Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

28 Oct 2026

DIVISION MEMORANDUM
No. 417, s. 2026

LEADERSHIP PROGRAM (NATIONAL CHILDREN'S MONTH CELEBRATION) WITH A THEME: LEAD WITH LIGHT: LEADING RESPONSIBLE THROUGH GROWTH, HOLISTIC VALUES, AND TECHNOLOGY AWARENESS FOR SECONDARY LEARNERS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Secondary Schools
Assistant School Principals

1. The Schools Division Office of Angeles City, through the Youth Formation Division, shall conduct the Leadership Program in celebration of National Children's Month, with the theme "Lead with Light: Leading Responsibly through Growth, Holistic Values, and Technology Awareness for Secondary Learners," on November 14 and 21, 2026, from 8:00 a.m. to 5:00 p.m., at the Gabaldon Building, Jesus Street, Pulungbulu, Angeles City.

2. The activity aims to: a. strengthens youth leaders' spiritual values and moral character; b. promotes safe and responsible internet use; and c. enhance awareness of social issues and community responsibility.

3. Eligible teaching and non-teaching personnel rendering services on weekends shall be granted appropriate benefits, subject to existing rules and regulations. Teaching personnel shall receive Vacation Service Credits (VSC) pursuant to DepEd Order No. 13, s. 2024, while eligible non-teaching personnel shall receive Compensatory Time-Off (CTO) in accordance with CSC-DBM Joint Circular No. 2, s. 2015.

4. The List of Target Participants, Parental Consent and Waiver Release, and Learner-Participant Consent, Waiver, Indemnity, and Release are enclosed for reference, guidance, and compliance.

5. This Memorandum shall serve as the Travel Authority for the identified participants. Teacher-advisers/chaperones shall ensure the proper supervision, safety, security, and welfare of learner-participants before, during, and after the activity.

6. Expenses incurred in the conduct of this activity shall be charged against the Youth Formation Division Program funds and/or the Special Education Fund (SEF), subject to applicable government accounting, auditing, and procurement rules and regulations.

Jesus St., Brgy. Pulungbulu, Angeles City 2009
(045) 901-9498/angeles.city@deped.gov.ph

7. Immediate dissemination of and strict compliance with this Memorandum are directed.

[redacted]
Digitally signed by
Ma. Irelyn P.
Tamayo
Date: 2026.10.28
14:27:14 +08'00'

MA. IRELYN P. TAMAYO PhD, CESO V
Schools Division Superintendent [redacted]

Enclosure: As stated

Reference : D O No. 006, s. 2026, D O No. 27, s. 2020, D O No. 36, s. 2013

To be indicated in the Perpetual Index
under the following subjects:

CELEBRATION LEADERSHIP PROGRAM

SGOD/PDO MNC/October 28, 2026

Enclosure No. 1

LIST OF TARGET PARTICIPANTS

Supreme Secondary Learner Government (SSLG) Officers/Classroom President	7 participants per school	133
ALS Classroom President		6
Teacher Adviser/Chaperone	1 participant per school	19
ALS Teacher Adviser/Chaperone		2
Resource Speaker		10
Cindy S. Mejia	PDO I/TWG	1
Venesa Marie C. Austria	PDO I/TWG	1
Jasmin R. Ocampo	Nurse II (Nov. 14)	1
Jennyfer C. Dungca	Nurse II (Nov. 14)	1
Rosemarie Venancia P. Necesario	Nurse II (Nov. 21)	1
Agnes J. Quiambao	Nurse II (Nov. 21)	1
Arnel I. Dincol	ADA 1	1
Total		**175**

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Enclosure No. 2

PROGRAM MATRIX

NOVEMBER 14, 2026		
TIME	**ACTIVITIES**	**Personnel in-charge**
8:00am	Registration/Attendance	**DFSSLG OFFICERS**
8:30am	Opening Prayer	**AVP**
	Makabayan Song	**AVP**
9:00am-12:00nn	Theme: TREASURE Tagline: Do not lose yourself	**Spirit of Love Catholic Community**
12:00nn-1:00pm	Lunch Break	
1:00pm-1:30pm	Energizer	**AVP**
1:30pm-4:30pm	Theme: TREASURE Tagline: Do not lose yourself	**Spirit of Love Catholic Community**
4:30pm- 5:00pm	Photo op and Closing Remarks	**TWG**

