20 Nov 2026

DIVISION MEMORANDUM
No. 461 , s. 2026

DIVISION TRAINING ON INSTRUCTIONAL SUPERVISION: ENHANCING THE FUNCTIONAL AND CORE COMPETENCIES OF MASTER TEACHERS

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. The Schools Division Office of Angeles City, through the Schools Governance and Operations Division (SGOD) – Human Resource Development Unit (HRDU), shall conduct the **Division Training on Instructional Supervision: Enhancing the Functional and Core Competencies of Master Teachers** on December 7, 9, and 10, 2026, from 8:00 a.m. to 5:00 p.m., at the Gabaldon Building, Pulungbulu, Angeles City.

2. This training aims to strengthen Master Teachers' competencies in instructional supervision, mentoring, coaching, and the provision of technical assistance to teachers. It underscores their critical role in improving instructional practices, fostering professional growth, and enhancing learner outcomes through collaborative and evidence-based instructional leadership.

3. Specifically, the training aims to enable participants to:

a. demonstrate an understanding of the Philippine Professional Standards for Teachers (PPST), Philippine Professional Standards for School Heads (PPSSH), and Philippine Professional Standards for Supervisors (PPSS), and their application in instructional supervision, teacher development, and school improvement;

b. analyze classroom practices and teacher performance scenarios using appropriate instructional supervision frameworks and evidence-based supervisory approaches;

c. apply differentiated supervisory strategies using the Teacher's Quadrant and other instructional supervision tools to address teachers' varying developmental needs;

d. conduct effective coaching and mentoring conversations that promote reflective practice, instructional improvement, and professional growth; and

e. develop a School-Based Instructional Supervisory Plan outlining concrete strategies for strengthening instructional supervision, collaborative

professional learning, and continuous improvement in their respective schools.

4. The List of Participants and Program of Activities are attached as Enclosures Nos. 1 and 2, respectively, for reference and guidance.

5. Expenses incurred in the conduct of this activity shall be charged against the 2026 Human Resource Training and Development (HRTD) Funds, subject to the usual government accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is desired.

[redacted]
Digitally signed by Ma. Irelyn P. Tamayo
Date: 2026.11.20 15:23:50 +08'00'

MA. IRELYN P. TAMAYO PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:

TRAINING MASTER TEACHERS

INSTRUCTIONAL SUPERVISION

SGOD/AGG- SEPS/November 20, 2026

Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Enclosure No. 1 to Division Memorandum No. 461s. 2026

LIST OF PARTICIPANTS

No	SCHOOL	NAME OF PARTICIPANT	POSITION
1	AC SHS	TAYAG, JENNIFER ESPAÑOL	Master Teacher I
2	AC SHS	CANLAPAN, KAREN FORTO	Master Teacher I
3	ACNHS - JHS	TAYAG, LIZA MARASIGAN	Master Teacher I
4	ACNHS - JHS	CORONEL, KAREN MULI	Master Teacher I
5	ACNHS SHS	LUGTU, MICHAEL PANLAQUI	Master Teacher I
6	ACNHS SHS	PANELA, VILMA BLANCA	Master Teacher I
7	ACNTS SHS	CANLAS, MARLON ANGELES	Master Teacher I
8	ACNTS-JHS	CUPIDO, KAREN PAMINTUAN	Master Teacher I
9	ACNTS-JHS	RESULTAY, RUBEN DE VERA	Master Teacher I
10	ACNTS-JHS	PINEDA, ALICE MAGCALING	Master Teacher I
11	ACNTS-JHS	SABILE, ELEANOR DAVID	Master Teacher I
12	ACSCI -JHS	BALAGTAS, MYLENE GARCIA	Master Teacher I
13	ACSCI -JHS	ANGELES, LESLEY ALAFRIZ	Master Teacher I
14	ACSCI -JHS	OCAYA, ROXANNE KYNA PARAS	Master Teacher I
15	ACSCI SHS	HENSON, MICHAEL UY	Master Teacher I
16	AG TINIO ES	TIRIA, CRIZEL FLORES	Master Teacher I
17	AG TINIO ES	CATANGHAL, MARIA CECILE YUMUL	Master Teacher I
18	AMSIC IS- ELEM	PAGDILAO, JESSIE CORPUZ	Master Teacher I
19	AMSIC IS- ELEM	PAGDILAO, MARIANNE UBALDO	Master Teacher I
20	AMSIC IS- ELEM	GOMEZ, JEFFERSON SOTTO	Master Teacher I
21	ANGELES ES	OCAMPO, ARLENE VERGARA	Master Teacher I
22	ANGELES ES	MAGTOTO, FIDES MANLAPAZ	Master Teacher I
23	ANGELES ES	VINO, BELINDA MIRANDA	Master Teacher I
24	ANUNAS ES	TUPIL, AMANDA CHU	Master Teacher I
25	ANUNAS ES	LUSUNG, LOURDES TULIO	Master Teacher I
26	ANUNAS ES	AGAPITO, JEAN MANALO	Master Teacher I
27	APUNG GUIDANG ES	ANGELES, RAFFY JAN PAGUYO	Master Teacher I
28	APUNG GUIDANG ES	GOZUM, EILEEN RAE TALA	Master Teacher I
29	BELEN HOMESITE ES	FABIAN, MYRNA YAMZON	Master Teacher I
30	BVRHS - JHS	DIMATULAC, LEONILA SADIWA	Master Teacher I
31	BVRHS - JHS	PATAWARAN, JERRY ICBAN	Master Teacher I
32	BVRHS SHS	ATCHICO, MAUREEN RHEA TORRES	Master Teacher I
33	CLEMENDES	PINEDA, NORMITA BANTING	Master Teacher I
34	CLEMENDES	DIMACALI, CARMELA BONDOC	Master Teacher I
35	CLEMENTE HS	DIAZ, RAFAEL DE JESUS	Master Teacher I

