



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

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25 May 2026

DIVISION MEMORANDUM  
No. 210 s. 2026

**DIVISION PARTICIPANTS TO THE REGIONAL TRAINING ON THE UTILIZATION  
OF OMR HARDWARE SCANNER WITH OMR SOFTWARE AND DESKTOP  
COMPUTERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads of Public and Private Elementary and Secondary Schools  
All Others Concerned

1. Pursuant to the **Regional Memorandum No. 163, s.2026** titled "**Regional Training on the Utilization of OMR Hardware Scanner with OMR Software and Desktop Computers**", which shall be held on May 28, 2026, at National Educators Academy of the Philippines-Region III, Pulungbulu, Angeles City, Pampanga.
2. The following are the participants of the said activity:
  - a. Ma. Esperanza S. Malang
  - b. Avenair V. Mendoza
  - c. Noel S. Reganit
  - d. Ener G. Mariano
  - e. Josell A. Hernandez
3. This Memorandum may serve as the **Travel Authority** of all concerned personnel.
4. The Regional Memorandum is attached for reference and guidance.
5. Immediate and wide dissemination of this Memorandum to all concerned is earnestly desired.

  
**ENGR. EDGARDO C. DOMINGO, PhD, CESO V**  
Schools Division Superintendent 

Encl.: As stated,  
Reference: RM No. 163 s. 2026



**Address:** Jesus Street, Pulungbulu, Angeles City  
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under the following subjects:

ASSESSMENT  
TECHNOLOGY  
TRAINING

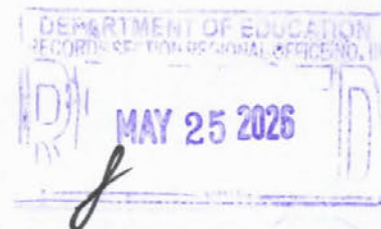
CID-ESM/May 25, 2026



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Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



**REGIONAL MEMORANDUM**

No. 163, s. 2026

**REGIONAL TRAINING ON THE UTILIZATION OF OMR HARDWARE SCANNER  
WITH OMR SOFTWARE AND DESKTOP COMPUTERS**

To: Schools Division Superintendents  
Curriculum Implementation Division Chiefs  
Division Testing Coordinators  
Division Information Technology Officers  
School Heads of Secondary Public Schools  
All Others Concerned

1. The Department of Education - Regional Office III, through the Curriculum and Learning Management Division, informs all concerned officials and personnel of the scheduled **Regional Training on the Utilization of OMR Hardware Scanner with OMR Software and Desktop Computers on May 28, 2026**, at **National Educators Academy of the Philippines - Region III, Pulungbulu, Angeles City, Pampanga**.

2. The training aims to:

- a. Equip participants with comprehensive knowledge and hands-on proficiency in the operation, configuration, and troubleshooting of OMR Hardware Scanners and their corresponding software applications;
- b. Familiarize Division Testing Coordinators, Division Information Technology Officers, and members of the Division Testing Committee with the end-to-end OMR-based assessment workflow, from test form design and scanning to data processing and results generation;
- c. Build the technical capacity of each participating SDO to independently deploy, manage, and sustain OMR technology in the conduct of division-wide assessments and examinations;
- d. Establish a pool of competent and confident OMR practitioners within each SDO who can provide technical assistance among schools; and
- e. Gather feedback and recommendations from participants on operational challenges, system usability, and contextual adaptations needed to ensure the effective integration of OMR technology into the division's assessment and testing processes.

3. Each participating SDO shall field five (5) representatives to the training, namely: the Division Testing Coordinator, the Division Information Technology Officer, and three (3) duly designated members of the Division Testing Committee, selected by the Schools Division Superintendent on the basis of demonstrated technical competence, familiarity with assessment processes, and readiness to



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champion the adoption and operationalization of Optical Mark Recognition (OMR) technology within their respective division.

4. The training session will start at exactly 8:00 a.m. hence, all the selected participants will register at 7:30 a.m.
5. Participants are reminded to bring their laptops, back-up internet connection, and extension cord during the training.
6. SDO Pampanga, SDO Angeles City, SDO City of San Fernando, and SDO Mabalacat City shall bring their OMR Hardware Scanner with OMR Software and Desktop Computers during the training for the simulation activity.
7. Transportation and other incidental expenses relative to the conduct of the activity shall be charged to the division/school MOOE or other available funds, subject to usual accounting and auditing rules and regulations. This Memorandum shall serve as the Travel Authority of the concerned Technical Working Committee, to wit:

Name	Position	SDO/Unit
Joseph D. Reyes	EPS	CLMD
Cherylee Artates	ITO 1	ICTU
Charmaine Delos Trinos	Computer Programmer II	ICTU
Mardramille Ramos	ICT Staff	ICTU
Aileen Aquino Narciso	Master Teacher I	SDO Angeles City

8. For queries and/or clarifications, please contact **Joseph D. Reyes**, Regional Math Education Supervisor, through this email address: [joseph.reyes16@deped.gov.ph](mailto:joseph.reyes16@deped.gov.ph).

9. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**TOLENTINO G. AQUINO**  
 Regional Director

Encl.: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subjects:

DESKTOP COMPUTERS  
 REGIONAL TRAINING

OMR HARDWARE SCANNER

OMR SOFTWARE

CLMD1/clmd4  
 May 20, 2026



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