Republic of the Philippines

Department of Education

Region III

Schools Division OFFICE of Angeles City

20 Oct 2026

DIVISION MEMORANDUM
No. 410, s. 2026

CONDUCT OF THE DIVISION MANAGEMENT COMMITTEE MEETING FOR THE MONTH OF OCTOBER 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. The Management Committee Meeting serves as an avenue for disseminating important information and updates to all stakeholders in the division, ensuring alignment and a shared understanding of the division's goals, priorities, and challenges. It also provides an opportunity to monitor and evaluate the progress of the division's programs and projects.

2. In this connection, please be informed of the conduct of the Division Management Committee Meeting on **October 22 2026**, **from 8:00 a.m. to 4:00 p.m.**, at the Gabaldon Building, Pulungbulu, Angeles City. Cluster 1 shall take charge of the activity.

3. The participants are all division office personnel, School Principals, Assistant School Principals II and select head teachers.

4. Expenses for meals amounting to **Three Hundred Pesos (Php 300.00) per participant** shall be charged against **Division MOOE Funds** for Division Office personnel and **School MOOE or Local Funds** for Principals and Assistant School Principals II, subject to the usual accounting, auditing, and procurement rules and regulations. The deadline for payment by schools shall be **on or before October 20, 2026**.

5. This memorandum serves as the **Authority to Travel** of the participants.

6. Immediate dissemination of and compliance with this Memorandum are earnestly desired.

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ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

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