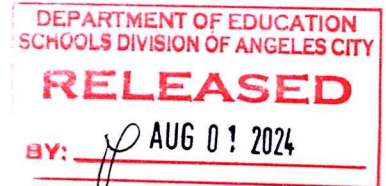




Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



1 Aug 2024

DIVISION MEMORANDUM
No. 289 s. 2024

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT
EXAMINATION**

To: Assistant Schools Division Superintendent
Chief, Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public and Private Elementary and Secondary Schools
All Others Concerned

1. Pursuant to the DepEd Memorandum No. 031, s. 2024, titled "Administration of the National Career Assessment Examination, the testing window for the administration of NCAE shall be on August 12 to 16, 2024.

2. In line with this, an orientation of the NCAE is scheduled on August 7, 2024 (Wednesday) from 2:00 pm to 4:00 pm via MS Teams. All the participants are expected to attend the virtual orientation using the information provided below:

MS Teams meeting link: <https://bit.ly/3LOCwva>
Meeting ID: 498 753 888 268
Passcode: yDoFqo

3. The participants in this activity are the School Heads of Public and Private Elementary and Secondary Schools and School Testing Coordinators (STCs).

4. The advisory from the Office of the Director of Bureau of Education Assessment and the list of the sampled participating Schools in the NCAE Grade 10 are attached for reference and guidance.

5. Immediate and wide dissemination of this Memorandum to all concerned is earnestly desired.


Engr. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent



Jesus St., Brgy. Pulungbulo, Angeles City 2009
[045\) 901-9498/angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Encl.: As stated
Reference: DepEd Memorandum No. 031, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

PLACEMENT
VALIDATION
BASIC EDUCATION
FEES
SCHOOLS

ASSESSMENT
TESTING
CERTIFICATION
LEARNERS
RULES AND REGULATIONS

CID-ESM/August 1, 2024



Jesus St., Brgy. Pulungbulu, Angeles City 2009
[\[045\] 901-9498/angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

July 26, 2024

ADVISORY

Additional Guidelines on the Administration of the National Career Assessment Examination (NCAE)

In reference to DepEd Memorandum No. 031, s. 2024 titled *Administration of the National Career Assessment Examination*, this advisory provides additional guidelines for the conduct of the NCAE.

Testing Schedule

1. The testing window for the administration of the NCAE shall be on **August 12 to 16, 2024**.
2. Should there be any unexpected/unforeseen circumstances (e.g., fire, flood, some difficulties due to inclement weather conditions, a transportation strike, or other related temporary reason), an official correspondence (e.g., memorandum/letter) from the Regional Office (RO) shall be sent to the Bureau of Education Assessment (BEA) requesting for the reschedule of test administration and attach the supporting documents as evidence subject for evaluation and approval. The said correspondence shall be addressed to:

JANIR T. DATUKAN

Assistant Secretary

Officer-in-Charge, Bureau of Education Assessment

Participating Learners and Schools

3. The test shall be administered to all Grade 9 completers who were enrolled in public schools and private schools with government permit or recognition in School Year 2023-2024; hence, all officially enrolled **Grade 10 learners** as of August 9, 2024, in public and private schools shall take the NCAE. Learners with disabilities (LWDs) may also be assessed provided that the test accommodations stipulated in Section 9 of DepEd Order No. 55, s. 2016 are met.
4. Only **private schools operating with a government permit or recognition** for SY 2023-2024 shall be included in the NCAE.
5. **Newly established schools** in SY 2023-2024 shall participate in the NCAE.
6. Schools shall serve as testing centers.



Republic of the Philippines
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Test Booklets (TBs)

7. The Test Booklets (TBs) are **reusable** and may be reallocated within the Division should there be insufficiency. This means that a school may borrow TBs from schools **within the Division**. After the test, the borrowed TBs must be returned to the original box.
8. **Photocopying of the TB is NOT allowed.**
9. Maintain the integrity of the test before, during, and after the test administration.

