



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF ANGELES CITY

DEPARTMENT OF EDUCATION
 SCHOOLS DIVISION OF ANGELES CITY
RELEASED
 BY: DEC 02 2024

29 Nov. 2024

DIVISION MEMORANDUM

No. **452**, s. 2024

DIVISION ORIENTATION – WORKSHOP ON PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS) FOR SCHOOLS IMPLEMENTING UNIT

To: Assistant Schools Division Superintendent
 Chief ES, SGOD
 Chief ES, CID
 Secondary School Heads

1. PMIS was developed to support the Department’s Planning and Budget Strategy. The system will serve as the official source of data on programs, projects, and activities (PPAs) of DepEd from the planning stage to implementation.

2. It is an essential tool that provides schools with data-driven insights to enhance educational programs, improve resource allocation, and monitor the progress of projects and initiatives at the school level.

3. In this regard, pursuant to DepEd Order No. 11, s. 2021, titled "Guidelines on the Operationalization of the Program Management Information System (PMIS)," the Planning and Research Unit with the Budget Office will conduct Division Orientation – Workshop on Program Management Information System (PMIS) for Schools Implementing Unit on December 16-17,2024, from 8:00 a.m. to 5:00 p.m. at Lohas Hotel, Clark Freeport Zone, Pampanga.

4. The activity aims to ensure to:

- capacitate end-users at the school level on the utilization of the PMIS;
- familiarize participants with the key features and functionalities of the Program Management Information System;
- gather feedback from participating schools regarding the usability, functionality, and user experience of the PMIS School Level Module;
- identify and address any issues or concerns encountered during the implementation which includes ensuring effective communication and resolution of the majority of reported issues.

5. The participants are as follows:

School/ Division	Participants
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Angeles City National HS	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Angeles City National Trade School	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Francisco G. Nepomuceno Mem. HS	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Angeles City Science HS	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Rafael L. Lazatin Mem HS	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Bonifacio V. Romero HS	<ol style="list-style-type: none">1. School Head2. Asst. Principal3. Bookkeeper4. Disbursing Officer5. Personnel (Planning)6. Personnel (M & E)
Division	<ol style="list-style-type: none">1. Planning Officer2. Budget Officer3. Accountant4. SEPS M & E5. SEPS HRD

6. The expenses to be incurred in the conduct of the activity shall be charged to Division MOOE subject to the usual accounting and auditing procedures, rules, and regulations.



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7. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

ENGR. EDGARD C DOMINGO PhD, CESO V
Schools Division Superintendent 

Reference: DepEd Order No. 11, s 2021
To be indicated in the Perpetual Index
under the following subjects:

BUDGET

PROGRAM

PROJECT

MQC/PAR/Nov. 29, 2024 



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