



Department of Education  
Region III  
**DIVISION OF CITY SCHOOLS**  
Angeles City

Jesus Street, Pulungbulu, Angeles City  
Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099



**RELEASED**

JUL 20 2016

By \_\_\_\_\_  
DepEd Angeles City

## ANNOUNCEMENT

The following position/s are slated to be filled up to wit:

### SENIOR HIGH SCHOOL (SHS) NON- TEACHING PERSONNEL Division of Angeles City 2<sup>ND</sup> Ranking

Administrative Officer II	1 item
Registrar I	3 items
Project Development Officer I	1 item
Administrative Assistant II	6 items

All interested parties may submit their application letter, **duly accomplished CSC Form 212** and **other pertinent documents** to the Personnel Unit, Administrative Section, DepEd, Division of Angeles City, Jesus Street, Pulungbulu, Angeles City. **Last Date of submission of application is on August 8, 2016 not later than 5:00 p.m.**

#### QUALIFICATION STANDARDS:

##### Administrative Officer II (SG11)

Education	:	Bachelor's degree
Experience	:	none
Training	:	none
Eligibility	:	Career Service Professional (Second Level Eligibility)

##### Registrar I (SG11)

Education	:	Bachelor's degree
Experience	:	none
Training	:	none
Eligibility	:	Career Service Professional (Second Level Eligibility)


**Project Development Officer I (SG11)**

Education : Bachelor's degree relevant to the job  
Experience : 1 year relevant experience  
Training : 4 hours of relevant training  
Eligibility : Career Service Professional (Second Level Eligibility)

**Administrative Assistant II (SG8)**

Education : Completion of 2 years studies in college  
Experience : 1 year of relevant experience  
Training : 4 hours of relevant training  
Eligibility : Career Service Sub-Professional (First Level Eligibility)

Please make sure that the documents to be submitted are original and if photocopied, have it certified by the authorities concerned, otherwise said documents will not be honored.

  
**MA. CELINA L. VEGA**  
Officer-In-Charge  
Office of the Asst. Schools Division Superintendent 