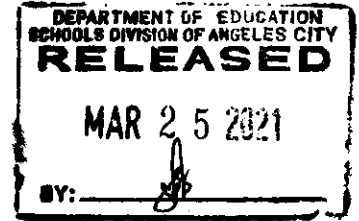




Republic of the Philippines  
**Department of Education**  
 Region III  
 Schools Division of Angeles City



March 25, 2021

DIVISION MEMORANDUM  
 No. 072 s. 2021

**GUIDELINES ON THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP)  
 FOR SY 2020-2021 BASED ON DM-OUCI-2021-0015**

To: Assistant Schools Division Superintendent  
 OIC-Chief, Curriculum Implementation Division  
 Education Program Supervisor in EsP  
 Public Schools District Supervisors  
 Division Guidance and Counselling Focal Person  
 School Heads of All Public Secondary Schools  
 All Public Secondary Guidance Counselors/Designates  
 All Public Secondary Class Advisers

1. DepEd Memorandum-OUCI-2021-0015 entitled Career Guidance Program (CGP) for S.Y. 2020-2021 was already released by the Department of Education for strict implementation and compliance of all the secondary schools. In line with this, specific guidelines on the implementation and facilitation of Career Guidance Program are as follows:

- a. CGP implementation shall be led by the Guidance Counselors/Coordinators/Designates of the secondary schools with the class advisers as class facilitators.
- b. For Junior High School, Grade 7 to Grade 10 learners, career guidance competencies are already included in the Homeroom Guidance modules.
- c. For Grade 10 learners, the Multiple Career Development Pathways (MCDP) Toolkit from SEAMEO INNOTECH can be used as a supplementary material as deemed necessary. It can be downloaded from the DepEd Learning Resource Portal. Soft copy of the MCDP Toolkit was given already to the Secondary School Heads by the EsP Supervisor and PSDSs of Secondary Schools.
- d. For Grade 11 and Grade 12 learners, career guidance learning materials will be derived from the existing Career Guidance Teacher's Manual for Senior High School which will be made available through the DepEd Learning Resource Portal.
- e. The schedule of career guidance activity sheets for the Senior High School is as follows:

Grade 11	Quarters 2 to 4	Week 5 – Week 7
Grade 12	Quarters 2 to 4	Week 5 – Week 7

Refer to the Career Guidance Learning Plan (see Annex A of the DepEd Memorandum) for the specific modules and activity sheets.

- f. Printing and distribution of Career Guidance learning resources may be charged against local or any available funds / downloaded from the Central Office.
- g. School Heads shall lead the implementation of the Career Guidance Program including supervision and monitoring of school career guidance activities:
  - conduct of orientation for teachers, learners and parents on Career Guidance Program.



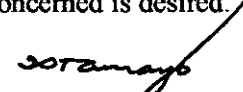
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- allocate budget for the materials and other related expenses for the conduct of the program; and
  - submit the School Career Guidance Program Implementation Report (Annex C) to the Division EsP Supervisor.
- h. The Guidance Counselor shall assist the School Head in the over-all implementation of the school career guidance activities and
- provide technical assistance to the career advocates on the implementation of school career guidance activities; and
  - provide counseling and referral services when necessary (in accordance to RA 9258, Guidance and Counseling Law of 2004).
- i. The Career Guidance Advocate/Class Adviser shall facilitate the printing and distribution of learning materials and other supplementary materials on career guidance and
- disseminate information for the learners such as offered Senior High School tracks and strands in the division, labor market information, schools and courses for college, technical courses for the middle level skills development and entrepreneurship-related programs and materials that the learners may utilize;
  - conduct career consultation as deemed necessary; and
  - facilitate the completion and submission of all documents relevant to career guidance program.
- j. Evaluation of Grades 10 and 12 Learners' Career Development and Pathing progress must be done through a Portfolio Assessment and Grading as presented and discussed by the central office' career guidance specialists during the national orientation attended by all the secondary school heads, guidance counselors/coordinators and advocates.
3. Other details of the program are contained in the said DepEd Memorandum (DM-OUCI 2021-0015) for the schools' guidance and compliance.
4. Enclosed herewith is the list of Senior High Schools with their respective track offerings. All secondary schools are required to provide their grade 10 learners and parents with the said list as part of their career guidance pathing.
5. School Heads are required to provide all guidance counselors/designates and class advisers with these guidelines as well as the copy of the Department Memorandum for them to be guided properly on the implementation of Career Guidance Program.
4. Immediate dissemination of this memorandum to all concerned is desired.

