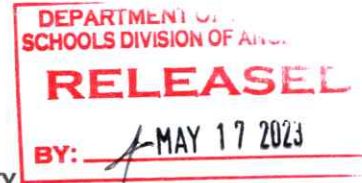




Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF ANGELES CITY



17 May 2023

DIVISION MEMORANDUM

No. **165**, s. 2023

Implementation of Project: **LOTS (LAND OWNERSHIP AND TITLING OF SCHOOL SITES)**

To: Assistant Schools Division Superintendent
Division Chief Education Supervisors
Heads Public Elementary and Secondary Principals

1. The education of the Filipino youth is essential to nation-building. It should therefore be the declared policy of the state that our learners are in a school environment that is safe, motivating, child-friendly, and conducive to teaching and learning. For this reason, DepEd schools are not only declared "zones of peace" during armed conflict but also always zones of peace and neutrality.

2. With DepEd's mandate to ensure that all Filipinos have access to quality basic education, it is imperative to protect public school sites from being subjected to disposal, sale, lien, or encumbrance and against adverse suits and claims for payment from private entities, individuals, heirs, or donors.

3. With this, to provide guidelines and a reward system that encourage all public schools in SDO Angeles City to have legal ownership over their school sites, the Schools Division of Angeles City School, through the School Governance and Operations Division, implements "Project LOTS: Land Ownership and Titling of School Sites" with the following activities:

Activities	Dates	Participants
Virtual Meeting on the Status of Lot Ownership in All Public Schools, Both Elementary and Secondary, and Implementation Guidelines of Project LOTS.	June 9, 2023	Engineer, Planning Officer, Legal Officer, and All School Heads
Virtual Orientation on the Process of Donation, Transfer, and Titling of School Sites.	June 13, 2023	Engineer, Planning Officer, Legal Officer, and All School Heads
Provision of technical assistance and support to the school heads on the processing of donations, transfers, and titling of school sites	June 14, 2023 to November 3, 2023	Engineer, Planning Officer, Legal Officer, and All School Heads



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF ANGELES CITY

Implementation of the reward system for the school heads (adding additional points directly to the OPCRFs) for the donated, transferred, and titled school sites in the names of the schools	December 2023	SDS, ASDS, Chiefs CID/SGOD, Engineer, Planning Officer, Legal Officer, and All School Heads
--	---------------	--

4. The goals of implementing Project LOTS: Land Ownership and Titling of School Sites" are as follows:

- to address the need to acquire qualified school sites on privately owned lots, lots owned by local government units or other national government agencies, or any government agency, through donation, negotiated sale, expropriation, or any other mode of acquisition as provided for by law;
- to strengthen schools' capacity and authority to manage lots registered under their names;
- to ensure school authorities have direct control and supervision over the lots being occupied;
- to motivate school heads to have their lots donated, transferred, and named after their schools; and
- to implement a reward system for the school heads (adding additional points to their OPCRFs) for the donated, transferred, and titled school sites in the names of the schools accordingly:

5. Acquired the Certificate of Land Title in the name of the school.
4. Applied for the titling of the school site
3. Processed the documents for the titling of the school site.
2. Processed the documents for the transfer of the school site.
1. Processed the documents for the donation of the lot.

5. Expenses relative to the conduct of the activity shall be charged to the school MOOE/Division MOOE subject to accounting procedures and auditing rules and regulations.

6. Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.

RONALDO A. POZON PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:

PROJECTS SCHOOL SITES

NPC/SGOD-Education Facilities – May 17, 2023