



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

29 Apr 2026

DIVISION MEMORANDUM

No. 186, s. **2026**

ORIENTATION ON MANDATORY PROCUREMENT PLANNING TOOLS (MSF, PPMP, APP, PR, and AR) AND THE APPLICATION OF DIRECT ACQUISITION UNDER RA 12009

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public and Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the recent issuance of the Government Procurement Policy Board (GPPB), Non-Policy Opinion Matter (NPM) No. 004-2026, titled "Interpretation and Application of Direct Acquisition under Section 32 of the Implementing Rules and Regulations of RA 12009," all three Functional Divisions (OSDS, CID, SGOD) as well as Schools are hereby informed that the Division Bids and Awards Committee, through the Procurement Unit will conduct an **Orientation on Mandatory Procurement Planning Tools (MSF, PPMP, APP, PR, AR) and the Application of Direct Acquisition Under RA 12009** on **May 4, 2026**, at **2:00 PM** at the Gabaldon Building, SDO Angeles City.

2. The orientation will cover the following key topics:

- Mandatory Market Scoping Form (MSF)
- Project Procurement Management Plan (PPMP)
- Annual Procurement Plan (APP)
- Purchase Request
- Activity Request
- Direct Acquisition Process

3. This activity aims to provide clear guidance, ensure a uniform understanding, and facilitate discussions to address pressing concerns related to the implementation of the new procurement policy.

4. Participants to this session include all **Division Project Owners** and **members of the School Bids and Awards Committee (BAC)**.

5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


ENGR. EDGARDO C. DOMINGO PhD CESO V
Schools Division Superintendent *Ed*

Reference:

IRR RA 12009 NPM DIRECT ACQUISITION PROCUREMENT

MMG/AOIV/April 29, 2026

