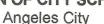


Department of Education Region III **DIVISION OF CITY SCHOOLS**





Jesus Street, Pulungbulu, Angeles City Tel. No. (045) 322-5722; 888-0582 / Fax Nos. (045) 322-4702; 887-6099

RE- ANNOUNCEMENT OF VACANT POSITIONS

The following position/s are slated to be filled up to wit:

NON- TEACHING PERSONNEL

RELEAS

DepZD Angeles City Division of City Sensols

Division Office

Administrative Aide VI

ADA6-150341-2014 ADA6-150340-2014 ADA6-150052-2004

Bonifacio V. Romero High School

> Administrative Assistant III

ADAS3-150067-2007 (Senior Bookkeeper)

All interested parties may submit their application letter, duly accomplished CSC Form 212, Certificate of Eligibility, Certificate of Trainings, and other pertinent documents to the Personnel Unit, Administrative Section, DepEd, Division of Angeles City, Jesus Street, Pulungbulu, Angeles City. Last Date of submission of application is on April 28, 2017 not later than 5:00 p.m.

Reference: DepEd Order No. 66, s.2007- Selection, Promotion and Designation of other Teaching, Related Teaching and Non-Teaching Position

QUALIFICATION STANDARDS:

Administrative Assistant III (SG 9) Senior Bookkeeper

Education

Completion of two years studies in College

Experience

1 year of relevant experience

Training

4 hours of relevant training

Administrative Aide VI (SG 6)

Education

Completion of two years studies in College or High

School Graduate with relevant vocational/trade course

Experience

1 year of relevant experience

Training

4 hours of relevant training

Eligibility

Career Service Sub-Professional (1st Level Eligibility)

Please make sure that the documents to be submitted are original and if photocopied, have it certified by the authorities concerned, otherwise said documents will not be honored.

> CUNANAN, CESO VI OIC- Schools Division Superintendent,