



Republic of the Philippines  
**Department of Education**  
 REGION III  
 SCHOOLS DIVISION OFFICE OF ANGELES CITY

DEPARTMENT OF EDUCATION  
 SCHOOLS DIVISION OF ANGELES CITY  
**RELEASED**  
 BY: *[Signature]* AUG 02 2024

02 Aug 2024

**DIVISION MEMORANDUM**

No. 290, s. 2024

**MOVEMENT, TRANSFER, REASSIGNMENT, OR DESIGNATION OF PUBLIC ELEMENTARY SCHOOL PRINCIPALS AND HEAD TEACHER (BATCH 4)**

To: Assistant Schools Division Superintendent  
 SGOD Chief Education Supervisor  
 CID Chief Education Supervisor  
 Public Elementary and Secondary School Heads

1. In compliance with DECS Order 8, s. 1993 that when positions in the Civil Service become vacant and upon exceptional circumstances, particularly in the exigency of the service as stipulated in DepEd Order 7 s. 1999, this Office announces the Movement, Transfer, Reassignment, or Designation of the following Public Elementary School Principals, Head Teacher (Batch 4) in this Division, effective **August 7, 2024**:

Original School Assignment	Name	New School Assignment
Gueco Balibago ES	Ms. Nenita H. Jorquia Principal IV	Jose P. Dizon ES
Sta. Maria ES	Ms. Marriane D. Pineda Principal II	Gueco Balibago ES
Sta. Maria ES	Ms. Mary Joyce K. Cabigting – Head Teacher I	Sta. Maria ES

2. The said movement, transfer, reassignment, or designation is division-specific and not cluster- or school-specific as per the policy guidelines. This means that school principals or head teachers will be moved, transferred, re-assigned, or designated to any clusters or schools within the division when the need arises to purposely ensure great opportunities for sharing educational leadership and strategic management and offer equal opportunities to institutionalize good rapport between and among internal and external stakeholders in the clusters or schools.

3. It is enjoined that the above-listed school principals and head teacher who will be assigned to other schools shall **submit their clearances** to the Personnel Unit from **August 5-6, 2024**. Likewise, the turn-over of responsibilities between the incoming and outgoing school principals and head teacher shall be facilitated on **August 7, 2024**, by the Public Schools District Supervisors concerned with the Chief ES-CID.



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4. Teachers and non-teaching personnel of the concerned schools are requested to give their utmost cooperation to the incoming school principals and head teacher.
5. Immediate dissemination of and strict compliance with this Memorandum are directed.

**ENGR. EDGARD C. DOMINGO PhD, CESO V**  
Schools Division Superintendent

Reference: DECS Order 8, s. 1993 DepEd Order 7 s. 1999

To be indicated in the Perpetual Index under the following subjects:

MOVEMENT      TRANSFER      REASSIGNMENT  
DESIGNATION    SCHOOL HEADS

SGOD/CES/August 2, 2024