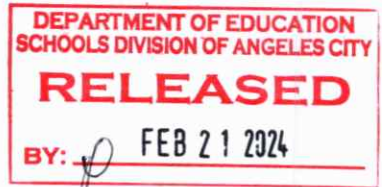




Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



21 Feb 2024

DIVISION MEMORANDUM

No. **081**, s. 2024

PRECAUTIONARY MEASURES ON FIRE SAFETY

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Heads of Public Elementary and Secondary Schools
All Concerned

1. Faulty electrical connections and appliances are among the most common causes of fire in schools. Small sparks can easily cause larger flames to grow.
2. Compliant with DepEd Order No. 28, s. 2016 titled "*Strengthening the Fire Safety and Awareness Program*" the Schools Division Office – Angeles City, aims to establish a culture of safety for learners, personnel, and the possible effects on school properties.
3. Reiterating the following Fire Safety Measures for Schools as stipulated in the abovementioned issuance are:
 - a) Formulate a Fire Escape Plan.
 - b) Ensure the presence of Fire Escape Routes and Exit paths which the students and personnel should be aware of. These should be clearly marked with readable SIGNAGES.
 - c) Inspect doors and windows of classrooms and other school buildings and ensure that they are easy to open.
 - d) Ensure that exit/escape paths are free of obstruction.
 - e) Trim shrubs and trees in the school vicinity.
 - f) Enforce proper waste management. Clear the school grounds from waste. Combustible waste such as papers, wood plastics, paint tins, flammable liquids should not be stored in heaps or loose in the open. Suitable receptacles such as litter bins, recycling bins, etc. should be provided.
 - g) Conduct regular electrical safety inspection and take necessary actions to repair or replace defective wirings, light bulbs, etc. and disconnect the electrical wirings on a condemned building.
 - h) Demand and practice good school keeping practices, e.g. inspect laboratories daily; unplug electrical wirings and turn-off lights.
 - i) Formulate fire safety and control measures for contractors as they can increase the risk of fire and cause obstruction to escape routes.



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- j) Ensure the provision of fire safety and protection equipment, which should not be limited to fire extinguishers. Other equipment may include pails, hose, etc.
- k) Conduct regular FIRE DRILLS.
4. In addition to the Fire Safety Measures for Schools, all schools are required to observe **Fire Safety Precautions** such as but not limited to:
- Fire extinguishers should be checked and refilled regularly and should be placed on every floor/level.
 - Closely coordinate with the Bureau of Fire Protection for Fire Safety Inspections at least once every school year.
 - Teachers should check appliances/equipment before leaving the school. **Unplug** if not in used.
 - Security guards should label the keys per room.
 - Keep flammable things like papers and curtains away from outlets and switches.
5. For wide dissemination and strict compliance.

ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent

Encl.: None

Reference: DO 28, s2016

To be indicated in the Perpetual Index under the following subjects:

DISASTER RISK REDUCTION MANAGEMENT EDUCATION SCHOOLS

CAL/DRRM/February 21, 2024



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