



Republic of the Philippines  
**Department of Education**  
Region III  
SCHOOLS DIVISION OF ANGELES CITY



10 Oct 2023

**DIVISION MEMORANDUM**  
No. 363, s. 2023

**CONDUCT OF DIVISION SEMINAR ON SYSTEMATIC AND COMPREHENSIVE  
PROFESSIONAL DEVELOPMENT PROGRAM FOR  
BEGINNING TEACHERS (Batch 2)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, School Governance Operations Division  
OIC-Chief Education Supervisor, Curriculum Implementation Division  
All Heads of Public Elementary and Secondary Schools

1. This is to announce the Conduct of Division Seminar on Systematic and Comprehensive Professional Development Program for Beginning Teachers Batch 2 on October 18-20, 2023; from 8:00 a.m. to 5:00 p.m. at Sta. Teresita Elementary School Conference Room
2. The objectives of the seminar are:
  - a. to help the beginning teachers demonstrate knowledge and understanding of DepEd vision, mission, goals, and strategic directions; systems and processes; school policies and procedures, and teacher rights and responsibilities;
  - b. to assist them to articulate and apply knowledge, skills, attitudes, and values (KSAVs) in teaching; and
  - c. to help them improve practice towards career progression based on the professional development goals.
3. Enclosed is the list of participants and training matrix for reference and guidance.
4. Immediate and wide dissemination of and strict compliance to this Memorandum is earnestly desired.

  
**RONALDO A. POZON PhD, CESO V**  
Schools Division Superintendent

To be indicated in the perpetual index  
under the following subjects:

SEMINARS      TEACHERS      TRAINING PROGRAMS

AGG/SGOD-HRD  
October 10, 2023

**Address:** Jesus Street, Pulungbulu, Angeles City Telephone No. (045) 322-4101



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Enclosure No. 1 to Division Memorandum No. 363 S. 2023

List of Participants

| No | Name                      | School                          |
|----|---------------------------|---------------------------------|
| 1  | Jeffrey Mabaga            | Sta. Teresita Elem.School       |
| 2  | Catherine S. Liwanag      |                                 |
| 3  | Geraldine J. Manalastas   |                                 |
| 4  | Roger Ocampo              | Angeles City Senior High School |
| 5  | Christover Cantoria       |                                 |
| 6  | Angelo Tolentino          |                                 |
| 7  | Alma Vedeja               | Sapangbato Elem.School          |
| 8  | Jasmin Espiritu           |                                 |
| 9  | Louis Andrew Tayag        | Angeles City Science HS- SHS    |
| 10 | Reema Canilao             |                                 |
| 11 | Kyna Leah Nicart          | Bonifacio V. Romero HS          |
| 12 | Justine Hernandez         |                                 |
| 13 | Princess Angela Patangui  | NV15IS-SHS                      |
| 14 | Hasmin Canlas             | Don Ambrocio Mendiola IS        |
| 15 | Jim Marie S. Macaspac     | San Ignacio Elem.School         |
| 16 | Jasmin M. Dizon           | Pampang Elem.School             |
| 17 | Roselle M. Pena           | Pulung Cacutud Elem.School      |
| 18 | Lyrio Mae Macapagal       | Marisol BLISS Elem. School      |
| 19 | Heizel V. Joson           |                                 |
| 20 | Jay Anthony Bautista      | Air Force City Elem. School     |
| 21 | Regielyn W. Ocampo        | FGNMHS-SHS                      |
| 22 | Judylyn Sebastian         | Northville 15 Integrated School |
| 23 | Princess Angela Patangui, |                                 |
| 24 | Elaiza Kate Guinto,       |                                 |
| 25 | Louise Salonga            |                                 |
| 26 | Alexandra Mari Gaspar     | Malabantias Integrated School   |
| 27 | Angelica Mae Nicanor      |                                 |
| 28 | Mary Grace D. Fernando    |                                 |
| 29 | Princess Jenita Canlapan  |                                 |
| 30 | Rose Marie M. Catungal,   | Tacondo Elem.School             |
| 31 | Abigail S. Manabat        |                                 |
| 32 | Hope B. Sampang           |                                 |
| 33 | Lianna Lugma Gorospe -)   | Gueco Balibago Elem.School      |

