



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OFFICE OF ANGELES CITY



14 Nov 2024

DIVISION MEMORANDUM

No. 428, s. 2024

DIVISION TRAINING ON THE DEVELOPMENT OF QUALITY ASSURED DIVISION AND SCHOOL BASED PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS

To: Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance Operations Division
Chief Education Supervisor, Curriculum Implementation Division
All Heads of Public Elementary and Secondary Schools

1. Please be informed of the conduct of the **Division Training on the Development of Quality Assured Division and School Based Professional Development Programs for Teachers and School Leaders** on November **18 -20, 2024; 8:00 am to 5:00 pm.** at the Gabaldon Building Pulungbulu, Angeles City.
2. The objectives of the seminar are:
 - a. to familiarize with the guidelines and requirements for NEAP recognition of professional development programs for teachers and school leaders;
 - b. to review the standards for program development, delivery, and assessment as required by NEAP;
 - c. to craft professional development programs that address the specific needs of teachers and school leaders, aligned with the Philippine Professional Standards for Teachers (PPST) and the Philippine Professional Standards for School Heads (PPSSH).
 - d. to gain a comprehensive understanding of PRC requirements for CPD unit application and accreditation; and
 - e. to prepare and submit necessary documents for the accreditation of school and division-developed PD programs with PRC.
3. The participants to this seminar are all supervisors, school heads, assistant Principals, and head teachers designated as OICs of schools. They are requested to bring laptops, extension cords and INSET project proposals.
4. Expenses relative to the conduct of this activity shall be charged to **SUB-ARO -005 DEPED RO III-2024** subject to accounting procedures and auditing rules and regulations.
5. Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.





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ENGR. EDGARD C. DOMINGO PhD, CESO VI
S chools Division Superintendent *ED*

To be indicated in the perpetual index
under the following subjects:

TRAINING SCHOOL HEADS 
SUPERVISORS

SEPS -HRD Nov.14,2024