



Republic of the Philippines  
**Department of Education**  
 REGION III  
 SCHOOLS DIVISION OFFICE OF ANGELES CITY

DEPARTMENT OF EDUCATION  
 SCHOOLS DIVISION OFFICE OF ANGELES CITY  
**RELEASED**  
 BY: OCT 18 2024

17 Oct 2024

**DIVISION MEMORANDUM**  
 No. 374, s. 2024

**SCHEDULE OF THE EXAMINATION, OPEN RANKING AND DELIBERATION OF APPLICANTS FOR ADMINISTRATIVE ASSISTANT II, ADMINISTRATIVE AIDE VI & ADMINISTRATIVE AIDE IV**

To: Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. This is to announce the schedule of Open Ranking and Deliberation for the following Positions:

ITEM	PLACE OF ASSIGNMENT	EXAM DATE & TIME	OPEN RANKING	TIME	MODALITY
Administrative Assistant II	Angeles City Science High School	Oct. 21, 2024  9:00 am	Oct. 21, 2024	1:30 pm	Learning and Development Conference Room
Administrative Aide VI	Records Unit				
Administrative Aide IV	SDO Angeles City				

2. The composition of the PSB is as follows:

**For: Administrative Assistant II, Administrative Aide VI, Administrative Aide IV**

**Chairman:** Enrique E. Angeles Jr., PhD, CESO VI  
 Assist. Schools Division Superintendent

**Members:** Edgar L. Manabat PhD-SGOD Chief  
 Maria Cristina S. Sarmiento-Administrative Officer V  
 Caroline L. Montes-Administrative Officer IV



Jesus St., Brgy. Pulungbulu, Angeles City 2009  
[\(045\) 901-9498](tel:0459019498) / [angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

---

Dr. Ramil M. Policarpio – Vice President, National Employee's Union

**Secretariat:** Delma Christle C. David–Administrative Officer III  
Rosalie G. Chin-Administrative Assistant III  
Gesille R. Sampang–Administrative Aide VI

3. Please bring your original pertinent documents for reference during the Open Ranking evaluation.
4. All members of the Personnel Selection Board are enjoined to participate in the said activity.
5. All expenses to be incurred in the conduct of the activity may be charged to Division MOOE subject to the usual accounting and auditing procedures.
6. Immediate and wide dissemination of this Memorandum is desired.

**ENGR. EDGARD C. DOMINGO PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: DepED Order: (No. 007, s.2023)

To be indicated in the Perpetual Index under the following subjects:

APPOINTMENT, EMPLOYMENT  
EMPLOYEES  
OFFICIALS  
POLICY  
PROMOTION  
QUALIFICATION

GRS/ASDS/October 17, 2024



Jesus St., Brgy. Pulungbulu, Angeles City 2009  
[\[045\] 901-9498 / angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

ANNEX A. LIST OF APPLICANTS

<b>ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)</b>	
1	PALERMO, CYNTHIA D.

<b>ADMINISTRATIVE AIDE VI (CLERK III)</b>	
1	GUTIERREZ, CYNTHIA D.
2	LEMQUE, BEVERLY B.
3	PALERMO, CYNTHIA D.
4	PATIAG, HEIDEELYN KHAYE M.
5	PINEDA, BERNARD PAUL D.
6	RONQUILLO, LOVELY FERLY D.
7	SAURIN, TRISHALYN P.

<b>ADMINISTRATIVE AIDE IV (DRIVER II)</b>	
1	FLORES, JONATHAN L.
2	LLANILLO, RYAN P.