



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

5 Mar 2026

DIVISION MEMORANDUM  
No. 120, s. 2026

**ORIENTATION ON THE PREPARATION AND COMPLETION OF SCHOOL FORMS  
FOR SCHOOL YEAR 2025–2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In line with the Division's effort to ensure the accurate, consistent, and efficient preparation and completion of school forms, an orientation shall be conducted on March 11, 2026, from 1:00 to 3:30 p.m. at the Gabaldon Building, SDO Angeles City.
2. This activity aims to standardize processes, clarify guidelines, and strengthen the capacity of school personnel involved in the preparation and validation of school forms for SY 2025–2026.
3. Participants in this activity are the Division School Form Checking Committee, School Heads, and one representative of the School Checking of Forms Committee.
4. Immediate and wide dissemination of this Memorandum to all concerned is earnestly desired.

  
**ENGR. EDGARD C. DOMINGO, PhD, CESO V**  
Schools Division Superintendent *AJD*

Encl.: As stated  
Reference: n/a  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOOL FORMS      CURRICULUM

APT/CID-EPSvr/March 5, 2026