



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

11 May 2026

DIVISION MEMORANDUM

No. 193, s. 2026

**ORIENTATION ON THE IMPLEMENTATION OF POLICY GUIDELINES OF THE
BASIC EDUCATION INFORMATION SYSTEM (BEIS) FOR PUBLIC SCHOOLS**



To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads

1. Pursuant to DepEd Order No. 27, s. 2019, titled "Guidelines on the Yearly Collection of Data/ Information Requirements and Validation Processes," the Department provides the basis for the annual data collection in the Basic Education Information System (BEIS).
2. Likewise, it is committed to ensuring the collection and generation of quality education data. This data will aid in the allocation of essential resources, budgeting, policymaking, monitoring and evaluation, and improving the quality of basic education in the country.
3. In this regard, the Schools Division Office of Angeles City, through the Planning and Research Unit, will conduct an Orientation on the Implementation of Policy Guidelines of the Basic Education Information System (BEIS) for Public Schools on May 14, 2026, 8:00 a.m. – 5:00 p.m. at the Gabaldon Building, Pulungbulu, Angeles City.
4. The orientation aims to:
 - update the schools on the basic instructions and rationale for minor adjustments and timeliness in the basic education information system;
 - guide schools and address all the issues with the annual data collection;
 - ensure 100% uploading and validation of BEIS
 - improve the accuracy, completeness, and timeliness of BEIS data submission; and
 - strengthen schools' understanding of their role in education data management.
5. The participants in this orientation are the school heads, Division SNED Coordinator, HR Personnel, PDO 1 – YFU, ITO, Engineer III, School Health Representative, Division Sports Coordinator, PDO II – DRRM, and Division Accountant.



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6. The expenses to be incurred in the orientation shall be charged to Division MOOE subject to the usual accounting and auditing procedures, rules, and regulations.
7. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired


ENGR. EDGARDO C. DOMINGO PhD, CESO V
Schools Division Superintendent 

References: DepEd Order No. 27, s. 2019
DepEd Memorandum No.28, s. 2026

To be indicated in the Perpetual Index under the following subjects:

LEARNERS	DATA	FORMS	ELEMENTARY
JUNIOR	SENIOR	SPED	INVENTORY
ALLOCATION			

MQC/PAR/May 11, 2026