



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



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MEMORANDUM

To : Division Supervisors
Division Personnel
District Supervisors
Public Elementary and Secondary Principals/School Heads
Teaching and Non-Teaching Personnel

From : Schools Division Superintendent

Subject : Baseline Information of Solo Parent for DepEd Employees
Under republic Act No. 8972

Date : September 8, 2015

In order to establish Baseline Information of Solo parents for DepEd Employees under Republic Act No. 8972, entitled "An Act Providing for the Benefits and Privileges to Solo Parents and Their Children, Appropriating Funds Therefore and for Other Purposes", please accomplish the attached form:

The data gathered shall be used in determining and assessing the design of programs appropriate to the needs and wants of solo parents and their children, and these shall also be submitted to the Department of Social Welfare and Development for data integration and [profiling of solo parents nationwide.

Deadline for submission will be on September 11, 2015 (Friday) at the Personnel Unit- Division of Angeles City.

For information and strict compliance

LEILANI S. CUNANAN, CESO VI
OIC-Schools Division Superintendent

**DEPARTMENT OF EDUCATION - Central Office
INDIVIDUAL SOLO PARENT INFORMATION**

1. Name ▶			
2. Sex ▶			
3. Address of Solo Parent (Specify both permanent and temporary address):			
3.1 Permanent Address ▶			
3.2 Temporary Address ▶			
4. Employment Status:			
4.1 Position ▶			
4.2 Salary Grade ▶			
4.3 Present Salary ▶			
4.4 Gross Income ▶			
4.5 Net Income ▶			
4.6 Others (Source/Income) ▶			
5. Solo Parent ID Information:			
Solo Parent ID Number	Place of Issuance	Date of Issuance	Expiry Date
6. Dependent(s) information : No. of Dependent(s)* ▶			
Name of Dependent	Birthday	Age	
6.1			
6.2			
6.3			
6.4			
6.5			
Note: use additional sheet, if necessary			
7. Availment of the Solo Parent Leave: YES/NO ▶ _____ & no. of days availed ▶ _____			
8. Programs and Services Availed: (Specify the Title of Programs/Projects)			
8.1 DepEd** ▶			
8.2 Other Organization** ▶			
9. Benefits for a solo parent want(s)/need(s):			

* 18 years old below or 18 above incapable of self-support because of mental and/or physical defect/disability
 ** use additional sheet, if necessary.

I declare under oath that the above information has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/authorized representative to verify/validate the contents stated herein.

Signature of Solo Parent