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|    |                        |   |
|----|------------------------|---|
| 34 | Paula Tomas Rivera     |   |
| 35 | Jennilyn Manipud       | Jose P.Dizon ES                           |
| 36 | Khendee Sampang        |   |
| 37 | Roselle M. Pena        | Pulung Cacutud ES                         |
| 38 | Castro, John Christian | Sapangbato National High School - JHS     |
| 39 | Magale, Remedios W     |   |
| 40 | Dezele C. Costales     | Claro M.Recto ICT HS                      |
| 41 | Joan G. Santos         |   |
| 42 | Angelu D. Galang       |   |
| 43 | Catherine Sanguyo      | Governor Rafael Lazatin Integrated School |
| 44 | Rosana Ducut           |   |
| 45 | Marjorie Ann Yumang    |   |
| 46 | Melanie Bulawan        |   |
| 47 | May May Gomez Kim      |   |
| 48 | Marah De Guzman        |   |





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Enclosure No. 2 to Division Memorandum No. 363 s. 2023

Training Matrix

| <b>Day 1 – October 16, 2023</b> |   |  |
|---------------------------------|---|--|
| <b>Time</b>                     | <b>Topic</b>  | <b>Resource Speaker</b>                      |
| 8:00 -8:30                      | Registration  | Human Resource Development Unit              |
| 8:30- 9:00                      | Opening Program   | Human Resource Development Unit              |
| 9:00 -10:30                     | TIP Coursebook 1<br><br>Module 1: Becoming a DepEd Teacher<br><br><ul style="list-style-type: none"><li>• Session 1 – DepEd’s Mandate</li><li>• Session 2 - Vision, Mission, and Core Values</li><li>• Session 3 - Strategic Directions</li><li>• Session 4 – DepEd Angeles City Organizational Structure</li></ul> | Agnes G. Manabat EdD<br><br>PSDS -Cluster 6  |
| 10:30-12:00                     | Module 3: Creating an Engaging Physical and Virtual Learning Environment<br><br><ul style="list-style-type: none"><li>• Session 1: Positive Discipline in Physical and Virtual Learning Environment</li><li>• Session 2: Positive Teacher-Student Relations</li></ul>   | Cezar P. Hernandez<br>PSDS – Cluster 2       |
| <b>12:00 -1:00</b>              | <b>LUNCH BREAK</b>  |  |
| 1:00 -2:30                      | TIP Coursebook 3<br><br>Module 1<br><br><ul style="list-style-type: none"><li>• Session 1: The PPST Career Stages</li></ul>   | Leonida K. Quinto PhD<br><br>PSDS -Cluster 3 |

