



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

16 June 2026

DIVISION MEMORANDUM

No. 243 ____, s. 2026

**SCHEDULES OF SCHOOL PARENT-TEACHER ASSOCIATION (SPTA), AND DIVISION
FEDERATED PARENT-TEACHERS ASSOCIATION (DFPTA) ELECTIONS FOR SY 2026-
2027**


TO: Assistant Schools Division Superintendent
Division Chiefs
Heads of Public and Private Elementary and Secondary Schools
All other concerned

1. Pursuant to Regional Memorandum No. 184 s. 2026 titled "Conduct of Parent-Teacher Association (PTA) Election," all public elementary and secondary schools are expected to conduct elections of Homeroom Parent-Teachers Association (HPTA), Grade Level Parent-Teachers Association (GrPTA), and School Parent-Teachers Association (SPTA) within 30 calendar days from the first day of classes.
2. With this, all schools must submit the following on or before **July 7, 2026** through this link <https://tinyurl.com/SY-2026-2027-SPTA>:
 - 2.1 Election Results with the list of SPTA-BOD officers and member for the current school year (together with their contact numbers and e-mail addresses); and
 - 2.2 Copy of the latest by-laws certified by the SPTA-BOD.
3. Similarly, the schedule of Election of Division Federated Parent-Teachers Association (DFPTA) for SY 2026-2027 shall be on **August 6, 2026, 9:00 a.m.** at the **Gabalton Building, Pulungbulu, Angeles City.**
4. All School Heads are requested to strategize and properly manage the conduct of the election to avoid disruption of classes and ensure the smooth delivery of instruction.
5. Enclosed are the template for School Parent-Teachers Association (SPTA) election results, and the Regional Memorandum No. 184, s. 2026 for reference and guidance.
6. Immediate dissemination of and strict compliance with this memorandum is highly enjoined.





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

for 
ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division superintendent

Encl: As stated
Reference None: Regional Memorandum No. 184, s. 2026
To be indicated in the Perpetual Index
Under following subject

SCHOOL
PARENT-TEACHER ASSOCIATION
ELECTION

PYC/EPsVr-SGOD/June 16, 2026

Enclosure No. 1 to Division Memorandum No. 243, s.2026



Jesus St., Brgy. Pulungbulu, Angeles City [2009_045](mailto:2009_045@deped.gov.ph)
901-9498/angeles.city@deped.gov.ph



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School Parent-Teachers Association (SPTA) Election Results Template

Name of School: _____

With Existing By-Laws: Yes ____ / No ____

SPTA – Executive Committee

Positions	Name of Newly Elected SPTA Officers (SY 2026-2027)	Contact Number	E-mail Address
President			
Vice President			
Secretary			
Collecting and Disbursing Officer			
Auditor			
Business Manager			

SPTA – Board of Directors

Positions	Name of Newly Elected SPTA Officers (SY 2026-2027)	Contact Number	E-mail Address
Chairman			
Vice-Chairman			
Secretary			
Treasurer			
Member (if applicable)			
Member (if applicable)			
Member (if applicable)			
Member (if applicable)			





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Member (if applicable)			
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Prepared:

ELECOM Chairperson

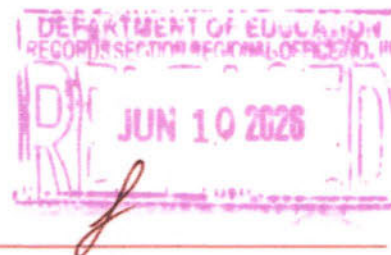
Noted:

School Head





Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM

No. 184 s. 2026

CONDUCT OF PARENT-TEACHER ASSOCIATION (PTA) ELECTIONS

To : Schools Division Superintendents
Chief, School Governance and Operations Division (SGOD)
Division PTA Coordinators
Public and Private School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 13, series of 2022 titled "Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations," the following shall be observed by all public, private, and non-DepEd managed schools offering the K to 12 Basic Education Program, to wit:

a. The conduct of PTA election of the new set of officers for Homeroom Parent Teacher Association (HPTA), Grade Level Parent Teacher Association (GrPTA), and School Parent Teacher Association- Board of Director (SPTA-BOD) shall be held **within 30 calendar days** from the first day of classes. In addition, school heads are requested to strategize in the conduct of the election to avoid class disruptions;

b. The municipal or city Federated Parent Teacher Association (FPTA) election of the Board of Director (BOD) members and its Executive Committee (EXECOM) Officers shall be **within 60 calendar days** from the first day of classes, while the election for the provincial FPTA-BOD members and its EXECOM Officers shall be **within 75 calendar days** from the first day of classes.

2. At the start of the School Year, the Election Committee (ELECOM) shall hereby be created and convened immediately with the following provisions.

a. The ELECOM is composed of seven (7) members.

- i. School head as Chairperson; and
- ii. Two teachers and four parent/guardian members as members to be
- iii. appointed by the incumbent SPTA-BOD (or the outgoing SPTA-BOD. (see DepEd Order No. 13 s. 2022 for the criteria of selecting ELECOM members, page 10 of 74).



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

- b. The Election Committee (ELECOM) shall have overall supervision over the conduct of the HPTA and GrPTA elections and direct supervision over the conduct of election of the teacher representatives to the BOD and SPTA-BOD Officers and shall serve until the end of School Year (SY).
3. In the Municipalities, the elections of the FPTA shall be facilitated by the Public Schools District Supervisor (PSDS) designated by the Schools Division Superintendent (SDS) while in cities and provinces shall be facilitated by the Schools Division Superintendent (SDS) with the following guidelines.
 - a. The SDS shall decide the composition and the manner of selection of the ELECOM members. The SDS may pattern after section 10.3 and other relevant sections of DepEd Order No. 13 s, 2022 the guidelines the duties and responsibilities to govern the ELECOM and the conduct of FPTA election; and
 - b. Shall provide the venue and logistical support, observe the election timeline, and shall not interfere with the conduct of the elections.
4. Further, the Regional Federated Parent-Teacher Association (PTA) Election will be on November 18, 2026. The venue shall be communicated in a separate Memorandum.
5. All Schools Division Offices (SDOs) through the Division PTA Coordinators are requested to submit the following on or before November 10, 2026 through this link: <https://tinyurl.com/PTA-Report-election>, to wit:
 - a. List of SPTA-BOD & FPTA-BOD officers and members for the current SY (together with their contact numbers and email addresses);
 - b. Copy of their latest by-laws certified by the SPTA/FPTA-BOD; and
 - c. Consolidated PTA Monitoring Form, attached as annex A of DepEd Order No. 13 s, 2022.
6. Travel and other expenses relative to the conduct of this activity shall be charged against the downloaded program support funds for partnership building and linkages subject to usual government accounting and auditing rules and regulations.



Address: Matalino St. D.M. Government Center,
Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph





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REGION III-CENTRAL LUZON

7. For inquiries and clarifications, you may directly communicate with **Dr. Ginno Jhep A. Pacquing**, Project Development Officer IV at ginnojhep.pacquing@deped.gov.ph.

8. For widest dissemination of this Memorandum is desired.

Encl.: As stated
References: DepEd Order No. 13, s. 2022
To be indicated in the Perpetual Index
under the following subjects:

PTA ELECTIONS
PARENTS GOVERNANCE

ESSD1/spp1
June 8, 2026

TOLENTINO G. AQUINO
Regional Director



Address: Matalino St. D.M. Government Center,
Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph

