



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

12 August 2025

DIVISION MEMORANDUM

No. 258, 1 s.2025

COMPOSITION OF THE DIVISION CHILD PROTECTION COMMITTEE

To: Chief Education Supervisors
Heads of Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the DepEd Memorandum DM-OUPOPS-2024-05-07998, titled Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, or the DepEd Child Protection Policy, which states that all Schools Division Offices shall establish a Child Protection Committee (Division Child Protection Committee) to act as a multi-disciplinary team in the management of learner rights and protection concerns at the Division Level.
2. The Division Child Protection Committee (DCPC) shall have the following members:

DESIGNATION	NAME	POSITION TILE
Chairperson	EDGAR L. MANABAT, PhD	Chief of the School Governance and Operations Division
Vice-Chairperson	PERCIVAL Y. CAPITULO, PhD	Education Program Supervisor of the School Governance and Operations Division
Secretariat	CINDY S. MEJIA	Division Focal Person for Learner Rights and Protection
	MYLA N. CALMA	Division Alternate for Learner Rights and Protection
Member	JENNYFER DUNGCA	Representative of the School Health and Nutrition Unit
	MARVIN JAMES C. BATAK	Division Federation of the Supreme Secondary Learner Government
	LILIBETH DIZON	Registered Guidance Counsellor

3. The DCPC shall convene together with the Legal Officer when there are severe and complex incidents that require the immediate attention of the Schools Division Superintendent and Regional Director. The Private School Coordinator shall also be present for private school incidents as part of the committee.



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4. Duties and Responsibilities of the Division Child Protection Committee are as follows:

a. Monitor learner rights and protection incidents in the school and provide technical assistance relative to the referral of cases to partner agencies and other related services needed by the learner;

b. Provide immediate and appropriate technical assistance to the Child Protection Committees in schools in handling learner disclosures/complaints;

c. Allocate funds for school-level capability building, advocacy programs, and other related activities from the Maintenance and Other Operating Expenses Fund of the Division and downloaded Program Support Funds from the Central Office;

d. Strengthen inter-agency partnerships and collaborations; and

e. Perform such other functions, as may be assigned by the Secretary or the Regional Director.

5. For immediate dissemination and guidance.

ENGR. EDGARD C. DOMINGO PhD, CESO V

Schools Division Superintendent

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

Child Protection Committee

CSM/YFU/LRP/August 12, 2025