuc PhD
4:00 PM – 4:30 PM	Feedback on Issues and Gaps	
	September 9, 2021 Day 2	
8:30 AM – 9:00 AM	Recapitulation from Day 1	
9:00 AM – 10:00 AM	Ethical Issues Associated in Action Research	Emily F. Sarmiento PhD
10:00 AM – 11:00 AM	Constructing / Reviewing the Literature Section	Nestor C. De Guzman PhD
11:00 AM – 12:00 NN	Constructing hypothesis / Creating the Research Questions	Adrian P. Tamayo
12:00 NN – 1:00 PM	LUNCH BREAK	
1:00 PM – 2:30 PM	Selecting Appropriate Research Methods in an Educational Context	Esperanza S. Malang
2:30 PM – 4:00 PM	Collecting and Analyzing Quantitative and Qualitative Data	Cristian F. David EdD
4:00 PM – 5:00 PM	Action Research Proposal Development	
	September 10, 2021 Day 3	
8:30 AM – 9:30 AM	Consultation Period	Facilitators and Evaluators by Invitation
9:30 AM – 12:00 NN	Presentation of Output and Critiquing	
12: 00 NN – 1:00 PM	Lunch Break	
1:00 PM – 3:30 PM	Presentation Continues	
3:30PM – 4:00 PM	Moving Forward	
4:00 PM – 5:00 PM	Closing	

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