



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY

25 June 2026

**DIVISION MEMORANDUM**

No. 257, s. 2026

**DIVISION SEMINAR-WORKSHOP ON THE RECONCILIATION AND  
CONSOLIDATION OF CY 2026 MID-YEAR FINANCIAL REPORTS**

To: Assistant Schools Division Superintendent  
Division Accountant  
Division Budget Officer  
Heads of Public Secondary Schools with Fiscal Autonomy  
All Other Concerned

1. The Department of Education - Schools Division Office of Angeles City will conduct a Division Seminar-Workshop on the Reconciliation and Consolidation of Calendar Year (CY) 2026 Mid-Year Financial Reports on July 06-07, 2026, 8:00 a.m. at the Division Office of Angeles City, Learning and Development Room.
2. The objectives of the activity are:
  - 2.1 to facilitate the review, reconciliation, and consolidation of CY 2026 Mid-Year Financial Reports; and
  - 2.2 to keep participants abreast of the relevant issues and concerns associated with Financial Management on the recent issuances of the Department and Oversight Agencies.
3. The participants are the School Bookkeeper, Division Accountant, and Budget Officer, together with selected Finance Staff in charge of the preparation, reconciliation, and consolidation of Financial Reports, who shall bring their respective laptops and a standby pocket Wi-Fi.
4. Meals and other expenses of the participants from the Division Office shall be charged against Division MOOE funds, while traveling expenses of school bookkeepers shall be charged against their respective School MOOE funds.
5. This Memorandum also serves as the Authority to Travel of the participants.
6. The attendance and active participation of all concerned are desired.



**ENGR. EDGARD C. DOMINGO PhD CESO V**  
Schools Division Superintendent



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*Encl.: None*  
*Reference: None*

*To be indicated in the Perpetual Index  
under the following subjects:*

REPORTS                      WORKSHOPS  
SEMINAR

*CBO/AOV/June 25, 2026*