Answer Sheets (ASs)

10. The examinees must be provided with the following information prior to the test:
 - Grade 9 Class Size (Estimate the number of learners in your class when you were in Grade 9.)
 - Grade 9 Final Grades in Math, English, Science, TLE, and MAPEH
 - Region Code, Division Code, and School ID of the testing center
 - Type of School (testing center)

If answer sheets are insufficient, the following strategies may be applied **within the region**:

11. **Pool** the ASs from schools with decreased enrollment from SY 2023-2024 to SY 2024-2025 and **distribute** these to those schools with increased enrollment.
12. **Use** the ASs from schools that are temporarily/permanently closed.
13. **Photocopying of the AS is NOT allowed.**
14. Learners who will not be able to take the test because of the unavailability of ASs shall not be sanctioned for not taking the test.

Distribution Scheme of Test Materials

15. The distribution scheme for the NCAE is as follows:

Test Proper Time Allotment	Test Booklet (TB)	Answer Sheet (AS)
Half-day only Day 1: 4 hours and 25 minutes Day 2: 4 hours and 25 minutes	1 pack of TBs = 15 TB1 15 TB2 30 examinees per testing room	1 AS : 1 examinee



Republic of the Philippines
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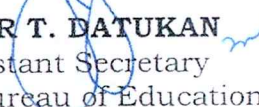
16. Each examinee shall use one (1) TB per day. For Day 1, the first 15 examinees shall use TB1, while the remaining 15 examinees shall use TB2. For Day 2, the first 15 examinees shall use TB2, while TB1 shall be used by the remaining 15 examinees.
17. The seating arrangement of the examinees must be in alphabetical order, regardless of sex. Other appropriate seating arrangement may be implemented for some communities with cultural considerations in the groupings and physical arrangement of individuals in relation to sex.

School Header

18. Newly established schools in SY 2023-2024 shall have their school header. **A photocopied School Header for these schools shall be allowed.**
19. In lieu of the variables for Grade 9, the School Head must provide the following information for SY 2023-2024:
 - Number of Grade 10 enrollees (aggregated by sex)
 - Number of Actual Grade 10 examinees

Contact Information of the Forwarder

20. For the delivery and retrieval of test materials, Division Testing Coordinators (DTCs) are advised to contact **Ximex Delivery Express**, the official forwarder of BEA, through its official contact numbers:
 - 0917 812 7122
 - 0917 638 2329
 - 0917 561 6503
21. For the successful implementation of the NCAE, Regional Offices (ROs) and Schools Division Offices (SDOs) are requested to coordinate with the Bureau of Education Assessment – Education Assessment Division (BEA-EAD) through the following contact details: (02) 8631-2589 and bea.ead@deped.gov.ph.
22. Immediate dissemination of this Advisory is desired.


JANIR T. DATUKAN
Assistant Secretary
Officer-in-Charge, Bureau of Education Assessment



Republic of the Philippines
Department of Education

JUN 18 2024

DepEd MEMORANDUM
No. **031**, s. 2024

ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION

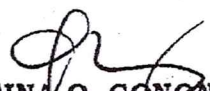
To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), with the assistance of schools division offices (SDOs) and secondary schools personnel, will administer the **National Career Assessment Examination (NCAE) in School Year 2024–2025 within a five-day testing window**, two weeks after the opening of classes pursuant to DepEd Order (DO) No. 55, s. 2016, titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.
2. The **NCAE** shall be administered in **two consecutive days within the testing window** through a paper-based modality. It will be administered to **all Grade 10 learners** who are currently enrolled in public schools and private schools with a government permit or recognition.
3. The testing dates, within the testing window, shall be determined by the SDOs in coordination with the regional office (RO).
4. The NCAE is designed to provide guidance to individual learners for their future educational and career choices and to provide a basis for profiling learners' aptitude in the four senior high school (SHS) Tracks: Academic, Technical-Vocational-Livelihood, Sports, and Arts and Design. The results of the NCAE are utilized to support the national framework on career guidance and for entry assessment to the specific SHS tracks/strands in all public and private schools.
5. The NCAE assessment covers the following domains: **General Scholastic Aptitude (GSA), Academic Track, and Occupational Interest Inventory (OII)**. The GSA covers Reading Comprehension, Mathematical Ability, Verbal Ability, Scientific Ability, and Logical Reasoning Ability. The Aptitude for SHS Tracks contains: (a) Academic, which includes Humanities and Social Sciences (HUMSS), Science, Technology, Engineering and Mathematics (STEM), and Accountancy Business and Management (ABM); (b) Technical-Vocational-Livelihood (TVL); (c) Sports; and (d) Arts and Design. The OII is an inventory/checklist of occupational interests which provides an assessment on inclinations/preferences for comprehensive career guidance.

6. Test accommodations shall be given to learners with disabilities (LWDs) who will be participating in the assessment activity following the provision stated in Section 9 of DO 55, s. 2016.
7. BEA will manage the national implementation of the NCAE with the assistance of the ROs and SDOs. BEA will conduct a virtual orientation for Regional Testing Coordinators, Division Testing Coordinators, and SDO Private School Supervisors on the test administration guidelines and details for the Program Support Funds. The schedule and meeting details will be sent through a separate advisory.
8. An authorized forwarder will deliver and retrieve the test materials to and from the SDOs.
9. Health and safety protocols must be followed in all activities to be done in relation to the national test administration.
10. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division, Department of Education Central Office** through email at bea.ead@deped.gov.ph or at telephone number (02) 8631-2589.
11. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:




GINA O. GONONG
Undersecretary

References:

DepEd Order (Nos. 003, s. 2024; and 55, s. 2016)

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
CONFERENCE
EXAMINATION
LEARNERS
PROGRAMS
RULES AND REGULATIONS
SCHOOLS
TEST

PROJECT BOKASYON
(National Career Assessment Examination)

Packing Guide

REGION: III

PRIORITY NO: 38 SEQ: 211

DIVISION: ANGELES CITY

DIVISION CODE: C01

SEQ NO.	Municipality / District	School Name	School ID	Type of School	Test Booklet	Serial Start	Serial End	TB QTY	Pack of 30s	Excess of 30	Total Packs	Box No.	Box Type
1	ANGELES CITY	ANGELES CITY NHS	301039	Public	Test Booklet 1	862525	863126	602	40 x 15	2	41	1- 7	6B 1S
			301039	Public	Test Booklet 2	862525	863126	602	40 x 15	2			
2	ANGELES CITY	FRANCISCO G NEPOMUCENO MEM HS	301040	Public	Test Booklet 1	863127	863577	451	30 x 15	1	31	8- 12	5B
			301040	Public	Test Booklet 2	863127	863577	451	30 x 15	1			
3	ANGELES CITY	ANGELES CITY NATL TRADE SCHOOL	301038	Public	Test Booklet 1	863578	864027	450	30 x 15	0	30	13- 17	5B
			301038	Public	Test Booklet 2	863578	864027	450	30 x 15	0			
4	ANGELES CITY	RAFAEL L LAZATIN MEM HS	307201	Public	Test Booklet 1	864028	864337	310	20 x 15	10	21	18- 21	3B 1S
			307201	Public	Test Booklet 2	864028	864337	310	20 x 15	10			
5	ANGELES CITY	CLARO M RECTO ICT HS	307203	Public	Test Booklet 1	864338	864553	216	14 x 15	6	15	22- 24	2B 1S
			307203	Public	Test Booklet 2	864338	864553	216	14 x 15	6			
6	ANGELES CITY	DR CLEMENTE N DAYRIT SR MEMORIAL HS	305554	Public	Test Booklet 1	864554	864762	209	13 x 15	14	14	25- 27	2B 1S
			305554	Public	Test Booklet 2	864554	864762	209	13 x 15	14			
7	ANGELES CITY	NORTHVILLE 15 INTEGRATED SCHOOL	500130	Public	Test Booklet 1	864763	864947	185	12 x 15	5	13	28- 29	2B
			500130	Public	Test Booklet 2	864763	864947	185	12 x 15	5			
8	ANGELES CITY	GOV RAFAEL L LAZATIN IS	500129	Public	Test Booklet 1	864948	865131	184	12 x 15	4	13	30- 31	2B
			500129	Public	Test Booklet 2	864948	865131	184	12 x 15	4			
9	ANGELES CITY	SAPANG BATO NATIONAL HS	301043	Public	Test Booklet 1	865132	865289	158	10 x 15	8	11	32- 33	2B
			301043	Public	Test Booklet 2	865132	865289	158	10 x 15	8			