36	CLEMENTE HS	MANITI, YASMINE ELAINE SIA	Master Teacher I
37	CLEMENTE HS	ZAMORA, LAARNI PARAS	Master Teacher I
38	CM RECTO	ESGUERRA, JEROME REYES	Master Teacher I
39	CM RECTO	PINEDA, LIEZEL MANGUIL	Master Teacher I
40	CUTUD ES	COLES, RAQUEL REYES	Master Teacher I
41	ENRICA SANDICO	REMOLLO, NOEL TRIDENT PAMINTUAN	Master Teacher I
42	ENRICA SANDICO	NARCISO, AILEEN AQUINO	Master Teacher I
43	EPZA RESETTLEMENT ES	CASTILLO, JAIMIE FRANCO	Master Teacher I
44	FGNMHS - JHS	MANALASTAS, ANTHONY SOLIMAN	Master Teacher I
45	FGNMHS - JHS	GUINTU, JESUSCRISTA RAGUB	Master Teacher I
46	FGNMHS - JHS	CALAGUAS, JEMA ADORA VELASCO	Master Teacher I
47	FGNMHS - JHS	ALVAREZ, RUTHY BERNABE	Master Teacher I
48	FGNMHS - JHS	DUA, RHOE CASTRO	Master Teacher I
49	FGNMHS - JHS	PARAS, ELSIE MANLAPAZ	Master Teacher I
50	GRLLIS JHS	BONDOC, KHATLEEN LAMPA	Master Teacher I
51	GRLLIS JHS	DAVID, EDWARD MANALO	Master Teacher I
52	GUECO BALIBAGO ES	SANCHEZ, MARIVIC BAUTISTA	Master Teacher I
53	GUECO BALIBAGO ES	PIÑON, AMELIA GUNDRAN	Master Teacher I
54	GUECO BALIBAGO ES	BACULI, EMERITA MANIO	Master Teacher I
55	JOSE P. DIZON ES	ANGELES, ALMA MANALOTO	Master Teacher I
56	LEONCIA VILLAGE ES	VERRY, LORNA PINEDA	Master Teacher I
57	LOURDES NORTHWEST ES	BAUTISTA, IRENE HENSON	Master Teacher I
58	LOURDES NORTHWEST ES	BATHAN, ROSALINA CARRIDO	Master Teacher I
59	M. NEPOMUCENO ES	MANARANG, ANDREA ROSE DELOS REYES	Master Teacher I
60	M. NEPOMUCENO ES	YUMANG-ARCALA, JASIEL JOY CONDE	Master Teacher I
61	MALABAÑIAS IS - ELEM	ALFONSO, RELIZA DIMARUCUT	Master Teacher I
62	MALABAÑIAS IS - ELEM	DE GUZMAN, LEA CATAQUIAN	Master Teacher I
63	MALABAÑIAS IS - ELEM	WYSS, MA. MAGGIE LAUDEREZ	Master Teacher I
64	MINING ES	GUECO, AGNES TULABUT	Master Teacher I
65	MIS JHS	PATAWARAN, ARDY DELOS SANTOS	Master Teacher I