NOVEMBER 21, 2026		
TIME	**ACTIVITIES**	**Personnel in-charge**
8:00am	Registration/Attendance	**DFSSLG OFFICERS**
8:30am	Opening Prayer	**AVP**
	Makabayan Song	**AVP**
9:00am-12:00nn	Digital Citizenship and Responsible Social	**MARICON H. RIVERA** PDO I

Jesus St., Brgy. Pulungbulu, Angeles City 2009
(045) 901-9498/angeles.city@deped.gov.ph

	Media Use: "Cyber Hygiene"	**JOSELL A. HERNANDEZ** PDO I
12:00nn-1:00pm	Lunch Break	
1:00pm-1:30pm	Energizer	**AVP**
1:30pm-4:30pm	Digital Citizenship and Responsible Social Media Use: "Cyber Hygiene"	**MARICON H. RIVERA** PDO I **JOSELL A. HERNANDEZ** PDO I
4:30pm- 5:00pm	Photo op and Closing Remarks	**TWG**

Enclosure No. 3

PARENTAL CONSENT WAIVER and RELEASE

I, _____, as the parents or legal guardian of _____, hereby acknowledge that I have been informed of the details of the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** on **November 14 and 21, 2026**, from **8:00 a.m. to 5:00 p.m.** and hereby state/declare that:

1. I give Full Consent for our child/ward _____ to participate in the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** to be conducted by the SCHOOLS DIVISION OFFICE OF ANGELES CITY in coordination with the Youth Formation Division, Schools Division Office of Angeles City of the Department of Education (DepEd) on **November 14 and 21, 2026, 8:00a.m.-5:00p.m. at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City**;

2. I acknowledge that I have been informed of the details of the conduct of the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners**;

3. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other people inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;

4. I acknowledge that our child's participation in this activity is voluntary, and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;

5. To the best of my knowledge, my child/ward is in good physical condition, and I confirm that he/she does not have any symptoms for communicable disease;

6. I will not allow our child/ward to participate in **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my

child/ward to attend the activity, if he/she or any members of my household test positive for any communicable disease;

7. I give full permission in any recording or picture taken of my child/ward during the conduct of the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** and to use for purposes of documentation my child's/ward's images, contribution, or performance in any publication created by or for the DepEd Tayo Youth Formation and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;

8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;

9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;

10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;

11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity; and

12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

Signed this _____ day of _____ 2025 at _____, Philippines.

_____	_____
Signature over Printed Name of Parent/Guardian	Contact Details (Mobile Number)
_____	_____
Name of Child/Ward	Date
_____	_____
Address	Home/ Mobile Number

Enclosure No. 4

LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

1. I, _____, agreed to participate with the consent of my parents and/or legal guardian in **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** to be conducted by the SCHOOLS DIVISION OFFICE OF ANGELES CITY in coordination with the Youth Formation Division- Schools Division Office of Angeles City of the Department of Education (DepEd) on **November 14 and 21, 2026, 8:00a.m.-5:00p.m. at Gabaldon Building, Jesus Street, Pulungbulu, Angeles City**;

2. I give permission to the DepEd and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;

3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the **Leadership Program (National Children's Month Celebration) with a theme: Lead with Light: Leading Responsible through Growth, Holistic Values, and Technology Awareness for Secondary Learners** in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;

4. Chaperones shall be responsible for the safety of the learners before, during, and after the activity. After the activity, learners shall be escorted by their designated chaperones back to their respective schools.

5. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and

6. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.

_____	_____
Signature over Printed Name of Learner-Participant	Signature over Printed Name of Chaperone
_____	_____
Name of School	Date
_____	_____
Address/Mobile Number	Address/Mobile Number