10	ANGELES CITY	STO DOMINGO IS	500133	Public	Test Booklet 1	865290	865443	154	10 x 15	4	11	34- 35	2B
			500133	Public	Test Booklet 2	865290	865443	154	10 x 15	4			
11	ANGELES CITY	MALABANIAS IS	500132	Public	Test Booklet 1	865444	865590	147	9 x 15	12	10	36- 37	2B
			500132	Public	Test Booklet 2	865444	865590	147	9 x 15	12			
12	ANGELES CITY	BONIFACIO V ROMERO HS	301042	Public	Test Booklet 1	865591	865735	145	9 x 15	10	10	38- 39	2B
			301042	Public	Test Booklet 2	865591	865735	145	9 x 15	10			
13	ANGELES CITY	AMSIC IS	500131	Public	Test Booklet 1	865736	865865	130	8 x 15	10	9	40- 41	1B 1S
			500131	Public	Test Booklet 2	865736	865865	130	8 x 15	10			
14	ANGELES CITY	ANGELES CITY SCIENCE HS	307202	Public	Test Booklet 1	865866	865967	102	6 x 15	12	7	42- 43	1B 1S
			307202	Public	Test Booklet 2	865866	865967	102	6 x 15	12			
15	ANGELES CITY	SITIO TARGET INTEGRATED SCHOOL	500766	Public	Test Booklet 1	865968	865979	12	0 x 15	12	1	44	1S
			500766	Public	Test Booklet 2	865968	865979	12	0 x 15	12			
16	ANGELES CITY	DON AMBROCIO MENDIOLA INTEGRATED SCHOOL	501022	Public	Test Booklet 1	865980	865990	11	0 x 15	11	1	45	1S
			501022	Public	Test Booklet 2	865980	865990	11	0 x 15	11			
17	ANGELES CITY	HOLY ANGEL UNIVERSITY	401317	Private	Test Booklet 1	865991	866188	198	13 x 15	3	14	46- 47	2B
			401317	Private	Test Booklet 2	865991	866188	198	13 x 15	3			
18	ANGELES CITY	HOLY FAMILY ACADEMY	401318	Private	Test Booklet 1	866189	866306	118	7 x 15	13	8	48- 49	1B 1S
			401318	Private	Test Booklet 2	866189	866306	118	7 x 15	13			
19	ANGELES CITY	SYSTEMS PLUS COLLEGE FOUNDATION	401343	Private	Test Booklet 1	866307	866416	110	7 x 15	5	8	50- 51	1B 1S
			401343	Private	Test Booklet 2	866307	866416	110	7 x 15	5			
20	ANGELES CITY	ANGELES UNIVERSITY FOUNDATION	401302	Private	Test Booklet 1	866417	866516	100	6 x 15	10	7	52	1B
			401302	Private	Test Booklet 2	866417	866516	100	6 x 15	10			