  
**MA. IRELYN P. TAMAYO** PhD, CESE  
Asst. Schools Division Superintendent  
OIC- Office of the Schools Division Superintendent

eps/esp



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**LIST OF SENIOR HIGH SCHOOL TRACK OFFERINGS**

SDO-ANGELES CITY	SCHOOLS	SPECIALIZATIONS S.Y. 2016-2017
1	Angeles City Nat'l. Trade School	Automotive Servicing (NC I)
		Carpentry (NC II)
		Consumer Electronics Servicing (NC II)
		Bread and Pastry Production (NC II), Cookery (NC II), Food and Beverage Services (NC II)
		Dressmaking (NC II), Handicraft- Fashion Accessories, Paper Craft, Handicraft- Needlecraft
		Electrical Installation and Maintenance (NC II)
		Illustration (NC II), Technical Drafting (NC II)
		Refrigeration and Air-Conditioning- Packaged Air-Conditioning Unit [PACU]/ Commercial Refrigeration Equipment [CRE] Servicing (NC II)
		Shielded Metal Arc Welding (NC I), Shielded Metal Arc Welding (NC II)
		Beauty/ Nail Care (NC II), Wellness Massage (NC II), Hairdressing (NC II)
		Beauty/ Nail Care (NC II), Wellness Massage (NC II), Hairdressing (NC II)
		Beauty/ Nail Care (NC II), Wellness Massage (NC II), Hairdressing (NC II)
2	Angeles City NHS	Accountancy, Business, and Management
		Beauty/ Nail Care (NC II), Hairdressing (NC II), Wellness Massage (NC II)
		Attractions and Theme Parks (NC II), Bread and Pastry Production (NC II), Food and Beverage Services (NC II), Local Guiding Services (NC II)
		Housekeeping (NC II), Food and Beverage Services (NC II), Front Office Services (NC II), Bread and Pastry Production (NC II)
		Housekeeping (NC II), Food and Beverage Services (NC II), Front Office Services (NC II), Bread and Pastry Production (NC II)
		Housekeeping (NC II), Food and Beverage Services (NC II), Front Office Services (NC II), Bread and Pastry Production (NC II)
3	Angeles City Science HS	Science, Technology, Engineering, and Mathematics



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4	Angeles City Senior High School	Accountancy, Business, and Management
		Dressmaking (NC II), Food and Beverage Services (NC II), Wellness Massage (NC II)
		Cookery (NC II), Handicraft- Basketry, Macrame, Handicraft- Woodcraft, Leathercraft
		Bread and Pastry Production (NC II), Food and Beverage Services (NC II), Cookery (NC II)
		Bread and Pastry Production (NC II), Food and Beverage Services (NC II), Cookery (NC II)
		Bread and Pastry Production (NC II), Food and Beverage Services (NC II), Cookery (NC II)
5	Bonifacio V. Romero HS	Contact Center Services (NC II), Front Office Services (NC II), Wellness Massage (NC II)
		Electrical Installation and Maintenance (NC II)
		Electrical Installation and Maintenance (NC II)
		Electrical Installation and Maintenance (NC II)
6	Rafael L. Lazatin Mem. HS	Humanities and Social Sciences
		Cookery (NC II), Food and Beverage Services (NC II), Front Office Services (NC II)
7	Sapang Bato National High School	Bread and Pastry Production (NC II), Food and Beverage Services (NC II), Housekeeping (NC II), Local Guiding Services (NC II)
		Contact Center Services (NC II), Animation (NC II)
		Contact Center Services (NC II), Animation (NC II)
		Contact Center Services (NC II), Animation (NC II)
<b>S.Y. 2017-2018</b>		
8	Northville 15 IS	Accountancy, Business, and Management
		Bread and Pastry, Food and Beverage Services, Cookery
		Computer Programming, Animation
		Fashion Design
9	GRLIS	General Academic Strand
		Handicraft, Events Management
10	Malabantias IS	General Academic Strand
		Travel Services, Tourism Promotion, Events Management
		Illustration (NC II), Technical Drafting (NC II)
		Animation, Illustration
11	Amsic IS	Accountancy, Business, and Management
		Beauty Care, Wellness, Front Office, Housekeeping
		Bread and Pastry, FnB, Dressmaking
12	Sto. Domingo IS	Humanities and Social Sciences



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		General Academic Strand
		S.Y. 2018-2019
13	F.G. Nepomuceno MHS	Humanities and Social Sciences
		Dressmaking, Food and Beverage Service, Bread and Pastry Production
		Tourism Promotion, Front Office, Travel Services, Tour Guiding Services
		Contact Center Service and Computer Hardware Servicing

Prepared:

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Public Schools District  
Supervisor

Certified True and  
Correct:

**ENRIQUE D.**  
**PANGILINAN**  
Administrative Officer V



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