



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

27 Nov 2025

DIVISION MEMORANDUM

No. 413 S. 2025

**FOURTH QUARTER CONSULTATIVE CONFERENCE OF DIVISION AND SCHOOL
FINANCE TEAM**

To: Public Secondary School Heads (Implementing Units)
All Others Concerned

1. Please be informed that the Fourth Quarter Consultative Conference of Division and School Finance Team will be conducted on December 2, 2025, at 8:30 A.M. in the L & D Conference Room.
2. The agenda of the activity are the following:
 - 2.1 FY 2025 Status of Budget Utilization as of November 28, 2025, and Other Finance Updates;
 - 2.2 Presentation of Catch-Up Plan for the remaining FY 2025 Current and Continuing Unutilized Funds (Personnel Services, Regular MOOE and Downloaded Funds);
 - 2.3 Other Matters.
3. The participants are the School Bookkeepers, Division Accountant, Budget Officer, and selected Finance Staff, who are requested to bring their respective laptops and a standby pocket Wi-Fi for the activity.
4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

BUDGET FUNDS

CBO/AOV/November 27, 2025



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