DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF ANGELES CITY
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28 Nov 2023

DIVISION MEMORANDUM
No. 435 , s.2023

SURVEY FOR COMPETENCIES OF EPP/TLE TEACHERS IN INFORMATION COMMUNICATION TECHNOLOGY

To: Assistant Schools Division Superintendent
        Chiefs, CID and SGOD
        Education Program Supervisors
        Public Schools District Supervisors
        School Heads of Elementary Schools

1.   This is to inform the field of the conduct of survey for all EPP/TLE ICT Teachers as the basis for the teachers' enhancement of ICT competencies using this link https://docs.google.com/forms/d/e/1FAIpQLSd8T61YxsYunttLel5Vt2RLmzTTRCvtiFL9fiwS4e8bircALg/viewform.

2.   This study aims to:
        a. determine the level of teachers' competencies of EPP/TLE ICT;
        b. examine the teachers' profile; and
        c. evaluate the level of competencies.

3.   Participants of this survey will be all EPP/TLE teachers in ICT Grades 4 to 6.

4.   Enclosed are the survey tools for competencies of EPP/TLE teachers in ICT.

5.   Deadline of submission will be on December 10, 2023.

6.   Immediate dissemination of this Memorandum is hereby directed.

RONALDO A. POZON PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: D.O. 21, S.,2019, TLE MATATAG Curriculum
To be indicated in the Perpetual Index

under the following subjects:

CURRICULUM GUIDE

JGF/TLE/November 28, 2023

COMPETENCIES OF EPP/TLE TEACHERS IN INFORMATION COMMUNICATION TECHNOLOGY

Name: _____   Position_____

School:_____   Date _____

Survey Questionnaire for ICT/Entrepreneurship Teacher

Part I

EPP/TLE TEACHERS' PROFILE

Direction. Answer the checklist by placing a check in the space provided for. Please answer the question honestly. Do not leave each item unanswered.

1.   EPP/TLE ICT Teachers Profile

    1.1 Age:

    _____21-34 years

    _____35-48 years

    _____49 years and above

    1.2 Gender

    _____Male

    _____Female

    1.3 Position

    _____Teacher I

    _____Teacher II

    _____Teacher III

    _____Master Teacher I

    _____Master Teacher II

    1.4 Educational Attainment

_____ Baccalaureate Degree

_____ With master's Unit

_____ With master degree

_____ With doctoral units

_____ With doctoral degree

1.5 Teaching Experience

_____ 5 years and below

_____ 6 to 10 years

_____ 11 to 15 years

_____ 16 to 20 years

_____ 21 ears and above

1.6 Competency Assessment Certificate

_____ With National Certificate

_____ Without National Certificate

1.7 Related Seminar and Trainings

_____ School Based

1.

2.

3.

4.

5.

_____ Division

1.

2.

3.

4.

5

_____ Regional

1.

2.

3.

4.

5.

_____ National

1.

2.

3.

4.

5.

_____ International

1.

2.

3.

4.

5.

Part II

Teachers Level in ICT Competencies

B – Beginning

P – Proficient

HP – Highly Proficient

D – Distinguished

Grade 4 ICT/Entrepreneurship	B	P	HP	D
Naipamamalas ang pag-unawa sa kahalagahan, bahagi, at basic operation ng computer.				
Naipamamalas ang pag-unawa sa digital health and wellness at online security and safety				
Naipamamalas ang pag-unawa sa paggamit ng productivity software				
Naipamamalas ang pag-unawa sa algorithm at basic process flowchart.				

Grade 5 ICT/Entrepreneurship	B	P	HP	D
Natatalakay ang panuntunan ng nettiquete sa paggamit ng internet				
Nakikilala ang mga uri ng web browser at mga bahagi nito				
Nagagamit ang search engine sa ligtas at responsableng pamamaraan				
Nakapagpapadala ng mensahe gamit ang E-Mail sa ligtas at responsableng pamamaraan				

Nakagagawa ng word document na may images, shapes, smart arts, tables at page background				
Nakagagawa ng slide presentation na may animation, transition, audio at video.				
Nakagagawa ng desktop publishing document gamit ang page design, layout, at building block				
Nakagagawa ng spreadsheet na may basic functions				
Nakikilala ang user interface ng Block Coding				
Nagagamit ang events, motion, sound, looks at backdrops block codes.				

Grade 6 ICT/Entrepreneurship	B	P	HP	D
Perform web conferencing in a safe and responsible manner				
Use online forms builder in a safe and responsible manner				
Perform uploading and sharing of files in cloud storage in a safe and responsible manner.				
Create word documents with watermark, page color, page borders, page numbers, and header and footers				
Perform slide recording				
Create documents using desktop publishing				
Create spreadsheets with charts and data validation				
Use block codes to create animations/games/digital story				