66	NV15 IS JHS	LUCAS, JAYSON BULANADI	Master Teacher I
67	NV15 IS JHS	YUMUL, JOHN MARK MALLARI	Master Teacher I
68	PAMPANG ES	MANIO, MAY MACABANTI	Master Teacher I
69	PAMPANG ES	OCAMPO, PHILIP SCOTCH ALAGDON	Master Teacher I
70	PINEDA-GUTIERREZ ES	VERGARA, IRENE GONZALES	Master Teacher I
71	PULUNGBULU ES	BERAÑA, AIMEE BISCOCHO	Master Teacher I
72	RLLMHS - JHS	MEMPIN, JEAN YAYA	Master Teacher I
73	RLLMHS - JHS	CANLAS, ROSELLA CORPUZ	Master Teacher I
74	RLLMHS SHS	LACANLALE, GERARD MARIA DIZON	Master Teacher I
75	SALAPUNGAN ES	CATANGHAL, ANNIE BAYUDAN	Master Teacher I
76	SAN IGNACIO ES	ICMAT, JOCELYN MIRANDA	Master Teacher I
77	SAPALIBUTAD ES	SANCHEZ, ROGELIO MIRANDA	Master Teacher I
78	SAPANGBATO ES	PAÑGAN, REGINA NOGOY	Master Teacher I
79	SAPANGBATO ES	DAYRIT, MARIA PIA QUILLA	Master Teacher I
80	SBNHS JHS	TORRES, ROSANA CASTRO	Master Teacher I
81	SBNHS JHS	PINEDA, MICAH ALLERA	Master Teacher I
82	SDIS JHS	BOTICTIC, JEVEREY MARTOS	Master Teacher I
83	SITIO PADER ES	REYES, SUNDAY SANTIAGO	Master Teacher I
84	STA. TERESITA ES	TIZON, JENYFERADAMA DACER	Master Teacher I
85	STA. TERESITA ES	SARMIENTO, REGINA OCAMPO	Master Teacher I
86	STA. TERESITA ES	CONCENGCO, LENNIE LINGAD	Master Teacher I
87	STO. ROSARIO ES	NITUMA, CARRIE LYNNE DIZON	Master Teacher I
88	STO. ROSARIO ES	LACSON, RAQUEL C.	Master Teacher I
89	TACONDO ES	DIMABUYU, BIANCA FIGUEROA	Master Teacher I

Program Management Team

1. Edgar L. Manabat PhD — Chief- SGOD
2. Arcely G. Garcia — SEPS- HRD
3. Noli M. Manalo — EPS II – HRD
4. Marites E. Basa — Teacher VI – SRES
5. Gina Cubilla — Teacher VI – Lourdes Northwest Elem,School
6. Elizabeth G. David — SEPS- SMME
7. Oliver Bongayon — EPS II- HRD

Resource Speaker

1. Leonida K. Quinto PhD — PSDS
2. Richard U. Ayson — Principal IV
3. Ariel T. Perez — PSDS
4. Agnes G. Manabat EdD — PSDS
5. Maria Tara D. Clemente PhD — PSDS
6. Amelita T. Pineda — PSDS

Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY

Enclosure No. 2 to Division Memorandum No. 461 s. 2026

Division Training on Instructional Supervision; Enhancing the Functional and Core Competencies of Master Teachers

PROGRAM OF ACTIVITIES

December 7,9 and 10,2026

Day 1		
Time	**Topic**	**Person -in- Charge** **Resource Speaker**
7:30-8:15	Registration/ Distribution of Materials	Program Management Team
8:15-9:00	Opening Program	
9:00 – 10:30	Session 1 Instructional Supervision	Leonida K. Quinto PhD PSDS
10:30 -10:45	Health Break	
10:45 – 12:00	• Session 2 Types of Instructional Supervision	Amelita M. Pineda PSDS
12:00 -1:00	**LUNCH BREAK**	
1:00 -2:30	**Session 3** Teachers 'Quadrant	Richard U. Ayson Principal IV
2:30 -3:30	**Session 4** Mastering Coaching and Mentoring Process	Maria Tara d. Clemente PhD PSDS
3:30– 3:45	Health Break	
3:45 – 4: 30	**Continuation of Session 4**	

	Mastering Coaching and Mentoring Process	
4:30 – 5:00	Synthesis of Day 1 Evaluation of Day 1	Program Management Team
Day 2		
8:30-9:15	Management of Learning	Human Resource Development Unit
9:15- 10:30	**Session 5** Coaching and Mentoring to Professional Growth	Ariel T. Perez PSDS
10:30 – 10:45	**Health Break**	
10:45: 12:00	**Continuation of Session 5** Coaching and Mentoring to Professional Growth	
12:00-1:00	**Lunch Break**	
1:00-3:30	**Session 6** Empowering Pedagogy	Agnes G. Manabat PhD PSDS
3:30 -4:30	**Session 7** Supervisory Plan	Ariel T. Perez PSDS

Day 3		
8:30 -9:30	Management of Learning	Program Management Team
9:00- 10:30	**Session 8** Preparation of School Based Supervisory Plan	Ariel T. Perez PSDS

10:30 -10:45	**Health Break**	
10:45 – 12:00	Preparation School Based Supervisory Plan	Ariel T. Perez PSDS
12:00 -1:00	Lunch Break	
1:00-2:30	Presentation of School Based Supervisory Plan	Ariel T. Perez PSDS
2:30- 3:30	Post Test End Program Evaluation	Program Management Team
3:30 -3:45	**Health Break**	
3:45 -4:30	Closing Program	Program Management Team
	• Significant Insights (2 participants) • Challenge • Commitment • Distribution of Certificates • Closing Message	