



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



August 28, 2025

DIVISION MEMORANDUM

No. 279, s. 2025

DIVISION TECHNICAL WORKING COMMITTEE FOR NATIONAL TEACHERS' MONTH (NTM), NATIONAL TEACHERS' DAY (NTD), AND WORLD TEACHERS' DAY (WTD) CELEBRATION AND CULMINATION ACTIVITIES

To: Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Public Schools District Supervisors
School Heads (Public Elementary and Secondary Schools)
Division and School-Based Personnel Concerned

1. In line with the annual observance of National Teachers' Month (September 5 to October 5), National Teachers' Day, and World Teachers' Day (October 5), the Schools Division Office hereby constitutes the Division Technical Working Committee (TWC) to plan, coordinate, implement, and monitor all celebration and culmination activities.
2. The TWC shall ensure that all activities are aligned with DepEd's Synchronized Programs, Projects, and Activities (SPPAs) and relevant national issuances. This includes the promotion of teacher well-being, recognition of service, and community engagement:
3. The **Division Technical Working Committee (TWC)** along with their respective roles and responsibilities is as follows:

Over-All Chair: **Engr. Edgard C. Domingo, PhD, CESO V**
Schools Division Superintendent

- Leads the overall planning, coordination, and implementation of activities related to the NTM, NTD, and WTD celebrations
- Provides strategic direction and ensures alignment with DepEd's national issuances and SPPAs
- Approves all major activities, partnerships, and outputs of the TWG

Co-Chair: **Dr. Rosalin S. Muli, CESO VI**

Assistant Schools Division Superintendent

- Supports the overall chair in executing strategic plans and decisions
- Assists in the review and approval of plans, proposals, and partnerships
- Ensures that all activities are inclusive, responsive, and properly coordinated across division units

A. Oversight Committee – Celebration and Culmination Activities

Chair: Dr. Edgar L. Manabat – Chief Education Program Supervisor,





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SGOD

Co-Chair: Dr. Amando C. Yutuc – Chief Education Program Supervisor,
CID

- Lead the development of celebration objectives and direction
- Ensure policy alignment with DepEd issuances
- Monitor implementation across levels
- Review reports and plans
- Promote transparency, inclusivity, and effectiveness

Subcommittees under Oversight Committee:

1. Monitoring of District & School Implementation

Chair: PSDSs' President

Members: All Public Schools District Supervisors

- Monitor implementation at the district and school levels
- Ensure participation and submit progress reports

2. Student & School-Based Organization Involvement

Chair: Ms. Cindy Mejia, PDO II

Co-Chair: Ms. Myla Calma, PDO II

- Mobilize student groups and encourage student-led initiatives

3. Health-Related IEC

Chair: Dra. Donna Mae Batul – Medical Officer

Co-Chair: Dr. Ramil Policarpio – Dentist

Members: Dr. Keith Lemuel Suba, Ms. Jasmin Ocampo

- Coordinate wellness activities for teachers
- Promote health and well-being

B. Technical Working Committee (TWC) – Culmination Activities

Chair: Engr. Ma. Cristina Sarmiento – Administrative Officer V

Co-Chairs: Mr. Richard Ayson (PESPA President)

Dr. Elmer Dayrit (PSPA President)

- Lead planning and execution of culmination events
- Approve program flow and implementation
- Serve as communication link between TWG and Oversight Committee

Subcommittees under TWC:

1. Events & Logistics

Chair: Mr. Jerome Esguerra (ACPUSTA President)

Members: ACPUSTA Officers

- Manage venue, supplies, transportation, and logistics





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2. Monitoring & Documentation

Chair: Mr. Glenn Sarmiento – SEPS

Member: Ms. Elizabeth David – EPS

- Document activities and prepare final reports

3. External Partnerships

Chair: Ms. Anna Marie Carmen Romero – SEPS

Members: Ms. Rigie Gozun – EPS, Mr. Jerome Esguerra, ACPUSTA Officers

- Coordinate sponsorships, partnerships, and community support

4. Community Engagement (PTA, LGU)

Chair: Dr. Percival Capitulo – EPS

Member: Engr. Norma Cabigting

- Engage LGUs and PTAs in celebration activities

5. ICT / Digital Support

Chair: Mr. Avenair Mendoza – IT Officer

Member: Mr. Jossel Hernandez – Admin Aide VI

- Manage technical and livestreaming requirements

6. IEC / Communications

Chair: Mr. Noel Reganit – PDO II

- Lead public information campaigns, media liaisons, and messaging
- Coordinate press releases and coverage

7. Medical Assistance & Emergency Preparedness

Chair: Dra. Donna Mae Batul – Medical Officer

Co-Chair: Ms. Clarisa Lagman – PDO, DRRM

Members: Ms. Jasmin Ocampo – Nurse In-Charge, and All Division and School Nurses

- Ensure the availability of first aid kits and emergency medical supplies at all event venues
- Deploy health personnel as needed during in-person activities
- Coordinate emergency preparedness measures to ensure the safety and well-being of all participants

8. TWG Secretariat

Chair: Ms. Arcely Garcia – SEPS

Member: Mr. Noli Manalo – EPS

- Handle minutes, documentation, memos, and logistics



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4. Below is the timeline of activities for the celebration and culmination of National Teachers' Month, National Teachers' Day, and World Teachers' Day:

Phase	Timeline	Objectives
Planning Meetings	Early to Mid-August	TWG formation, scheduling, task assignments, alignment with SPPAs
Preparatory Phase	Mid to Late August	Finalize programs, secure partnerships, prepare materials
Month-long Celebration Launch	Sept 5 – Oct 3	Conduct school contests, campaigns, activities, recognition of service, community engagement
Culmination Activities	October 3	Major celebration event
Documentation & Reporting	Late October	Submit reports, photos, videos, and documentation to RO and CO

5. Immediate dissemination of and strict compliance with this memorandum is directed.

ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

