



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

11 Feb 2026

DIVISION MEMORANDUM
No. 073 _____, s. 2026

**DEVELOPMENT OF DIGITAL LEARNING RESOURCES
FOR PROJECT LISTEN 4.0**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This is to announce the development of the division-wide digital learning resources for Project LISTEN 4.0 (*Learning made Interesting to Starting and Struggling Tutees through Exciting Needs-based interventions*) in support of the Project ARAL Reading Implementation.
2. The activity aims to:
 - define the duties and responsibilities of teachers designated as Voice Over Talents;
 - establish the role of teacher participants as Members of the Technical Working Group for Project LISTEN 4.0;
 - ensure quality assurance in the development of audio learning resources; and
 - provide guidance, coordination, deliverables, and timelines
3. In line with this, an Online Orientation for Project LISTEN 4.0. will be conducted on **February 12, 2026, at 2:00 pm, through the link <https://meet.google.com/rhi-mevg-pwg>**
4. Enclosed in this Memorandum are the Terms of Reference and List of Technical Working Group/Participants for this Orientation.
5. Immediate dissemination of this Memorandum is earnestly desired.


ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent 

Encl: As stated
To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION
CURRICULUM
HNG/LRMDS/February 11, 2026

LEARNING RESOURCE



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Enclosure No. 1 to Division Memorandum No.073s. 2026

Terms of Reference

(Project LISTEN 4.0 - Development of age-appropriate Digital Storybooks of Gawad Teodora Alonso or selections from the Bureau of Reading Treasury)

I. Scope of Engagement

The designated teachers shall serve in a dual capacity as:

- Voice Over Talents for Project LISTEN 4.0; and
- Members of the Technical Working Group (TWG) for digital learning resource development.

They shall work under the supervision of the Project LISTEN 4.0 Project Management Team.

II. Roles and Responsibilities

A. Voice Over Talent Functions

1. Record assigned scripts for audio learning materials.
2. Demonstrate proper pronunciation, voice clarity, pacing, and expression.
3. Follow prescribed technical standards for audio recording.
4. Submit recordings within agreed timelines.
5. Revise or re-record materials as recommended by the TWG.
6. Maintain confidentiality of project materials when necessary.

B. Technical Working Group (TWG) Functions

1. Participate in TWG meetings, planning sessions, and workshops.
2. Assist in script review, validation, and refinement.
3. Provide pedagogical input to ensure curriculum alignment.
4. Support quality assurance of audio materials.
5. Assist in pilot testing and evaluation activities.
6. Submit feedback and progress updates as required.

III. Qualifications

- A. Demonstrate strong reading and oral communication skills
- B. Possess clear diction and good voice quality
- C. Be knowledgeable in lesson delivery and learner needs
- D. Be willing to undergo orientation or training related to audio production



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IV. Deliverables

- A. Script review and validation inputs
- B. Completed voice recordings of assigned materials
- C. Participation in TWG activities and meetings

V. Administrative Support

The Schools Division Office, through the Curriculum Implementation Division (CID), shall provide technical guidance, coordination support, and monitoring of deliverables related to Project LISTEN 4.0



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Enclosure No. 2. to Division Memorandum No. 073s. 2026

Project Proponents and Learning Resource Quality Assurance:

HILDA N. GARCIA, PhD-Lead
ROCHELLA C. DAVID-Co-Lead
ADRIAN P. TAMAYO, EdD- Co-Lead

Technical Working Group (TWG):

Name:	Role/Assignment	School/Office
1. Nestor C. De Guzman	Voice Talent	Pineda Gutierrez ES
2. Laura R. Basco	Voice Talent	Angeles Elem. School
3. Katrina G. Pangan	Voice Talent	Dr. Clemente N. Dayrit Sr. ES
4. Jocelyn P. Agustin	Voice Talent	Salapungan ES
5. Yvet S. Almeda	Voice Talent	Pampang ES
6. Rjay C. Calaguas	Voice Talent	Northville 15 IS
7. Noel S. Reganit	Technical Developer	CID
8. Dennis M. Bautista	Secretariat	CID