



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OFFICE OF ANGELES CITY**

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16 Sep 2026

**DIVISION MEMORANDUM**

No. 365, s. 2026

**STATUS OF REQUESTS FOR STOPPAGE OF MONTHLY DUES DEDUCTIONS  
FROM ASSERT CL UNION**

To: Public Elementary and Secondary School Heads  
Concerned Teaching Personnel

1. This refers to the Notice of Non-Affiliation and Request for Stoppage of Monthly Dues Deductions from ASSERT CL Union. The billing file for the requested stoppage of dues deductions has been successfully uploaded to the payroll system, and the majority of the requested transactions have been processed.
2. However, some transactions encountered system errors during processing. Despite efforts to resolve these errors, the remaining transactions could not be completed within the recent payroll processing period. Manual encoding of the remaining transactions is not advisable due to the volume of transactions and the possibility of encoding or payroll errors.
3. In view thereof, the stoppage of deductions for personnel whose requests were not successfully processed will be reflected in the **October 2026 payroll**. The list of affected personnel shall be provided to the concerned **School Administrative Officers** for information and proper dissemination.
4. This Office regrets any inconvenience that this may cause and assures the concerned personnel that the remaining requests will be processed in the succeeding payroll period.
5. For information and guidance.



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Date: 2026.09.16  
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**ENGR. EDGARD C. DOMINGO, PhD, CESO V**  
Schools Division Superintendent

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*Encl.: None*

*Reference: None*

ASSERT UNION DUES STOPPAGE BILLING FILE

MCS/AOV/September 16, 2026