



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

30 Sept 2025

DIVISION MEMORANDUM
No. 319 s. 2025

**ORIENTATION ON THE ARAL TUTOR TEACHING LOAD SIMULATOR AND
MONITORING TOOLS FOR S.Y. 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. In accordance with the Memorandum DM-OUHROD-2025-2481, titled “ARAL Tutor Teaching Load Simulator and Monitoring Tools for S.Y. 2025-2026,” the reporting periods and submission are as follows:

Accomplishment	Submission	Analysis
Academic Quarter 2		
From September 8, 2025	On or before the end of Quarter 2 (October 24, 2025)	November 2025
Academic Quarter 3		
From the beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026
Academic Quarter 4		
From the beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026

2. Relative to that, there shall be an orientation regarding the ARAL Tutor Teaching Load Simulator and Monitoring Tools on October 7, 2025 (Tuesday), from 1:30 p.m. to 3:00 p.m. via MS Teams. The attendance of School Heads and School IT Coordinators is highly encouraged.

3. The details to join the virtual orientation are as follows:

MS Teams meeting link: <https://shorturl.at/61USZ>
Meeting ID: 476 254 224 126 2
Passcode: JZ7uY2zh



Jesus St., Brgy. Pulungbulu, Angeles City 2009, Philippines
(045) 901-9498 | angeles.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

4. All public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool at <https://bit.ly/ARALSimulator-Submit>.
5. The Simulator Tool and user guide can be accessed at <https://bit.ly/ARALSimulator2025>.
6. Attached is the Memorandum DM-OUHROD-2025-2481, for reference and guidance.
7. Immediate and wide dissemination of this Memorandum to all concerned is earnestly desired.

Engr. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent 

Encl.: As stated
Reference: Memorandum DM-OUHROD-2025-2481
To be indicated in the Perpetual Index
under the following subjects:

LEARNERS	POLICY
MONITORING AND EVALUATION	SCHOOLS
TOOLS	

CID-ESM/September 30, 2025



Department of Education Region VIII - Division Office - Zamboanga City

[DM-OUHROD-2025-2481] ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

1 message

OFFICE OF THE DIRECTOR
Date Received: 9-8-25 9:55 AM
Date Released: _____
Signature: _____
Signature: _____
RECEIVED
RECORDS SECTION REGIONAL OFFICE NO. VIII
DATE: 9-8-25
TRACKING #: 8782
TIME: 10:18
SIGNATURE: _____

Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) Eri, Sep 5, 2025 at 4:14 PM

