



Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



8 January 2024

DIVISION MEMORANDUM
No. ~~015~~ s. 2024

PRE-CONSTRUCTION MEETING FOR CY2023 BASIC EDUCATION FACILITIES FUNDS (BEFF) REPAIR OF CLASSROOMS

To: Assistant Schools Division Superintendent
OIC-Chief ES, CID
Education Facilities Unit
School Heads
Administrative Officer II

1. The Schools Division Office of Angeles City will conduct Pre-Construction Meeting with the following schedules and venues:

School	Time
January 11, 2024, Thursday	
Angeles Elementary School	9:00 AM – 10:00 AM
Angeles City Senior High School	10:15 AM – 11:15 AM
Bonifacio V. Romero HS-SHS	1:00 PM – 2:00 PM
Sapang Bato NHS - SHS	2:30 PM – 3:30 PM

2. The meeting agenda are the following:

- 2.1 Joint site inspection
- 2.2 Construction of project signboards
- 2.3 School site and safety issues
- 2.4 Construction Schedule
- 2.5 Plans and specifications
- 2.6 Contractor's Obligation
- 2.7 Construction Meetings

3. The participants to this activity are the school heads and administrative officer II in the public schools with CY2023 Basic Education Facilities Funds Repair of Classrooms.



Jesus St., Brgy. Pulungbulu, Angeles City 2009
[\[045\] 901-9498 / angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)



Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City

4. Attendance of the participants is a must.
5. Immediate dissemination of the contents of this Memorandum is earnestly desired.

RONALDO A. POZON PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject:

MEETING
REPAIR
CONSTRUCTION