21	ANGELES CITY	CHEVALIER SCHOOL, INC	401306	Private	Test Booklet 1	866517	866570	54	3 x 15	9	4	53	1B
			401306	Private	Test Booklet 2	866517	866570	54	3 x 15	9			
22	ANGELES CITY	REPUBLIC CENTRAL COLLEGES	401336	Private	Test Booklet 1	866571	866615	45	3 x 15	0	3	54	1B
			401336	Private	Test Booklet 2	866571	866615	45	3 x 15	0			
23	ANGELES CITY	BRIGHTWOODS SCHOOL	401305	Private	Test Booklet 1	866616	866653	38	2 x 15	8	3	55	1S
			401305	Private	Test Booklet 2	866616	866653	38	2 x 15	8			
24	ANGELES CITY	OB MONTESSORI CENTER, INC	401333	Private	Test Booklet 1	866654	866686	33	2 x 15	3	3	56	1S
			401333	Private	Test Booklet 2	866654	866686	33	2 x 15	3			
25	ANGELES CITY	LIVING STONE INTERNATIONAL SCHOOL	421016	Private	Test Booklet 1	866687	866716	30	2 x 15	0	2	57	1S
			421016	Private	Test Booklet 2	866687	866716	30	2 x 15	0			
26	ANGELES CITY	LALTRA MONTESSORI SCHOOL, INC	401325	Private	Test Booklet 1	866717	866738	22	1 x 15	7	2	58	1S
			401325	Private	Test Booklet 2	866717	866738	22	1 x 15	7			
27	ANGELES CITY	WESTFIELDS INTERNATIONAL SCHOOL	421018	Private	Test Booklet 1	866739	866758	20	1 x 15	5	2	59	1S
			421018	Private	Test Booklet 2	866739	866758	20	1 x 15	5			
28	ANGELES CITY	JOCSON COLLEGE, INC (JOCSON JUNIOR COLLEGE)	401322	Private	Test Booklet 1	866759	866775	17	1 x 15	2	2	60	1S
			401322	Private	Test Booklet 2	866759	866775	17	1 x 15	2			
29	ANGELES CITY	NARCISO SCHOOL, INC	401330	Private	Test Booklet 1	866776	866792	17	1 x 15	2	2	61	1S
			401330	Private	Test Booklet 2	866776	866792	17	1 x 15	2			
30	ANGELES CITY	DOMINICAN SCHOOL OF ANGELES CITY FOUNDATION, INC	421038	Private	Test Booklet 1	866793	866805	13	0 x 15	13	1	62	1S
			421038	Private	Test Booklet 2	866793	866805	13	0 x 15	13			
31	ANGELES CITY	PROVERBSVILLE SCHOOL, INC	401335	Private	Test Booklet 1	866806	866814	9	0 x 15	9	1	63	1S
			401335	Private	Test Booklet 2	866806	866814	9	0 x 15	9			

32	ANGELES CITY	ABUNDANT LIFE SCHOOL OF DISCOVERY INC	421040	Private	Test Booklet 1	866815	866823	9	0 x 15	9	1	64	15
			421040	Private	Test Booklet 2	866815	866823	9	0 x 15	9			
33	ANGELES CITY	ANGELES LIP LIN SCHOOL	401301	Private	Test Booklet 1	866824	866832	9	0 x 15	9	1	65	15
			401301	Private	Test Booklet 2	866824	866832	9	0 x 15	9			
34	ANGELES CITY	SAINT EMILIANA ACADEMY OF EXCELLENCE, INC	401326	Private	Test Booklet 1	866833	866840	8	0 x 15	8	1	66	15
			401326	Private	Test Booklet 2	866833	866840	8	0 x 15	8			
35	ANGELES CITY	BRIGHTSTAR CHRISTIAN ACADEMY, INC	401304	Private	Test Booklet 1	866841	866848	8	0 x 15	8	1	67	15
			401304	Private	Test Booklet 2	866841	866848	8	0 x 15	8			
36	ANGELES CITY	ROYAL INTERNATIONAL SCHOOL, INC	401324	Private	Test Booklet 1	866849	866856	8	0 x 15	8	1	68	15
			401324	Private	Test Booklet 2	866849	866856	8	0 x 15	8			
37	ANGELES CITY	ST PAUL AMERICAN CHRISTIAN SCHOOL	421030	Private	Test Booklet 1	866857	866864	8	0 x 15	8	1	69	15
			421030	Private	Test Booklet 2	866857	866864	8	0 x 15	8			
38	ANGELES CITY	NAZARENE ACADEMY	401331	Private	Test Booklet 1	866865	866871	7	0 x 15	7	1	70	15
			401331	Private	Test Booklet 2	866865	866871	7	0 x 15	7			
39	ANGELES CITY	ALDRSGATE ECUMENICAL SCHOOL, INC	401297	Private	Test Booklet 1	866872	866878	7	0 x 15	7	1	71	15
			401297	Private	Test Booklet 2	866872	866878	7	0 x 15	7			
40	ANGELES CITY	NOBLESSE INTERNATIONAL SCHOOL	421035	Private	Test Booklet 1	866879	866885	7	0 x 15	7	1	72	15
			421035	Private	Test Booklet 2	866879	866885	7	0 x 15	7			
41	ANGELES CITY	STEDAR INTERNATIONAL MONTESSORI	401342	Private	Test Booklet 1	866886	866891	6	0 x 15	6	1	73	15
			401342	Private	Test Booklet 2	866886	866891	6	0 x 15	6			
42	ANGELES CITY	HILLCREST BAPTIST ACADEMY	401316	Private	Test Booklet 1	866892	866897	6	0 x 15	6	1	74	15
			401316	Private	Test Booklet 2	866892	866897	6	0 x 15	6			

