

## DIVISION MEMORANDUM

No. $\qquad$ s. 2024

## COMPARATIVE ASSESSMENT RESULT OF QUALIFIED APPLICANTS (CAR) FOR ADMINISTRATIVE OFFICER II POSITION

To : Assistant Schools Division Superintendent Chief Education Supervisor Public Elementary and Secondary School Heads All Others Concerned

1. This Office announces the Comparative Assessment Result (CAR) of qualified candidates for Administrative Officer II position pursuant to Division Memorandum 078, s. 2024.
2. The attached CAR includes the top five (5) or less, depending on the number of
candidates for appointment whose total scores obtained from the evaluative assessment are ranked from highest to lowest, shall be the basis of the appointing authority to select the most deemed qualified for appointment.
3. Furthermore, the CAR shall be posted in three (3) conspicuous places in DepEd offices/schools concerned for a period of at least ten (10) calendar days, using the application code in accordance with the Data Privacy Act.
4. Queries and/or clarifications of the applicants pertaining to the process and result from the comparative assessment shall be lodged to the HRMPSB within five (5) calendar days from the date of posting of the CAR and shall be responded by the HRMPSB within three (3) to seven (7) days upon receipt of the query and/or clarification.
5. For information and guidance of all concerned.

Schools Division Superintendent 4
Reference: Division Memo 078, s. 2024
To be indicated in the Perpetual Index under the following subjects:
EMPLOYMENT RECRUITMENT PROMOTION
CLM/AO4/March 22, 2024