<usec.hrod@deped.gov.ph>

To: DepEd I Ilocos Region <region1@deped.gov.ph>, DepEd II Cagayan Valley Region <region2@deped.gov.ph>, DepEd III Central Luzon <region3@deped.gov.ph>, DepEd IVA CALABARZON <region4a@deped.gov.ph>, DepEd IVB MIMAROPA <mimaropa.region@deped.gov.ph>, DepEd V Bicol Region <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, DepEd VII Central Visayas <region7@deped.gov.ph>, DepEd VIII Eastern Visayas <region8@deped.gov.ph>, DepEd IX Zamboanga Peninsula <region9@deped.gov.ph>, DepEd X Northern Mindanao <region10@deped.gov.ph>, DepEd XI Davao Region <region11@deped.gov.ph>, DepEd XII Soccsksargen <region12@deped.gov.ph>, DepEd Region XIII- CARAGA <caraga@deped.gov.ph>, DepEd Cordillera Administrative Region <car@deped.gov.ph>, DepEd NCR <ncr@deped.gov.ph>, "Negros Island Region (NIR)" <nir@deped.gov.ph>, TOLENTINO AQUINO <tolentino.aquino@deped.gov.ph>, Benjamin Paragas <benjamin.paragas@deped.gov.ph>, Ronnie Mallari <ronnie.mallari@deped.gov.ph>, ALBERTO ESCOBARTE <alberto.escobarte@deped.gov.ph>, NICOLAS CAPULONG <nicolas.capulong@deped.gov.ph>, RD Gilbert Sadsad <gilbert.sadsad@deped.gov.ph>, RD-VIII Ramir Uytico <ramir.uytico@deped.gov.ph>, SALUSTIANO JIMENEZ <salustiano.jimenez@deped.gov.ph>, RONELO AL FIRMO <ronelo.firmo@deped.gov.ph>, RUTH FUENTES <ruth.fuentes@deped.gov.ph>, ARTURO BAYOCOT <arturo.bayocot001@deped.gov.ph>, ALLAN FARNAZO <allan.farnazo@deped.gov.ph>, CARLITO ROCAFORT <carlito.rocafort@deped.gov.ph>, Maria Ines Asuncion <mariaines.asuncion@deped.gov.ph>, ESTELA CARINO <estela.carino@deped.gov.ph>, Jocelyn Andaya <jocelyn.andaya005@deped.gov.ph>, "cc: Cristito Eco" <crisito.eco001@deped.gov.ph>, Adrian Conti <adrian.conti@deped.gov.ph>, Janzen Alarcio <janzen.alarcio@deped.gov.ph>, Office of the Secretary <rizza.buiza@deped.gov.ph>, MOHAMMAD KHALID GUNTING <mohammadkhalid.gunting@deped.gov.ph>, SONIA SOBREMISANA <sonia.sobremisana@deped.gov.ph>, Rachel Malate <rachel.malate001@deped.gov.ph>, Sharon Ayala <sharon.ayala@deped.gov.ph>, Andrea Lim <andrea.lim002@deped.gov.ph>, Leona Victoria Teves <leona.teves@deped.gov.ph>, Office of the Secretary <osec@deped.gov.ph>, "to: Bureau of Human Resource and Organizational Development Office of the Director" <bhrod.od@deped.gov.ph>

Dear **Regional Directors and Schools Division Superintendents:**

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL

Tutor Teaching Load Simulator and Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.



Office of the Undersecretary for Human Resource
and Organizational Development (OUHROD)
Tel. No.: (02)8633-7206 | Telefax No.: (02) 8631-8494
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Ave., Pasig City 1600
www.deped.gov.ph

Please help us in improving our service by answering our survey form: <https://forms.office.com/r/0S5c5wG5sQ>

This communication may contain confidential or privileged information, and is intended solely for the individual or entity to whom it is originally addressed. Any disclosure, copying, dissemination, or any action taken in reliance to it by others, other than the intended recipient, is strictly prohibited. The opinions, conclusions, and statements expressed in this message are those of the sender and may not necessarily reflect the views of the Department of Education.



[DM-OUHROD-2025-2481] ARAL Tutor Teaching Load Simulator.pdf
80K



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-2461

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **ALL PUBLIC SCHOOLS**

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING
TOOL FOR S.Y. 2025-2026**

DATE : September 4, 2025

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and

Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.

cc: Office of the Secretary, Department of Education

Annex A

**General Process Flow for ARAL Tutor Data Gathering
and Report Generation for S.Y. 2025-2026**

1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL	2. SUBMISSION OF ARAL TUTOR DATA	3. ANALYSIS AND REPORT GENERATION
SCHOOL <i>School Head</i>	SCHOOL <i>School Head</i>	CENTRAL OFFICE <i>BHROD-SED</i>
Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter	Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: bit.ly/ARALSimulator-Submit	Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports
Prerequisites • DepEd Teacher data • ARAL Learner data • External Tutor data, if available	Prerequisite • Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format)	Prerequisite • Complete and timely data submission from schools
REPORTING PERIODS AND SUBMISSION DEADLINES		
<i>Accomplishment</i>	<i>Submission</i>	<i>Analysis</i>
Academic Quarter 2		
From September 8, 2025	On or before the end of the Quarter 2 (October 24, 2025)	November 2025
Academic Quarter 3		
From beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026
Academic Quarter 4		
From beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026

Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at **bit.ly/ARALSimulator2025**.