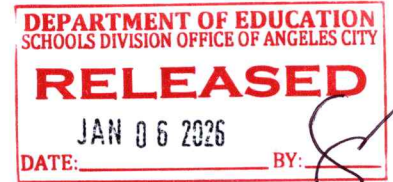




Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY



06 Jan 2026

**DIVISION MEMORANDUM**

No. 05 s. 2026

**DIVISION MEETING ON THE IMPLEMENTATION OF DBM JOINT CIRCULAR  
NO. 1, S. 2025 AND THE FINALIZATION OF THE SCHOOL ANNUAL  
IMPLEMENTATION PLAN-WORK AND FINANCIAL PLAN (AIP-WFP)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Administrative Officer V  
Budget Officer  
Accountant  
Planning Officer  
Heads of Public Elementary and Secondary Schools

1. In line with the imperative to ensure a clear understanding of and full compliance with prevailing government policies, a Division Meeting on the Implementation of DBM Joint Circular No. 1, s. 2025 and the Finalization of the School Annual Implementation Plan-Work and Financial Plan (AIP-WFP) will be conducted on **January 8, 2026, at 8:00 A.M.** at the Gabaldon Building, Schools Division Office of Angeles City.
2. The meeting aims to:
  - deliberate on the salient provisions of DBM Joint Circular No. 1, s. 2025, with particular emphasis on its implications for the engagement, deployment, and management of Contract of Service and Job Order workers in public schools; and
  - finalize and ensure alignment of the School AIP-WFP with approved policies, strategic priorities, and funding guidelines for the ensuing implementation period.
3. Participants to this meeting include the Assistant Schools Division Superintendent, Chief Education Supervisors, Administrative Officer V, Budget Officer, Accountant, Planning Officer, and Heads of Public Elementary and Secondary Schools.
4. School Heads are enjoined to come adequately prepared with relevant documents, data, and concerns to facilitate meaningful discussion and effective finalization. **Attendance is mandatory**, and strict compliance with this directive is expected.



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

5. For information, guidance, and strict compliance.

**ENGR. EDGARD C. DOMINGO PhD CESO V**  
Schools Division Superintendent

Reference: DBM Joint Circular No. 1, s. 2025

To be indicated in the Perpetual Index  
Under the following subjects:

MEETINGS                      PLANS

SGOD/CES/January 6, 2026