



Republic of the Philippines  
**Department of Education**  
 Region III  
 Schools Division of Angeles City



December 2, 2021

**DIVISION MEMORANDUM**

No. 405 s. 2021

**DIVISION SEARCH FOR BEST IMPLEMENTING SCHOOLS ON  
 GULAYAN SA PAARALAN PROGRAM (GPP)**

To: Heads of Public Elementary and Secondary Schools

- Pursuant to DepEd Memorandum No. 223 s. 2016, "Strengthening the Implementation of the Gulayan sa Paaralan Program (GPP) in Public Elementary and Secondary Schools Nationwide", the Schools Division of Angeles City, through the SGOD-Youth Formation Program Unit shall conduct a **DIVISION SEARCH FOR BEST IMPLEMENTING SCHOOLS ON GULAYAN SA PAARALAN PROGRAM (GPP)** funded through Special Education Fund (SEF).
- This activity aims to recognize the accomplishments and important contributions of the learners, teachers, administrators, and stakeholders in the implementation of GPP.
- It is open to all public schools with accomplishments in the implementation of GPP from **January-November 2021**.
- Below are the cash awards/incentives for the Best Implementing Schools on GPP:

<b>Category - Elementary</b>		
Small School		
1 <sup>st</sup> Place	Php	15,000.00
2 <sup>nd</sup> Place		10,000.00
3 <sup>rd</sup> Place		5,000.00
Big School		
1 <sup>st</sup> Place	Php	15,000.00
2 <sup>nd</sup> Place		10,000.00
3 <sup>rd</sup> Place		5,000.00
<b>Category - Secondary</b>		
Small School		
1 <sup>st</sup> Place	Php	15,000.00
2 <sup>nd</sup> Place		10,000.00
3 <sup>rd</sup> Place		5,000.00



CN 2021-290  
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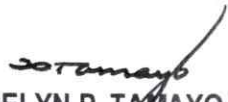




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Big School		
1 <sup>st</sup> Place	Php	15,000.00
2 <sup>nd</sup> Place		10,000.00
3 <sup>rd</sup> Place		5,000.00
Consolation Prize (P1500 x 53 schools)	Php	79,500.00

- Attached is the Operating Guidelines and Procedures for reference and guidance.
- Wide and immediate dissemination of and strict compliance to this Memorandum is earnestly desired.

  
**MA. IRELYN P. TAMAYO PhD, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent *dr*

rsg/sgod/yfp  
Control No: \_\_\_\_\_



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**DIVISION SEARCH FOR BEST IMPLEMENTING SCHOOLS ON  
GULAYAN SA PAARALAN PROGRAM (GPP)**

**OPERATING GUIDELINES AND PROCEDURES**

**A. List of Categories**

- Elementary
  - Small School
  - Big School
- Secondary
  - Small School
  - Big School

**B. Contest Coverage**

January-November 2021

**C. Application and Endorsement Forms**

1. Accomplished Application Form
2. Attachments:
  - Narrative Report (January-November 2021)
    - a. Photo documentation with caption
    - b. 2-3-minute video presentation

**D. Guidelines/Procedures**

1. The SGOD Chief shall serve as the Chair of the Awards Committee together with the PDO-Youth Formation Coordinators. They shall be in-charge in the preparation, implementation, and documentation of the Division Search for Best Implementing Schools on Gulayan sa Paaralan Program (GPP).
2. The Division Office shall receive the application forms of the participating schools through the Records Office.
3. The participating schools will be notified if all the requirements were met.
4. The Division Office shall conduct the paper **screening and evaluation** of the submitted documents using the given criteria.
5. The Division Screening Committee shall use the score sheet provided.
6. The Division Screening Committee may invite other stakeholders in the paper screening. (City Agriculture).
7. The Division Screening Committee shall conduct field validation or panel interview.
8. The Division Screening Committee will select maximum of three (3) winners per category, from elementary and high school.
9. The Division Winners shall receive a Certificate of Recognition and a cash prize from LSB-SEF.
10. All non-winning schools shall receive Certificate of Participation and a consolation cash prize.



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**E. Criteria and Score Sheet**

Criteria	Maximum Points		Participants Points
<b>A. Presence of School Vegetable Garden</b> <ul style="list-style-type: none"> <li>• Leafy/Green vegetables               <ul style="list-style-type: none"> <li>10 or more</li> <li>6 to 9</li> <li>1 to 5</li> </ul> </li> <li>• Fruits/Pods/Legumes               <ul style="list-style-type: none"> <li>10 or more</li> <li>6 to 9</li> <li>1 to 5</li> </ul> </li> <li>• Root Crops               <ul style="list-style-type: none"> <li>5 or more</li> <li>3 to 4</li> <li>1 to 2</li> </ul> </li> <li>• Herbal Medicinal Plants               <ul style="list-style-type: none"> <li>5 or more</li> <li>3 to 4</li> <li>1 to 2</li> </ul> </li> </ul>	5 3 1 5 3 1 5 3 1 5 3 1	5  5  5  5	20
<b>B. Sustainability</b> Kalendarayo ng Pagtanim Seeds banks and seed beds with proper labeling Seedlings of vegetables and fruit bearing trees with proper labeling Organized garden tools		5 5 5 5	20
<b>C. Product Utilization</b> School children supported under the GPP 100 or more 55 to 99 1 to 54  Community supported under the GPP 100 or more parents 55 to 99 parents 1 to 54 parents	10 7 5  10 7 5	10  10	20
<b>D. Utilization of Different Strategies/techniques</b> Bio Intensive Gardening Organic Pest Management Organic Fertilizer		5 5 5	15
<b>E. Land Resource Space Utilization</b> 80 – 100% utilization (estimate) 60 – 79% utilization (estimate) 30 – 59% utilization (estimate)		15 10 5	15
<b>F. Plus Factor</b> Functional Waste Management (Segregation, Recycling, Composting) Use of Edible Landscape		5 5	10
<b>TOTAL</b>			<b>100</b>



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**F. Awards Selection Committee Composition**

<b>SCREENING COMMITTEE</b>	
<b>Chair:</b>	Chief, School Governance and Operations Division (SGOD)
	SEPS, Social Mobilization & Networking
	SEPS, Monitoring and Evaluation
	SEPS, Human Resource Development Division
	Representative from City Agriculture
<b>Secretariat:</b>	PDO-Youth Formation Coordinator

**G. Timetable of Activities**

<b>Date</b>	<b>Activity</b>
December 2-9, 2021	Application Period
December 10, 2021	Paper Screening and Evaluation
December 13-15, 2021	Field Validation and Panel Interview
December 16, 2021	Announcement of Division Winners
December 20, 2021	Awarding via online platform



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Application Form  
 for GPP

**PROFILE**

Name of Nominee:  
 Address of the School:  
 Landline/Mobile Number:  
 Email Address:

**GPP COORDINATOR DETAILS**

Full Name

Surname	First Name	Middle Name	Name Extension (Jr, Sr, III)

Home Address:  
 Date of Birth:  
 Position in the Organization  
 Contact Number  
 Email Address:

**PROJECT PROFILE**

Project Title:  
 Brief Description (2 sentences):

Category (Please Check ONE ONLY)

<input type="checkbox"/>	Elementary – small school
<input type="checkbox"/>	Elementary – big school
<input type="checkbox"/>	Secondary – small school
<input type="checkbox"/>	Secondary – big school

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Division of Angeles have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

\_\_\_\_\_  
 Signature Over Printed Name



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