



Republic of the Philippines
Department of Education
Region III
Schools Division OFFICE of Angeles City

23 July 2026

DIVISION MEMORANDUM

No. ____, s. 2026

**CONDUCT OF THE DIVISION MANAGEMENT COMMITTEE MEETING
FOR THE MONTH OF JULY 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. The Management Committee Meeting serves as an avenue for disseminating important information and updates to all stakeholders in the division, ensuring alignment and a shared understanding of the division's goals, priorities, and challenges. It also provides an opportunity to monitor and evaluate the progress of the division's programs and projects.
2. In this connection, please be informed of the conduct of the Division Management Committee Meeting on **July 29, 2026, from 8:00 a.m. to 4:00 p.m.**, at the Gabaldon Building, Pulungbulu, Angeles City. Cluster 1 shall take charge of the activity.
3. The participants shall include the Schools Division Superintendent, Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Unit Heads, Engr III in charge of Education Facilities, Planning Officer, SEPS, EPS II, PDO I and II, Medical Officer, Dentist, School Principals, and Assistant School Principals II.
4. Expenses for meals amounting to **Four Hundred Pesos (Php 400.00) per participant** to cover **AM snacks, lunch, and PM snacks** shall be charged against **Division MOOE Funds** for Division Office personnel and **School MOOE or Local Funds** for Principals and Assistant School Principals II, subject to the usual accounting, auditing, and procurement rules and regulations. The deadline for payment by schools shall be **on or before July 27, 2026**.
5. This memorandum serves as the **Authority to Travel** of the participants.
6. Immediate dissemination of and compliance with this Memorandum are earnestly desired.



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ENGR. EDGARDO C. DOMINGO PhD, CESO V

Schools Division Superintendent 

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE
MEETING

AGG/SEPS-HRD/ July 23,2026



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