



Republic of the Philippines
Department of Education

REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



18 August 2025

DIVISION MEMORANDUM

No. 66, s. 2025

**CONDUCT OF THE MANAGEMENT COMMITTEE (MANCOM) MEETING FOR
THE MONTH OF AUGUST 2025**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. In line with the commitment to ensure efficient implementation of basic education programs, policies, and projects at the division and school levels, a regular Management Committee (MANCOM) meeting will be conducted on **August 22, 2025, 8:00 AM – 5:00 PM**, at the Gabaldon Building. This serves as a venue for updates, policy clarification, performance review, planning, and collaborative decision-making.

2. The MANCOM meeting aims to:

- Address operational concerns raised from the field;
- Present updates from the Regional Office and Central Office
- Strengthen collaboration and coordination across functional divisions.

4. The participants to this meeting are:

- Schools Division Superintendent
- Chief Education Supervisors (CID and SGOD)
- All Education Program Supervisors
- Unit Heads
- Public Schools District Supervisors
- School Principals
- Assistant School Principal II
- Other division personnel

5. The meetings highlights the following agenda:

- Division Updates
- Status of Curriculum Implementation (CID)
- Support to Operations Updates (SGOD)
- Regional and Central Office Issuances and Directives
- Financial and Administrative Concerns

6. A registration fee of Php **500.00** per participant shall be collected to cover expenses for meals and snacks. This shall be charged against the **School MOOE** for





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school-based participants and **Division MOOE** for division office personnel, subject to the usual accounting and auditing rules and regulations.

7. Attendance to the MANCOM meeting is compulsory. In case of unavoidable absence, participants must inform the Office of the SDS ahead of time and send an authorized representative, if applicable.

8. For guidance and compliance.

ENGR. EDGARD C. DOMINGO PhD CESO V
Schools Division Superintendent *hh*