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|                               | <ul style="list-style-type: none"><li>• Session 2: The PPST Domains, Strands and Indicator</li></ul>   |   |
| 2:30-4:00                     | <p>Module 2 – Embedding the PPST in HR System</p> <ul style="list-style-type: none"><li>• Session 1 – The PPST and DepEd’s Human Resource (HR) Systems</li><li>• Session 2 – The PPST, RSP and the Merit Selection Plan (MSP) of DepEd</li><li>• Session 3 – The Strategic Alignment of the RPMS with the PPST</li><li>• Session 4 – Role of RPMS-PPST in Teachers’ Learning and Development</li><li>• Session 5 – The Rewards and Recognition (R&amp;R) in the Context of RPMS-PPST</li></ul> | <p>Ericson P. Cabrera<br/>PSDS - Cluster 7</p>            |
| 4:00 -4:30                    | Wrap Up /Announcement  |   |
| <b>Day 2: October 17,2023</b> |  |   |
| 8:30-9:00                     | Management of Learning   | Human Resource Development Unit                           |
| 9:00- 10:00                   | <p>Module 1: Building Relationships with the Wider School Community</p> <ul style="list-style-type: none"><li>• Session 1 = Community as a Resource in the Teaching-Learning Process</li></ul>   | <p>Anastacia Nimfa P. Aquino EdD<br/>PSDS – Cluster 4</p> |
| 9:00- 10:00                   | <ul style="list-style-type: none"><li>• Session 2: The School and Community Relationships</li></ul>  | <p>Anna Merla A. Magtoto<br/>PSDS -Cluster 1</p>          |
| 10:00 -11:00                  | Session 1: The Philippine Public Education System  | <p>Maria Tara D. Clemente PhD<br/>PSDS- Cluster 5</p>     |
| 11:00 -12:00                  | <ul style="list-style-type: none"><li>• Session 2: DepEd Central Office</li><li>• Session 3: DepEd Regional and Schools Division Offices</li></ul>   | <p>Walter Estabillo EdD<br/>PSDS -Cluster 9</p>           |



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|                               | <ul style="list-style-type: none"><li>• Session 4: The School Structure</li></ul>                          |   |
| 12:00 -1:00                   | Lunch Break  |   |
| 1:00 -2:00                    | Module 1 – Understanding the K to 12 Curriculum<br>Session 1 – Legal Bases<br>Session 2 – Salient Features | Amelita Pineda<br>PSDS                            |
| 2:00 -2:40                    | Conceptual Framework - English   | Rita P. Bundalian<br>English                      |
| 2:40-3:20                     | Conceptual Framework - Math  | Maria Esperanza S. Malang PhD<br>EPS -Mathematics |
| 3:20-4:00                     | Conceptual Framework – Science   | Gemima A. Estabillo EdD<br>EPS -Science           |
| 4:00 -4:40                    | Conceptual Framework – Filipino  | Rochella C. David<br>EPS -Filipino                |
| 4:40 -5:00                    | Wrap Up/Announcement   |   |
| <b>Day 3: October 17,2023</b> |  |   |
| 8:30- 9:00                    | Management of Learning   | Human Resource Development Unit                   |
| 9:00 -9:40                    | Conceptual Framework – Araling Panlipunan  | Ramil D. Dacanay<br>EPS -Araling Panlipunan       |
| 9:40-10:20                    | Conceptual Framework – Edukasyon Sa Pagpapakatao   | Edgardo S. Nunag<br>EPS-ESP                       |
| 10:20-11:00                   | Conceptual Framework – MAPEH   | Jeanniffer R. David<br>EPS- MAPEH                 |
| 11:00 -11:40                  | Conceptual Framework – Kinder  | Reynaldo G. Cabrera<br>EPS- Kinder                |
| 11:40-12:20                   | Conceptual Framework - TLE   | Josephine g. Figuerroa PhD<br>EPS- TLE            |
| 12:20-1:20                    | Lunch Break  |   |



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| 1:20-2:20  | <p>Salaries, Wages, and Benefits of Teachers</p> <ul style="list-style-type: none"><li>• Session 1: Salary and Allowances of Teachers</li><li>• Session 2: Incentives and Benefits of Teachers</li><li>• Session 3: Leave of Absence of Teachers</li><li>• Session 4: Other Benefits</li></ul> | <p>Engr. Maria Cristina Sarmiento<br/>AO V- Administrative Office</p> |
| 2:20-3:20  | <p>Relevant Laws for Teachers</p> <ul style="list-style-type: none"><li>• Session 1: Magna Carta for Public School Teachers</li><li>• Session 2: The Code of Ethics for Professional Teachers</li></ul>  | <p>Atty. Paul Alcayro<br/>Legal Officer</p>                           |
| 3:20 -4:20 | <p>Closing Program</p>   |   |