



Republic of the Philippines
Department of Education
 Region III
 Schools Division of Angeles City



23 Oct. 2023

DIVISION MEMORANDUM

No. 386 s. 2023

2023 Schools Division of Angeles City Election Task Force (ETF) and Operation and Monitoring Center for the 2023 Barangay and Sangguniang Kabataan Elections on October 30, 2023

To: Assistant Schools Division Superintendent
 Chief ES, CID
 Chief ES, SGOD
 Unit Heads
 Heads of Public Elementary and Secondary Schools

- The formation of the Election Task Force (ETF) and its Operation and Monitoring Center is one of the Department of Education's initiatives to help the Commission on Elections (COMELEC) in ensuring free, orderly, honest, peaceful, and credible 2023 Barangay and Sangguniang Kabataan Elections.
- In compliance with the DepEd Memorandum No. 063, s. 2023 titled "Establishment of the 2023 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional, and Schools/City Division Offices in Connection with the **2023 Barangay and Sangguniang Kabataan Elections on October 30, 2023**", the Schools Division of Angeles City has created its Election Task Force and Monitoring and Operation Center on October 23, 2023.
- Thus, the field is hereby informed of the composition of the 2023 SDO Election Task Force (ETF) and Monitoring and Operation Center, to wit:

Composition of the SDO ETF	Monitoring and Operation Center	DepEd Email Address	Contact Number
Dr. Ronaldo A. Pozon, CESO V, Schools Division Superintendent	SDO Angeles City	ronaldo.pozon@deped.gov.ph	0929-9862-651
Dr. Fernandina P. Otchengco, CESO VI, - Assistant Schools Division Superintendent	SDO Angeles City	fernandina.otchengco@deped.gov.ph	0917-1730-020
Dr. Edgar L. Manabat - Chief SGOD	SDO Angeles City	edgar.manabat@deped.gov.ph	0968-869-1001
Dr. Amando C. Yutuc - OIC-Chief CID	SDO Angeles City	amando.yutuc@deped.gov.ph	0917-5072-301
Atty. Paul Nikon Alcayro - Legal Officer	SDO Angeles City	paul.alcayro@deped.gov.ph	0947-8922-300





Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City

4. The duties of SDO Election Task Force are as follows:
- to maintain an Operation and Monitoring Center to document and report all teachers and school-related issues and concerns before, during, and after elections;
 - to ensure that teachers are provided with and/or referred to adequate information technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - to serve as DepEd's institutional link to volunteer organizations and individuals;
 - to provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - to complement the other government agencies' efforts for an honest, orderly, and peaceful elections.
5. Likewise, the following are the schedules of SDO Election Task Force to ensure effective and efficient delivery of services during, before, and after the May 2022 National and Local Elections:
- Set-up and preparations – October 28, 2023
 - Start of Monitoring and Operations – October 29, 2023
 - Election Day – October 30, 2023
 - End of Monitoring and Operations – October 30, 2023
6. Immediate and wide dissemination of the contents of this Memorandum is highly enjoined.


RONALDO A. POZON PhD, CESO V
Schools Division Superintendent

Reference: DepEd Memorandum 063, s. 2023

To be indicated in the Perpetual Index
Under the following subjects:

ELECTIONS MONITORING
OFFICIALS TEACHERS

SGOD/Chief/October 23, 2023

