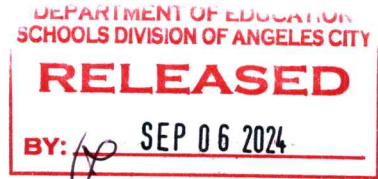




Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY



05 Sept. 2024

**DIVISION MEMORANDUM**  
No. 325, s. 2024

**CONDUCT OF DIVISION SEMINAR ON RETIREMENT PROCESSES AND BENEFITS FOR RETIRING PERSONNEL**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division Office of Angeles City, through the SGOD- Human Resource Development Unit, will conduct Division Seminar on Retirement Processes and Benefits for Retiring Personnel on **October 11, 2024; 1:00 to 5:00 pm.** at the Gabaldon Building Pulungbulu, Angeles City.
2. The division seminar aims to
  1. equip retiring personnel with comprehensive knowledge of the retirement processes, including application procedures, required documentation, and timelines, to ensure a smooth and efficient transition into retirement;
  2. provide detailed information about the various retirement benefits and entitlements available, including pensions, leave credits, and other financial considerations; and
  3. support retiring personnel in addressing the psychological and emotional aspects of retirement by offering guidance on how to cope with the transition, maintain a sense of purpose, and plan for a fulfilling and active retirement lifestyle
3. Attached is the list of participants.
4. Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.

**ENGR. EDGARD C. DOMINGO PhD, CESO V**  
Schools Division Superintendent *na*





Republic of the Philippines  
**Department of Education**  
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**LIST OF PARTICIPANTS**

No	Name of Teacher	SCHOOL	POSITION
1	GOZUN, IMELDA SAN PEDRO	AMSIK IS	PRINCIPAL II
2	NAVARRO, EVANGELINE BARONDA	ANGELES CITY NATIONAL HS	MASTER TEACHER I
3	DIZON, EMILY SIBAL	ANGELES CITY NATIONAL HS	TEACHER III
4	RIVERA, MILAGROS DE GUZMAN	ANGELES CITY NATIONAL HS	TEACHER III
5	SORIANO, CORAZON ALERRE	ANGELES CITY NATIONAL HS	ADMINISTRATIVE ASSISTANT II
6	SUAREZ, PRECILA A.	ANGELES CITY NATIONAL TRADE SCHOOL-SHS	TEACHER III
7	DELA CRUZ, MELANIA D.	ANGELES ES	MASTER TEACHER II
8	MALIG, LUCIA P.	ANGELES ES	TEACHER III
9	PUNZALAN, ROSALIE	ANGELES ES	MASTER TEACHER II
10	SESE, NELSON R.	ANGELES ES	MASTER TEACHER II
11	MA. CECILIA C. VALENCIA	BONIFACIO V. ROMERO HS	TEACHER III
12	MASBANG, JOCELYN MERCADO	CUTUD ES	TEACHER III
13	SALON, PERLITO DALOPE	DIVISION OF ANGELES CITY-OSDS	ADMINISTRATIVE AIDE II
14	CANASA, MINERVA RIVERA	DIVISION OF ANGELES CITY-OSDS	ADMINISTRATIVE ASSISTANT III
15	DAVID, ARMANDO R.	DIVISION OF ANGELES CITY-OSDS	ADMINISTRATIVE AIDE II
16	GONZALES, MARIA SUZETTE PARAS	DR. CLEMENTE N. DAYRIT SR. ES	TEACHER III
17	CATAHAN, ARSELITA M.	ENRICA SANDICO ES	TEACHER III
18	FRANCISCO, DALIA FABIAN	EPZA RESETTLEMENT ES	TEACHER III
19	ORTIZ, CLARISSA BASCO	EPZA RESETTLEMENT ES	TEACHER I
20	PABUSTAN, LEONILA LOBO	EPZA RESETTLEMENT ES	TEACHER I
21	BONGO, EDWENETO LOPEZ	JOSE P. DIZON ES	PRINCIPAL III
22	CANLAS, NILDA VINUYA	JOSE P. DIZON ES	MASTER TEACHER I
23	ARCEO, LUNA MARTIN	JOSE P. DIZON ES	TEACHER III
24	DALUSUNG, RITA AGUSTIN	M. NEPO ES	PRINCIPAL II



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25	ALMARIEGO, ELOTEIDA PABALAN	M. NEPO ES	TEACHER II
26	CUNANAN, ROWENA MALONZO	M. NEPO ES	TEACHER III
27	DEANG, LOLITA DE JESUS	M. NEPO ES	TEACHER II
28	IBE, HELEN CANDELARIA	M. NEPO ES	TEACHER III
29	MANITI, EMELITA O	SAPANGBATO ES	TEACHER III
30	PINEDA, MARITES S	SAPANGBATO ES	TEACHER III
31	RODRIGUEZ, ROWENA D	SAPANGBATO ES	TEACHER II
32	VALDEZ, ANCHETA P	SAPANGBATO ES	TEACHER III
33	HARESCO, LUCIA S	SAPANGBATO ES	TEACHER III
34	MAGHUYOP, ARLEEN DE JESUS	STA. MARIA ES	TEACHER III
35	AQUINO, ANNABELLE ANGELES	STA. TERESITA ES	TEACHER III
36	AQUINO, NELZON CARMONA	STA. TERESITA ES	SECURITY GUARD I
37	BAMBA, BETTY SANGA	STA. TERESITA ES	TEACHER III
38	BOGNOT, ROLANDO CADIANG	STA. TERESITA ES	MASTER TEACHER I
39	GUINTU, MARIA ROSA VILLANUEVA	STA. TERESITA ES	TEACHER III
40	MACASIO, NOREEN CARREON	STA. TERESITA ES	MASTER TEACHER I
41	CUNAN, MA. TERESA M.	STO. ROSARIO ES	TEACHER II
42	MIRANDA, HILARIO L.	STO. ROSARIO ES	MASTER TEACHER I
43	VERGARA, ROLANDO B	TPTINIO ES	ADMINISTRATIVE AIDE I