



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



29 Jun 2026

DIVISION MEMORANDUM

No. 259, s. 2026

**DEVELOPMENT OF DIGITAL LEARNING RESOURCES
FOR PROJECT LISTEN 4.0 (English)**

- To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
- To support the efforts of the schools in promoting literacy among learners, this Office announces the development of the division-wide digital learning resources under Project LISTEN 4.0 (*Learning Made Interesting to Starting and Struggling Tutees through Exciting Needs-based interventions*).
 - It aims to develop and quality-assure audio learning resources through the support of teachers who shall serve as expert content developers and Voice Actors.
 - Relative to that, an Online Orientation shall be conducted on July 3, 2026, at 3:00 pm via Google Meet Link: <https://meet.google.com/fzy-ytuf-ndi>.
 - The objective of the online meeting is to ensure preparedness and understanding of the project, especially the Roles of the Members of the TWG, Teacher Voice Talents, Timelines, and Deliverables, and the like.
 - The participation of the teachers involved in this activity should not disrupt instructional time.
 - Enclosed in this Memorandum are the Terms of Reference and the List of Technical Working Group/Participants for this Orientation.
 - Immediate dissemination of this Memorandum is earnestly desired.


ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent 

Encl: As stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCE DEVELOPMENT
PROJECT LISTEN 4.0
HNG/LRMDS/June 29, 2026





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Enclosure No. **1** to Division Memorandum No. ____ 2026

Terms of Reference

(Project LISTEN 4.0 – Development of age-appropriate Digital Storybooks of Gawad Teodora Alonso or selections from the Bureau of Reading Treasury)

I. Scope of Engagement

General Expectation[s]: Shall analyze assigned storybooks and develop developmentally appropriate processing questions that promote comprehension, critical thinking, creativity, values formation, and real-life application among learners. The questions shall align with DepEd learning standards and the objectives of the audiobook project.

The designated teachers shall serve in a dual capacity as:

(1) Content Developers for Project LISTEN 4.0, and (2) Members of the Technical Working Group (TWG) for digital learning resource development.

They shall work under the supervision of the Project LISTEN 4.0 Project Management Team.

II. Roles and Responsibilities

A. Content Developer Functions

1. Design age-appropriate comprehension, reflection, critical thinking, and values integration questions to support learner engagement with the audiobook/storybook.
2. Record assigned scripts for audio learning materials.
3. Demonstrate proper pronunciation, voice clarity, pacing, and expression.
4. Follow prescribed technical standards for audio recording.
5. Submit recordings within agreed timelines.
6. Revise or re-record materials as recommended by the TWG.
7. Maintain confidentiality of project materials when necessary.

B. Technical Working Group (TWG) Functions

1. Participate in TWG meetings, planning sessions, and workshops.
2. Assist in script review, validation, and refinement
3. Provide pedagogical input to ensure curriculum alignment.
4. Support quality assurance of audio materials.
5. Assist in pilot testing and evaluation activities.
6. Submit feedback and progress updates as required.



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III. Qualifications

1. Possesses strong skills in crafting age-appropriate comprehension, reflection, critical thinking, and values integration questions.
2. Demonstrate strong reading and oral communication skills.
3. Possess clear diction and good voice quality
4. Has basic digital literacy skills for document preparation, online collaboration, and submission of outputs.

IV. Deliverables

1. Developed learning reflection questions
2. Script reviewed and validation inputs
3. Completed voice recordings of assigned materials
4. Participation in TWG activities and meetings

V. Administrative Support

The Schools Division Office, through the Curriculum Implementation Division (CID), shall provide technical guidance, coordination support, and monitoring of deliverables related to Project LISTEN 4.0



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Enclosure No. **2** to Division Memorandum No. ____ 2026

Project Proponents and Learning Resource Quality Assurance:

Hilda N. Garcia, PhD	Lead
Rochella C. David	Co-lead
Adrian P. Tamayo, EdD	Co-lead

Technical Working Group (TWG)

Name	Role/Assignment	School/Office
Mary Joyce C. Kabigting	Content Developer	Sto. Domingo IS
Margie O. Santos	Content Developer	ACNHS – SHS
Maria Clara P. Pangilinan	Content Developer	NV15 IS
Katrin G. Pangan	Content Developer	Dr. Clemente N Dayrit ES
Crissabel G. Pineda	Content Developer	GRLIS
Agnes P. Punzalan	Content Developer	Pineda Gutiérrez ES
Warlie M. Sampang	Content Developer	Sto. Rosario ES
Noel S. Reganit	Technical Development/ Support	CID
Dennis M. Bautista	Secretariat	CID