43	ANGELES CITY	FAITH BUILDERS INTEGRATED SCHOOL	421007	Private	Test Booklet 1	866898	866902	5	0 x 15	5	1	75	15
			421007	Private	Test Booklet 2	866898	866902	5	0 x 15	5			
44	ANGELES CITY	SPRINGHILL MONTESSORI SCHOOL, INC	421014	Private	Test Booklet 1	866903	866907	5	0 x 15	5	1	76	15
			421014	Private	Test Booklet 2	866903	866907	5	0 x 15	5			
45	ANGELES CITY	PAX ET LUMEN INTERNATIONAL ACADEMY	421023	Private	Test Booklet 1	866908	866912	5	0 x 15	5	1	77	15
			421023	Private	Test Booklet 2	866908	866912	5	0 x 15	5			
46	ANGELES CITY	CLARK FIELD CHRISTIAN SCHOOL FOUNDATION, INC	401310	Private	Test Booklet 1	866913	866916	4	0 x 15	4	1	78	15
			401310	Private	Test Booklet 2	866913	866916	4	0 x 15	4			
47	ANGELES CITY	HAND PRINTS SCHOOL OF PROGRESSIVE EDUCATION CORPORATION	421025	Private	Test Booklet 1	866917	866920	4	0 x 15	4	1	79	15
			421025	Private	Test Booklet 2	866917	866920	4	0 x 15	4			
48	ANGELES CITY	SCHOOL OF THE HOLY CHILD, ANGELES, INC	401338	Private	Test Booklet 1	866921	866923	3	0 x 15	3	1	80	15
			401338	Private	Test Booklet 2	866921	866923	3	0 x 15	3			
49	ANGELES CITY	COGIC MONTESSORI CENTER FOUNDATION, INC	421008	Private	Test Booklet 1	866924	866926	3	0 x 15	3	1	81	15
			421008	Private	Test Booklet 2	866924	866926	3	0 x 15	3			
50	ANGELES CITY	GENTRY INTERNATIONAL SCHOOL INC	421034	Private	Test Booklet 1	866927	866929	3	0 x 15	3	1	82	15
			421034	Private	Test Booklet 2	866927	866929	3	0 x 15	3			
51	ANGELES CITY	ST JOHN INTEGRATED SCHOOL	401341	Private	Test Booklet 1	866930	866931	2	0 x 15	2	1	83	15
			401341	Private	Test Booklet 2	866930	866931	2	0 x 15	2			
52	ANGELES CITY	SINGAPORE SCHOOL CLARK, INC	409618	Private	Test Booklet 1	866932	866933	2	0 x 15	2	1	84	15
			409618	Private	Test Booklet 2	866932	866933	2	0 x 15	2			
53	ANGELES CITY	HUMPHREY FOUNDATION LEARNING CENTER, INC	421015	Private	Test Booklet 1	866934	866935	2	0 x 15	2	1	85	15
			421015	Private	Test Booklet 2	866934	866935	2	0 x 15	2			

54	ANGELES CITY	BLOSSOM FORTH SCHOOL, INC	421036	Private	Test Booklet 1	866936	866936	1	0 x 15	1	1	86	15
			421036	Private	Test Booklet 2	866936	866936	1	0 x 15	1			
							Total Allocation	8824	Total Packs		323	Total Boxes: 86	