



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



11 Nov 2024

DIVISION MEMORANDUM
No. 422, s. 2024

ORIENTATION FOR DEPED ORDER NO. 013, S. 2024, REVISED GUIDELINES ON THE GRANT OF VACATION SERVICE CREDITS FOR TEACHERS AND DEPED MEMORANDUM NO. 053, S. 2024, IMPLEMENTATION GUIDELINES FOR DEPED ORDER NO. 005, S. 2024, RATIONALIZATION OF TEACHER'S WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education issued DepEd Order No. 013, s. 2024, entitled "Revised Guidelines on the Grant of Vacation Service Credits for Teachers" which provides clear guidelines on the eligible and ineligible activities for grant of vacation service credits, processing procedures, prescription period, among others, to ensure uniform implementation in the school level.
2. Furthermore, DepEd Memorandum No. 053, s. 2024, "Implementation Guidelines for DepEd Order No. 005, s. 2024 (Rationalization of Teacher's Workload in Public Schools and Payment of Teaching Overload) was released to provide direction and details on the tools and required processes on the payment of teaching load.
3. In this connection, the Administrative Office and Personnel Unit of this Division shall hold an orientation on November 22, 2024, 1:00pm to 5:00pm at the Gabaldon Bldg., Pulungbulu, Angeles City.
4. The objectives of the activity are as follows:
 - a. To discuss salient features of DO 013, s. 2024 and DM 053, s. 2024 vis-à-vis DO 005, s. 2024; and
 - b. To clarify common concerns.
5. The participants of the said activity are the Administrative Officers II and the Administrative Assistants in charge of personnel action.



Jesus St., Brgy. Pulungbulu, Angeles City 2009
[\[045\] 901-9498 / angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)



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6. Immediate dissemination of and strict compliance with this Memorandum are earnestly desired.

ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: D.O. No. 013, s. 2024; DM 053, s. 2024

To be indicated in the Perpetual Index
under the following subjects

LEAVE
TEACHING LOAD
POLICY

CLM/PERSONNEL/November 11, 2024



Jesus St., Brgy. Pulungbulu, Angeles City [2009](mailto:angeles.city@deped.gov.ph)
(045) 901-9498 / angeles.city@deped.gov.ph