



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

13 Aug 2026

DIVISION MEMORANDUM

No. 318 , s. 2026

PROFILING OF PERSONNEL WITH DISABILITIES (NON-TEACHING AND TEACHING-RELATED)

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Department of Education's commitment to promote an inclusive, accessible, and equitable workplace, and to strengthen the implementation of policies supporting persons with disabilities (PWDs), this Office hereby directs the conduct of the **Profiling of Personnel with Disabilities (PWDs)** in all public schools and offices within the Schools Division Office of Angeles City.

2. The activity aims to establish an updated database of teaching and non-teaching personnel with disabilities to serve as basis for planning, policy formulation, resource allocation, workplace accommodations, and the implementation of programs and interventions that promote equal opportunities and inclusive employment

3. All School Heads and Unit Heads shall ensure the completion of the profiling by all concerned personnel using the prescribed profiling form through the link to be provided:

Link: <https://forms.cloud.microsoft/r/mfdW4hia3M>



5. The accomplished profiling forms shall be submitted on or before **August 18, 2026**. School Heads and Unit Heads shall ensure the accuracy and completeness of the needed information.

6. The information gathered shall be treated with utmost confidentiality and processed in accordance with the provisions of the Data Privacy Act of 2012 (Republic Act No. 10173) and other applicable laws, rules, and regulations. The data shall be used solely for official purposes related to personnel management, planning, and the provision of appropriate support services.



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6. Immediate and widest dissemination of this Memorandum is desired.



Digitally signed by
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Domingo
Date: 2026.08.13
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Engr. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent *gh*

To be indicated in the Perpetual Index
under the following subjects:

PERSONNEL PROFILING
PERSONS WITH DISABILITIES (PWD)
PERSONNEL RECORDS

NMM/EPS II- HRD/August 13, 2026