



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

30 Apr 2026

DIVISION MEMORANDUM

No. 187, s. 2026

**CONDUCT OF DIVISION CHECKING OF SCHOOL FORMS FOR OTHER
GRADE LEVELS**

To: Assistant Schools Division
Superintendent Chief Education
Supervisors
CID and SGOD Personnel
Heads of Public Schools

1. This is to announce the conduct of the Division Checking of School Forms for the **Grades 1,2,3,4,5,7,8,9, and 11** on **May 5-6, 2026**, at 8:00 in the morning, Gabaldon Building.

2. The Composition of the Division Checking Committee (DCC) is as follows: Chair:

Chair: Chief of Curriculum Implementation Division (CID)

Vice Chairs: Chief of the School Governance and Operations
Division (SGOD) and Public Schools District
Supervisors (PSDS)

Members: Education Program Supervisors
Senior Education Program
Specialists Division Planning
Officer
Education Program Specialists
Project Development Officer

3. For the smooth facilitation of the activity, the School Forms Checking Report (**SFCR1**) bearing the results of the conducted review of learners' records across all classes at the school level shall be submitted to the designated DCC during the scheduled forms checking.

4. The PSDS will be responsible for selecting the specific classes to be checked in the division through a draw lots of process before the scheduled





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date. The school head/Administrative Officer/ Administrative Aide in the school shall be the one to bring the school forms to be checked at the venue specified above.

5. The DCC Members and School Size Sampling Guide are found in the enclosures.

Enclosure No. 1: Members of the Division Checking Committees

Enclosure No. 2: School Size Sampling Guide

Enclosure No. 3: Schedule of Schools Per Day

6. Immediate dissemination and compliance with this Memorandum are earnestly desired



ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent *Edg*

Encl: As stated
Reference: DepEd Order No. 11, s. 2018
To be indicated in the Perpetual Index
under the following subjects

BASIC EDUCATION	LEARNERS
DATA	POLICY
FORMS	SCHOOLS

CID/Chief/ April 30, 2026





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Enclosure No. 1 to Division Memorandum No. 187, s. 2026

Members of the Division Checking Committees

Team 1 (Clusters 1 & 2)	Team 2 (Clusters 3, 4, & 5)	Team 3 (Clusters 6, 7 & 8)	Team 4 (Clusters 9 & 10)
Hilda N. Garcia, PhD	Agnes G. Manabat, EdD	Maria Tara D. Clemente, EdD	Jayson A. Torres
Edgardo S. Nunag	Ana Merla D. Magtoto	Anastacia Nimfa P. Aquino, EdD	Walter C. Estabillo, EdD
Ariel T. Perez	Marilou Q. Castro	Cezar M. Hernandez	Ener G. Mariano
		Elizabeth C. David	



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Enclosure No. 2 to Division Memorandum No. 187, s. 2026

School Size Sampling Guide

For grade levels with classes less than the required minimum number, no drawing of lots is necessary. All classes shall undergo checking of forms. Use the Sampling Guide in identifying school size.

Size of School* Based on combined enrollment in the priority grade levels	Priority Grade Levels		Other Grade Levels Minimum No. of Classes
	Percentage	Estimated Minimum No. of Classes	
Very Small (99 and below)	100%	all	2
Small (100 to 299)	50%	4	2
Medium (300 to 499)	30%	5	2
Large (500 to 799)	20%	6	3
Very Large (800 to 999)	10%	7	4
Huge (1,000 and above)	5%	8	5

The table below may be used to quickly determine the minimum number of classes required for the Division Checking. For integrated schools, enrollment figures from different levels (elementary, JHS, SH) should not be combined when identifying the minimum number of classes to be checked.

How to compute for the School Size:

- Elementary = Kindergarten Enrolment + Grade 1 Enrolment + Grade 6 Enrolment
- JHS = Grade 7 Enrolment + Grade 10 Enrolment
- SHS = Grade 11 Enrolment + Grade 12 Enrolment

Elementary	Very Small	Small	Medium	Large	Very Large	Huge
Grade 1	All	1	1	2	2	3
Grade 2	1	1	1	1	1	1
Grade 3	1	1	1	1	1	1
Grade 4	1	1	1	1	1	1
Grade 5	1	1	1	1	1	1
Junior High School						
Junior High School	Very Small	Small	Medium	Large	Very Large	Huge
Grade 7	All	2	2	3	3	4
Grade 8	1	1	1	2	2	2
Grade 9	1	1	1	1	2	3
Senior High School						
Senior High School	Very Small	Small	Medium	Large	Very Large	Huge
Grade 11	All	2	2	3	3	4



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Enclosure No. 3 to Division Memorandum No. 187, s. 2026

Schedule of Schools Per Day

DAY 1 May 5, 2026		DAY 2 May 6, 2026	
Cluster 2 Leonida K. Quinto, PhD	<ul style="list-style-type: none"> • EPZA Resettlement Elementary School • Pulung Cacutud Elementary School • Salapungan Elementary School • Sitio Pader Elementary School • Teodoro P. Tinio Elementary School 	Cluster 1 Ariel T. Perez	<ul style="list-style-type: none"> • Angeles City Science High School-JHS • Bonifacio V. Romero High School • Claro M. Recto ICT High School • Dr. Clemente N. Dayrit Mem.High School • Dr.Clemente N. Dayrit Sr. Elementary School • Virgen Delos Remedios Elementary School
Cluster 5 Anna Merla D. Magtoto	<ul style="list-style-type: none"> • Gov. Rafael L. Lazatin Integrated School • Jose P. Dizon Elementary School • San Ignacio Elementary School • Sapalibutad Elementary School • Pineda Gutierrez Elementary School 	Cluster 4 Amelita L. Pineda	<ul style="list-style-type: none"> • Abelardo G. Tinio Elementary School • Don Ambrocio Mendiola Integrated School • Mining Elementary School • Angeles City Senior High School • Francisco G. Nepomuceno Memorial High School • Sto. Domingo Integrated School
Cluster 3 Agnes G. Manabat, EdD	<ul style="list-style-type: none"> • Cutud Elementary School • Northville 15 Integrated School • Enrica Sandico Elementary School 	Cluster 3 Agnes G. Manabat,EdD	<ul style="list-style-type: none"> • Angeles Elementary School • Pulungbulu Elementary School
Cluster 6 Cezar M. Hernandez	<ul style="list-style-type: none"> • Angeles City National Trade School • Apung Guidang Nepomuceno Elementary School • Cutcut Elementary School • Don Pepe Henson Elementary School • Leoncia Village Elementary School • Lourdes Northwest Elementary School 	Cluster 8 Maria Clara D. Clemente,EdD	<ul style="list-style-type: none"> • Air Force City Elementary School • Anunas Elementary School • Cuayan Elementary School • Pampang Elementary School • Sta. Teresita Elem School • Tacondo Elem.School
		Cluster 7	<ul style="list-style-type: none"> • M. Nepomuceno Elementary School





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		Anastacia Nimfa P. Aquino	<ul style="list-style-type: none">Sto. Rosario Elementary School
Cluster 10 Walter C. Estabillo, PhD	<ul style="list-style-type: none">Gueco Balibago Elementary SchoolAlberto G. Pabalan Elementary School	Cluster 9 Jayson A. Torres	<ul style="list-style-type: none">Sapang Bato Elementary SchoolAngeles City National High SchoolAngeles City National High School -SHS
Cluster 9 Jayson A. Torres	<ul style="list-style-type: none">Sitio Target Integrated SchoolAmsic Integrated SchoolMalabantias Integrated SchoolSapang Bato National High SchoolSapang Bato National High School SHS		