



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

25 March 2026

DIVISION MEMORANDUM
No. 151, S. 2026

2026 ANNUAL INVENTORY OF SCHOOL PROPERTIES

To: Public Elementary, Secondary and Senior High School Heads

1. This is to inform the field that the Annual Inventory of School Properties and Fixed Assets shall be conducted in all public elementary schools, non-autonomous secondary schools & senior high schools on April 14 – May 5, 2026.
2. The Division Inventory Committee is composed of the following:

Chair: Armin M. Tayag
Co-Chair: Aveneir V. Mendoza
COA Representative

Members: Dennis Bautista
Charlon B. Omlang
1 HR Personnel
1 Acctg Personnel
3. The school head and property custodian are required to be in school during the committee's visit. Likewise, the property custodian shall make sure that the classrooms, libraries and laboratories are open during the inventory.
4. The attached Schedule must be followed STRICTLY.
5. Please prepare one (1) hard copy of updated **IT Inventory, IT semi-expendables, Office Equipment Inventory, Office Equip. semi-expendables, Books/Instructional Mat'ls Inventory, Furniture & Fixtures Inventory, Building Inventory, Other Structures, Sports/Music Equipment Inventories, TLE and SME** as basis for on-site inventory.
6. Soft copies (Excel File) will be sent to the link indicated at the A.C. Custodian GC three (3) days after on-site inventory.
7. Wide dissemination of and strict compliance to this Memorandum is desired.


ENGR. EDGARD C. DOMINGO PhD, CESO V
School Division Superintendent

Jesus St., Brgy. Pulungbulu, Angeles City 2009
 [\(045\) 901-9498/angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Encl.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

INVENTORY

AMT/AOIV/March 25, 2026



Jesus St., Brgy. Pulungbulu, Angeles City 2009
 [\(045\) 901-9498/angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)

Schedule of Inventory

April 14	NORTHVILLE15 IS	9:00 - 10:30 AM
	CUTUD ES	10:40 - 12:00 NN
	EPZA RESETTLEMENT ES	1:00 -2:30 PM
	BVRHS SHS	2:30 - 3:45 PM
	PULUNG CACUTUD ES	3:50 - 5:00 PM
April 15	GRLIS	9:00 - 10:30 AM
	SAPA LIBUTAD ES	10:40 - 12:00 NN
	ENRICA SANDICO ES	1:00 - 2:00 PM
	JOSE P. DIZON ES	2:15 - 4:00 PM
April 16	FGNMHS SHS	8:30 - 10:15 AM
	PINEDA GUTIERREZ ES	10:20 - 12:00 NN
	A.G. TINIO ES	1:00 - 2:00 PM
	MINING ES	2:10 - 3:15 PM
	DAMIS	3:30 - 4:30 PM
April 17	BELEN HOMESITE ES	8:45 - 10:30 AM
	SALAPUNGAN ES	10: 40 - 12:00 NN
	SAN IGNACIO ES	12:30 - 1:30 PM
	AC Senior High School	1:30 - 2:40 PM
	MARISOL BLISS ES	2:45 - 4:00 PM
April 21	PULUNGBULU ES	8:15 - 10:00 AM
	STO. DOMINGO IS	10:10 -12:00 NN
	LEONCIA VILLAGE ES	1:00 - 2:30 PM
	APUNG GUIDANG ES	2:45 - 4:30 PM
April 22	CUTCUT ES	8:30 - 10:00 AM
	M. NEPO ES	10:15 - 12:00 NN
	DON PEPE HENSON ES	12:30 - 1:30 PM
	PAMPANG ES	1:40 - 3:00 PM
	ACNHS SHS	3:00 - 4:30 PM
April 23	STO. ROSARIO ES	8:10 - 10:00 AM
	LNW ES	10:15 - 12:00 NN
	STA. TERESITA ES	1:00 - 2:30 PM
	RLLMHS SHS	2:45 - 4:15 PM
April 24	CUAYAN ES	8:30 - 10:00 AM
	E.M. GANZON ES	10:15 - 12:00 NN
	AMSIC IS	1:00 - 2:45 PM
	MALABANIAS IS	3:00 - 4:30 PM
April 28	TACONDO ES	8:45 - 10:15 AM
	SAPANG BATO ES	10:15 - 12:00 NN
	SAPANG BATO SHS	12:30 - 1:30 PM
	SAPANG BATO NHS	1:30 - 2:30 PM
	SITIO TARGET	2:45 - 4:00 PM
April 29	AIR FORCE CITY ES	8:30 - 9:30 AM
	A.G. PABALAN ES	9:45 - 12:00 NN
	GUECO BALIBAGO ES	1:00 - 2:00 PM
	SITIO PADER ES	2:20 - 3:40 PM
April 30	T.P. TINIO ES	8:30 - 10:00 AM
	VIRGEN DELOS REMEDIOS ES	10:15 - 11:30 NN
	CLEMENDES	12:30 - 2:00 PM
	C. N. DAYRIT MHS	2:00- 3:00 PM
	AES	3:10 - 4:30 PM
May 5	ACNTS SHS	8:30 - 10:00 AM
	ACSci SHS	10:10 -12:00 NN
	CM RECTO ICT	1:00 - 2:30 PM