



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

07 Jul 2026

DIVISION MEMORANDUM

No. 274, s. 2026

DIVISION CAPACITY BUILDING FOR ENVIRONMENTAL AND MENTAL HEALTH RESILIENCE AND BASIC LIFE SUPPORT SYSTEMS FOR TEACHER-ADVISERS AND SECONDARY LEARNERS

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Heads, Public Secondary Schools
Assistant School Principals
All Others Concerned

1. The Schools Division Office of Angeles City, through the **Youth Formation Unit**, shall conduct the **Division Capacity-Building on Environmental and Mental Health Resilience and Basic Life Support for Teacher-Advisers and Secondary Learners** on **July 25, 2026, and August 1, 2026**, from **8:00 a.m. to 5:00 p.m.**, at the **Gabaldon Building, Jesus Street, Pulungbulu, Angeles City**.

2. The activity specifically aims to:

a. Strengthen participants' knowledge and appreciation of environmental conservation and encourage active participation in programs and campaigns that protect and preserve ecosystems;

b. Promote mental health awareness by fostering supportive, safe, and inclusive school environments that prioritize learners' and personnel's well-being;

c. Enhance participants' competencies through learning sessions on environmental management, mental health promotion, peer support, leadership, and organizational development; and

d. Increase participants' knowledge and practical understanding of Basic Life Support (BLS) and its importance in emergency preparedness and community resilience.

3. The target participants in this activity are as follows:

Supreme Secondary Learner Government (SSLG) Officers	7 participants per school	133
--	---------------------------	-----



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

ALS Supreme Secondary Learner Government (SSLG) Officers		9
Teacher Adviser/Chaperone	1 participant per school	19
ALS Teacher Adviser/Chaperone		3
Resource Speaker		6
Cindy S. Mejia	PDO I/TWG	1
Venesa Marie Austria	PDO I/TWG	1
Ralph Michael D. Dungca	Nurse II (July 25)	2
Jennyfer C. Dungca	Nurse II (July 25)	1
Jasmin R. Ocampo	Nurse II (August 1)	1
Agnes J. Quiambao	Nurse II (August 1)	1
Arnel I. Dincol	ADA 1	1
Total		175

4. Since the activity will be conducted on weekends, eligible teaching and non-teaching personnel who render services beyond their regular working days shall be granted the appropriate benefits, subject to existing rules and regulations. Teaching personnel shall be granted Vacation Service Credits (VSC) in accordance with DepEd Order No. 13, s. 2024, Revised Guidelines on the Grant of Vacation Service Credits to Teachers, while eligible non-teaching personnel shall be granted Compensatory Time-Off (CTO) pursuant to CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.

5. Enclosed with this Memorandum are the following documents for reference, guidance, and compliance:

- a. Parental Consent and Waiver Release; and
- b. Learner-Participant Consent, Waiver, Indemnity, and Release.

These documents shall be accomplished and submitted by the participants before the conduct of the activity.



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

6. This Memorandum shall serve as the Travel Authority of the identified participants. Teacher-Advisers/Chaperones shall exercise appropriate supervision and shall be responsible for ensuring the safety, security, and welfare of the learner-participants before, during, and after the activity.
7. The expenses related to the conduct of this activity shall be charged against Youth Formation Division Program/Special Education Fund (SEF), subject to the usual government accounting, auditing, and procurement rules and regulations.
8. Immediate dissemination of and strict compliance with this Memorandum are directed.



ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

Reference: As stated

DepEd Order No. 52, s. 2015

DepEd Order No. 93, s. 2011

DepEd Order No. 14, s. 2023

To be indicated in the Perpetual Index under the following subjects:

TRAINING CAPACITY BUILDING

SGOD/PDO MNC/July 7, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

PROGRAM MATRIX

JULY 25, 2026

TIME	ACTIVITIES	Personnel in-charge
8:00am	Registration/Attendance	DFSSLG OFFICERS
8:30am	Makabayan Song	AVP
	Opening Prayer	AVP
9:00am-12:00nn	Morning Session: "Climate Action and Disaster Resilience"	THE PLAYHOUSE PROJECT KEANU Q. MALIG Executive President
12:00nn-1:00pm	Lunch	
1:00pm-1:30pm	Energizer	AVP
1:30pm-3:00pm	Afternoon Session: "Mental Health and Psychosocial Support"	JENNYFER C. DUNGCA Division Nurse II
3:00pm- 4:00pm.	Afternoon Session: "The Weight of Leadership"	MARYJOY O. TUAZON DFSSLG Vice President
4:00pm- 5:00pm	Photo op and Closing Remarks	TWG

AUGUST 1, 2026

TIME	ACTIVITIES	Personnel in-charge
8:00am	Registration/Attendance	DFSSLG OFFICERS
8:30am	Makabayan Song	AVP
	Opening Prayer	AVP



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

9:00am-12:00nn	Morning Session: "First Aid and Basic Life Support"	DENMARK P. MOLINA Teacher I JHON MARK M. OCAMPO Teacher III
12:00nn-1:00pm	Lunch	
1:00pm-1:30pm	Energizer	AVP
1:30pm-4:00pm	Afternoon Session: "Hindi Lang Posisyon, Kundi Aksyon: Creating Impact Beyond Titles"	ARED JUN T. TAMAYO DFSSLG President
4:00pm- 5:00pm	Photo op and Closing Remarks	TWG



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Enclosure No. 1 of Division Memorandum No. 274, s. 2026

PARENTAL CONSENT WAIVER and RELEASE

I, _____, as the parents or legal guardian of _____, hereby acknowledge that I have been informed of the details of the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** on **July 25, 2026 and August 1, 2026, 8:00a.m.-5:00p.m.** and hereby state/declare that:

1. I give Full Consent for our child/ward _____ to participate in the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** to be conducted by the SCHOOLS DIVISION OFFICE OF ANGELES CITY in coordination with the Youth Formation Division, Schools Division Office of Angeles City of the Department of Education (DepEd) on **July 25, 2026 and August 1, 2026, 8:00a.m.-5:00p.m. at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City;**
2. I acknowledge that I have been informed of the details of the conduct of the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners;**
3. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other people inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child's participation in this activity is voluntary, and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition, and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the activity, if he/she or any members of my household test positive for any communicable disease;



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF ANGELES CITY

7. I give full permission in any recording or picture taken of my child/ward during the conduct of the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** and to use for purposes of documentation my child's/ward's images, contribution, or performance in any publication created by or for the DepEd Tayo Youth Formation and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity; and
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

Signed this _____ day of _____ 2025 at _____, Philippines.

 Signature over Printed Name of
 Parent/Guardian

 Contact Details (Mobile Number)

 Name of Child/Ward

 Date

 Address

 Home/ Mobile Number





Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF ANGELES CITY

Enclosure No. 2 of Division Memorandum No. 274, s. 2026

LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

1. I, _____, agreed to participate with the consent of my parents and/or legal guardian in **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** to be conducted by the by the SCHOOLS DIVISION OFFICE OF ANGELES CITY in coordination with the Youth Formation Division- SDO Angeles City of the Department of Education (DepEd) on **July 25, 2026 and August 1, 2026, 8:00a.m.-5:00p.m. at Gabaldon Building, Jesus Street, Pulungbulu, A.C.;**
2. I give permission to the DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;
3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the **Division Capacity Building for Environmental and Mental Health Resilience and Basic Life Support Systems for Teacher-Advisers and Secondary Learners** in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
4. Chaperones shall be responsible for the safety of the learners before, during, and after the activity. After the activity, learners shall be escorted by their designated chaperones back to their respective schools.
5. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and
6. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.

Signature over Printed Name of Learner-Participant	Signature over Printed Name of Chaperone
Name of School	Date
Address/Mobile Number	Address/Mobile Number

