

Republic of the Philippines
Department of Education
Schools Division Office of Angeles City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION in the CSC website:

CAROLINE L. MONTES
Administrative Officer IV
HRMO

Date: **September 3, 2026**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Teacher I (Secondary)	OSEC-DECSB-TCH1-156486-2012	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080, as amended (Teacher-Secondary)	N/A	Francisco G. Nepomuceno Memorial High School
2	Teacher I (Secondary)	OSEC-DECSB-TCH1-150371-2008	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080, as amended (Teacher-Secondary)	N/A	Francisco G. Nepomuceno Memorial High School
3	Teacher I (Elementary)	OSEC-DECSB-TCH1-150847-2016	11	31705	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080, as amended (Teacher-Elementary/Secondary)	N/A	Division of Angeles City
4	Teacher II (Senior High School Teacher II - Academic Track and Core Subjects)	OSEC-DECSB-TCH2-150746-2017	12	33947	Bachelor's degree with a major in the relevant strands/subject plus 18 professional units in Education; or any Bachelor's degree with at least 6 units towards Master's degree in relevant strand/subject plus 18 units of professional units in Education Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 6 units towards Master's degree in the relevant strand/subject	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year experience in teaching or industry work in relevant strand/subject	RA 1080, as amended (Teacher-Secondary) for permanent appointments None required for provisional ¹ and contractual appointments ¹ must pass the LET within 5 years after the date of first hiring	N/A	Division of Angeles City-SHS
5	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-150171-2016	8	22423	Completion of 2 years of studies in college (prior to 2018), OR Completion of Grade 12/Senior High School (starting 2016)*	4 hours of relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)	N/A	Division of Angeles City-SHS
6	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-150005-2017	8	22423	Completion of 2 years of studies in college (prior to 2018), OR Completion of Grade 12/Senior High School (starting 2016)*	4 hours of relevant training	1 year relevant experience	Career Service Sub-Professional (First Level Eligibility)	N/A	Division of Angeles City
7	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-151192-1998	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)	N/A	Division of Angeles City
8	Master Teacher I (Secondary)	OSEC-DECSB-MTCHR1-150009-2022	18	53818	Master's degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080, as amended (Teacher-Secondary)	N/A	Sapang Bato National High School

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					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
9	Master Teacher I (Senior High School Master Teacher I - Academic Track and Core Subjects)	OSEC-DECSB-MTCHR1-150053-2016	18	53818	Master's degree in relevant strand/subject plus 18 professional units in Education or Master's degree in relevant strand/subject	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years; Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years experience in teaching or industry work in relevant strand/subject	RA 1080, as amended (Teacher-Secondary) for permanent appointments None required for provisional ¹ and contractual appointments ¹ must pass the LET within 5 years after the date of first hiring	N/A	Division of Angeles City-SHS

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than **September 13, 2026**.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.
This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/ records office, as the case may be:

CAROLINE L. MONTES
Administrative Officer IV
Jesus Street, Pulung Bulu, Angeles City
[\(045\) 901-9498/hrmo.acdo@gmail.com](mailto:(045) 901-9498/hrmo.acdo@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.