



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

04 Aug 2026

DIVISION MEMORANDUM

No. 304, s. 2026

DEPLOYMENT OF PROJECT DEVELOPMENT OFFICER I – PROGRAM IMPLEMENTERS TO PUBLIC ELEMENTARY AND SECONDARY SCHOOLS

To: Assistant Schools Division Superintendent
Chiefs of Divisions
Public Schools District Supervisors
School Principals of Public Elementary and Secondary Schools
Project Development Officer I – Program Implementers
All Others Concerned

1. The Department of Education (DepEd) remains committed to the effective implementation of its programs, projects, and activities (PPAs) that enhance learning outcomes, strengthen learner support systems, and promote the holistic development of learners.

1. In support of this commitment, and pursuant to Memorandum DM-OUHROD-2023-1252, the deployment of Project Development Officer I – Program Implementers to schools shall provide technical assistance, strengthen program coordination, and ensure the effective implementation of DepEd policies, programs, and initiatives at the school level.

2. The presence of Project Development Officer I – Program Implementers in schools serves as an important link between the Schools Division Office, schools, and stakeholders in ensuring the timely coordination, implementation, monitoring, and documentation of DepEd PPAs and school-initiated activities responsive to the needs, interests, and potentials of learners.

3. The Project Development Officer I – Program Implementers shall provide technical and operational support to identified schools and perform the following responsibilities:

A. Program Management and Implementation

- Facilitate the overall preparation and conduct of DepEd programs, projects, and activities that contribute to the holistic development of learners under the direct supervision of the School Heads;
- Coordinate with concerned school personnel to ensure the availability of necessary support, resources, and required program documents.

B. Program Coordination and Partnerships

- Coordinate with concerned offices and personnel of the Schools Division Office to ensure the smooth implementation of programs, projects, and activities;
- Assist in mobilizing the support of the school community members, and other stakeholders for the successful implementation of programs, projects, and activities.



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

C. Advocacy and Information Dissemination

- Disseminate advocacy materials to the school community to promote awareness, understanding, and support for DepEd programs, projects, and activities.

D. Secondary Duties

- Perform other related tasks that may be assigned and are aligned with their functions and responsibilities.

4. The official school assignments of the Project Development Officer I – Program Implementers are indicated in the attached list, which forms an integral part of this Memorandum.

5. This Memorandum shall take effect immediately upon issuance. All concerned are directed to ensure its immediate dissemination and strict compliance.

Digitally signed by
Edgard C.
Domingo
Date: 2026.08.05
12:11:25 +08'00'

ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

Reference: Memorandum DM-OUHROD-2023-1252
Enclosure: As stated

To be indicated in the Perpetual Index under the following subjects:
PROJECT DEVELOPMENT OFFICER ASSIGNMENT

SGOD/CES/August 4, 2026

**PROJECT DEVELOPMENT OFFICER I
SCHOOL ASSIGNMENTS AND SCHEDULE
AUGUST 4, 2026**

NO.	NAME	SCHOOL ASSIGNMENTS	SCHEDULE	REMARKS
1	VENESSA AUSTRIA	STA. TERESITA ES – Mother School	Monday, Tuesday, Wednesday 8-hour workday	ENROLL IN EACH SCHOOL BIOMETRICS
		VIRGEN DELOS REMEDIOS ES - Cluster School	Thursday, Friday 8-hour workday	
2	ZHARINE SORIANO	JOSE P. DIZON ES – Mother School	Monday, Tuesday, Wednesday 8-hour workday	
		MARISOL BLISS ES - Cluster School	Thursday, Friday 8-hour workday	
3	NADINE ROSE MANIO	ANGELES ES – Mother School	Monday, Tuesday 8-hour workday	
		PULUNGBULU ES - Cluster School	Wednesday, Thursday 8-hour workday	
		MINING ES - Cluster School	Friday - 8-hour workday	
4	AILYN GONZALES	EPZA REST. ES – Mother School	Monday, Tuesday 8-hour workday	
		ENRICA SANDICO IS - Cluster School	Wednesday, Thursday 8-hour workday	
		PULUNG CACUTUD - Cluster School	Friday - 8-hour workday	
5	EMILY PASION	LOURDES NORTHWEST ES – Mother School	Monday, Tuesday, Wednesday 8-hour workday	
		PAMPANG ES - Cluster School	Thursday, Friday 8-hour workday	
6	PEEJAY FLORES	AMSIC INTEGRATED SCHOOL – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
7	VICTORIA REYES	FRANCISCO G. NEPOMUCENO MEM. HS – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
8	MARICON RIVERA	NORTHVILLE 15 INTEGRATED SCHOOL – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
9	JENNYFEL AWA-AO	ANGELES CITY NATIONAL HS – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
10	ART NICOLE GARCIA	MALABANIAS INTEGRATED SCHOOL – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
11	JOSELL HERNANDEZ	ANGELES CITY NATIONAL TRADE SCHOOL – Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8-hour workday	
12	CRYSTAL JOY DAYRIT	STO. ROSARIO ES – Mother School	Monday, Tuesday, Wednesday 8-hour workday	
		TEODORO P. TINIO ES – Cluster School	Thursday, Friday 8-hour workday	
13	LALAIN MAE QUIAZON	GUECO BALIBAGO ES - Mother School	Monday, Tuesday, Wednesday, Thursday, Friday - 8 Hours	
14	MIA ANGELA MANALO	DR. CLEMENTE N. DAYRIT ES – Mother School	Monday, Tuesday, Wednesday 8-hour workday	
		STO. DOMINGO IS – Cluster School	Thursday, Friday 8-hour workday	