



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

12 November 2025

DIVISION MEMORANDUM
No. 395 _____, s. 2025

**DIVISION LEADERSHIP TRAINING FOR SUPREME SECONDARY LEARNER
GOVERNMENT (SSLG) OFFICERS AND SUPREME ELEMENTARY LEARNER
GOVERNMENT (SELG) OFFICERS**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Heads of Public Secondary Schools
All Assistant School Principal
All Others Concerned

1. In line with the celebration of the Children's Month Celebration, the Schools Division Office of Angeles City, through the Youth Formation Division will conduct a **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: "Empowered Learners, Responsible Leaders" and Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM- "Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban"** on November 20-21, 2025, 8:00a.m.-5:00p.m. at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City.
2. The target participants of the activity are as follows:

Supreme Secondary Learner Government (SSLG) Officers	9 participants per school	162
Supreme Elementary Learner Government (SELG) Officers	2 participants per school	84
Teacher Adviser/Teacher Career Advocate/Chaperone (Secondary)	1 participant per school	18
Teacher Adviser/Chaperone (Elementary)	1 participant per school	42
Venesa Marie Austria	PDO I/TWG	1
Zharine F. Soriano	PDO I/TWG	1
Ailyn S. Gonzales	PDO I/TWG	1
Nadine Rose S. Manio	PDO I/TWG	1



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Emily Pasion	PDO I/TWG	1
Division Nurse	participant	2

3. Enclosed are the Parental Consent and Waiver Release and Learner-Participant Consent, Waiver, Indemnity and Release for your reference and guidance.
4. Immediate and wide dissemination of and strict compliance with this Memorandum are earnestly desired.

ENGR. EDGARD C. DOMINGO PhD CESO V
Schools Division Superintendent 

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

DIVISION LEADERSHIP TRAINING

SGOD/CGP MNC/LRP CSM November 12, 2025



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PROGRAM MATRIX FOR SECONDARY LEVEL

NOVEMBER 20, 2025		
TIME	ACTIVITIES	Personnel in-charge
8:00 A.M.	Registration/Attendance	TWG
8:45 A.M.	Makabayan Song	AVP
8:50 A.M.	Opening Prayer	AVP
8:55 A.M.	Energizer	AVP
9:00 A.M.	Morning Session: "Saktong Leader Module"	Hon. Henry Carbungco, LPT SK Chairman, Brgy. Sta. Trinidad
11:45 A.M.	Lunch	
1:00 PM- 4:30 P.M.	Afternoon Session: "Saktong Learner Module"	Mr. Joffre Joel C. Dulinayan, LPT Youth Welfare Advocate
4:30- 5:00 P.M.	Photo op and Closing Remarks	TWG

November 21, 2025

TIME	ACTIVITIES	Personnel in-charge
8:00 A.M.	Registration/Attendance	TWG
8:45 A.M.	Makabayan Song	AVP
8:50 A.M.	Opening Prayer	AVP
8:55 A.M.	Energizer	AVP
9:00 A.M.	Morning Session: Advocacy Campaign: Spiritual Enhancement, Social Awareness, Grow and Lead Facilitator: Spirit	Spirit of Love Catholic Community



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	of Love Catholic Community	
11:45 A.M.	Lunch Break	
1:00 PM- 4:30 P.M.	Afternoon Session: Game: Rainbow Rumble, Human Knot, Paint me a Picture, Fashion Show, Patalasan and Random Play Dance	DFSSLG Officers
4:30- 5:00 P.M.	Photo op and Closing Remarks	TWG



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ACTIVITY MATRIX – ELEMENTARY LEVEL

Date	Activity
Day 1 November 20, 2025	
Morning Session Learner Participant 8:30 a.m. – 11:00 a.m.	United Nations Convention on the Rights of the Child focusing on: a. Definition of a Child b. No Discrimination c. Best Interest of the Child d. Family Guidance as Children Develop e. Life, Survival and Development f. Protection from Violence g. Responsibility of Parents Facilitator: City Social Welfare Development Office
Afternoon Session Learner Participant 1:00 p.m. – 5:00 p.m.	United Nations Convention on the Rights of the Child focusing on: a. Name and Nationality b. Identity c. Keeping Families Together d. Protection from Kidnapping e. Respect for Children's Views f. Protection from Privacy g. Access to Information Speaker: Angeles City Justice Zone
Day 2 November 21, 2025	
Morning Session Learner Participant 8:30 a.m. – 11:00 a.m.	Balancing the Badge: How Student Officers Conquer Leadership and Learning Former President - Division Federated Supreme Secondary Learner Government (DFSSLG)
Afternoon Session Learner Participant 1:00 p.m. – 5:00 p.m.	Children's Month Culmination Activity Teambuilding Activity



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Enclosure No. 1 of Division Memorandum No. 395, s. 2025

PARENTAL CONSENT WAIVER and RELEASE

I, _____, as the parents or legal guardian of _____, hereby acknowledge that I have been informed of the details of the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** and hereby state/declare that:

1. I give Full Consent for our child/ward _____ to participate in the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** to be conducted by the Youth Formation Unit, Schools Division Office of Angeles City of the Department of Education (DepEd) on **November 20-21, 2025** from **8:00 a.m. to 5:00 p.m.** at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City.
2. I acknowledge that I have been informed of the details of the conduct of the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban;**
3. I understand that my child/ward’s in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child’s participation in this activity is voluntary, and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition, and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** if he/she or any member of my household develops any of the said



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symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the activity, if he/she or any members of my household test positive for any communicable disease;

7. I give full permission in any recording or picture taken of my child/ward during the conduct of the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** and to use for purposes of documentation my child’s/ward’s images, contribution, or performance in any publication created by or for the DepEd Tayo Youth Formation and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward’s participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity; and
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.



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Signed this _____ day of _____ 2025 at _____,
Philippines.

Signature over Printed Name of
Parent/Guardian

Contact Details (Mobile Number)

Name of Child/Ward

Date

Address

Home/ Mobile Number



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Enclosure No. 2 of Division Memorandum No. 395, s. 2025

LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

1. I, _____, agreed to participate with the consent of my parents and/or legal guardian in **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban** to be conducted by the Youth Formation Unit-SDO Angeles City of the Department of Education (DepEd) on **November 20-21, 2025** from **8:00 a.m. to 5:00 p.m.** at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City;
2. I give permission to the DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;
3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the **Division Leadership Training for Supreme Secondary Learner Government (SSLG) Officers with a theme: “Empowered Learners, Responsible Leaders”** and **Supreme Elementary Learner Government (SELG) Officers with a theme: OSAEC-CSAEM-“ Wakasan: Kaligtasan at Karapatan ng Bawat Batang Mag-aaral, Ipaglaban**, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
4. Chaperones shall be responsible for the safety of the learners before, during, and after the activity. After the activity, learners shall be escorted by their designated chaperones back to their respective schools.
5. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and
6. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.



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7.

Signature over Printed Name of
Learner-Participant

Signature over Printed Name of
Chaperone

Name of School

Date

Address/Mobile Number

Address/Mobile Number



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